

# Adjusted Service Delivery and Budget Implementation Plan

2014/15



**Waterberg**  
District Municipality  
*on the Go for Growth*



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## 1. FOREWORD BY THE EXECUTIVE MAYOR

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The Waterberg District is the undiscovered gem of South African treasures, a hash land of intense beauty and colour reflected in the environment and its people. Over three million years of history has created a unique area which challenges the farmer, the adventurer and the investor. Situated in the magnificent Waterberg Mountain Range of Limpopo, the Waterberg District is the ideal getaway where the weary travellers can relax and revel in the great natural beauty of the bushveld savannah and its rich wildlife heritage.

The Waterberg District takes an honour for being regarded as energy hub and eco-tourism of choice in Southern Africa. This is due to the commendable development of energy generation in the Waterberg District area estimated to last for over twenty years and the benefits for all the communities that stem from these two focus areas. This has considerable economic spin off due on infrastructure development and economic growth within the whole district area. The district is also proud to be eco-tourism destination of choice considering its natural beauty of its bushveld. Therefore it is imperative to mention that effective district wide planning ought to take place and that cohesion amongst the district and local municipalities must take effect.

As means to pursue this district planning, it will therefore be significant to ensure proper and coherent planning processes which begin with the development of the Integrated Development Plan (IDP), budget and Service Delivery Budget Implementation Plan (SDBIP). The SDBIP is not an isolated document but an integral part of municipal planning as required by Municipal Finance Management Act (MFMA) to meet set standards. The SDBIP gives effect to the IDP. The budget gives effect to the strategic priorities of the municipality and is not a management or implementation plan. The SDBIP therefore serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring performance in service delivery against end-of-year targets and implementing the budget.

Approved by the Executive Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

COUNCILLOR ROSINA MOGOTLANE



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## 2. INTRODUCTION

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The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA). In terms of Circular 13 of National Treasury, “the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and these are implemented by the administration over the next twelve months.

The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections. Circular 13 further suggests that “the SDBIP provides the vital link between the Executive Mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the Executive Mayor, councillors, municipal manager, senior managers and community.”

The purpose of the SDBIP is to monitor the execution of the budget, performance of senior management and achievement of the strategic objectives set by Council. It enables the municipal manager to monitor the performance of senior managers, the Executive Mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the municipality. In the interests of good governance and better accountability, the SDBIP should therefore determine and be aligned with the performance agreements of the municipal manager and senior managers.



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### 3. LEGISLATION

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According to the Municipal Finance Act (MFMA) the definition of a SDBIP is:

'service delivery and budget implementation plan' means a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- a) projections for each month of-
  - (i) revenue to be collected, by source; and
  - (ii) operational and capital expenditure, by vote;
- b) service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Executive Mayor should approve the SDBIP within 28 days after the approval of the budget. The Executive Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are made public within 14 days after their approval.

Section 1 of the MFMA defines a "vote" as:

- a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and
- b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned



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## 4. COMPONENTS

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National Treasury directives are clear on the contents and methodology to derive at the SDBIP. As a first step, the IDP objectives need to be quantified and related into key performance indicators. The budget is aligned to the objectives, projects and milestones to enable the SDBIP to serve as monitoring tool for service delivery. What gets measured, gets done, therefore it should be noted, that in order to improve on certain processes and co-operation within the municipality, process indicators have been developed for measurement purposes during 2013-2014 financial year.

The Waterberg District Municipality has incorporated the following relevant components into their SDBIP, but has used the initiative to devise it as follows:

1. Monthly projections of Revenue by Source.
2. Monthly projections of Revenue and Expenditure by Vote.
3. Monthly projections of Capital Expenditure by Vote.
4. Quarterly projections of service delivery targets and performance indicators for each vote.
5. Capital Works Plan over three years.

In the development of Waterberg District Municipality's SDBIP cognizance was taken of the IDP Priorities, Objectives and Strategies as well as the Turn Around Strategy contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Waterberg District Municipality is aligned to the Key Performance Areas (KPA's) as prescribed by Regulations 805 of 2006 and the IDP Guidelines by COGTA for purposes of alignment to the Performance Agreements of the Municipal Manager and Managers directly accountable to the Municipal Manager.

The Institutional Indicators will form part of the Performance Agreements and Plans of the Municipal Manager and Managers directly accountable to the Municipal Manager. Indicators are assigned quarterly targets and responsibilities to monitor performance.

The SDBIP serves as a management, implementation and monitoring tool that will assist the Executive Mayor, Councillors, Municipal Manager and Senior Managers in delivering services to the community. The SDBIP is described as a layered plan. The top layer deals with consolidated service delivery targets and time frames as indicated on this plan. Top Management is held accountable for the implementation of the consolidated projects and Key Performance Indicators.



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## 5. VISION, MISSION AND VALUES

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In line with the National Development Plan, the strategic vision of the Waterberg District Municipality was revised during the strategic planning session. The **Vision** of Waterberg District Municipality is:

**“We are the best energy hub and ecotourism destination in Africa”**

The strategic **Missions** speaks about what the purpose of the Waterberg District Municipality is. The Mission is:

**“ To invest in a constituency of talented human capital who are motivated and innovative to build a sustainable economy in the field of energy, minerals and eco-tourism for the benefit of all our communities “**



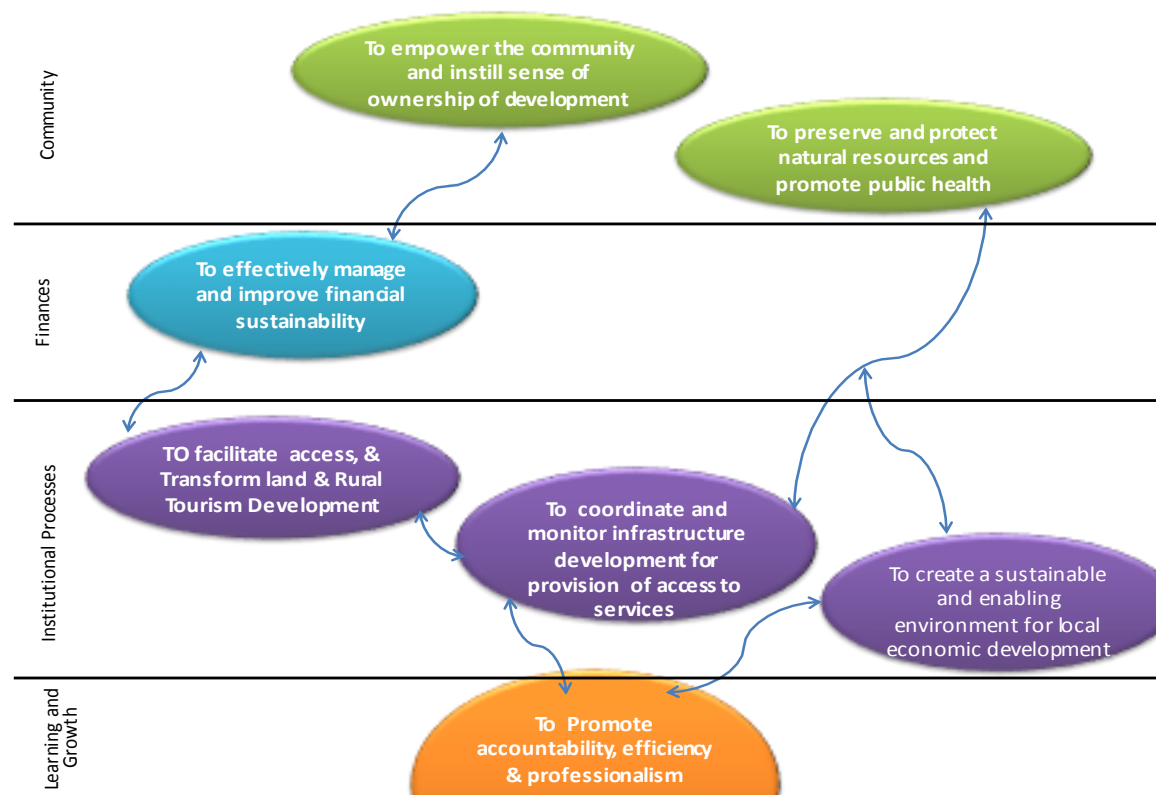
Values represent the core priorities of an organization's culture, including what drives employees and politicians within the municipality to achieve set strategies. The **Values** of Waterberg District Municipality are:

| <u>Values:</u>  | <u>Description:</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Commitment      | <ul style="list-style-type: none"> <li>Commitment is a fundamental cornerstone underpinning our everyday activities – we recognise the value of commitment to fellow employees, to our Councillors and, particularly, to our communities. Forging long-term relationships with our communities, we appreciate they are the lifeblood of our municipality and, in essence, we value them as stake-holders in our future. Thus committed to our clients, naturally we are equally committed to quality and, we also believe in commitment to society as a whole – both the councillors and employees undertake to not only perform their duties in a professional manner, but also actively participate in public life and express their opinions on issues of development in the country in which they live and work</li> </ul> |
| Productivity    | <ul style="list-style-type: none"> <li>Productivity generally refers to the amount of work someone does in a given amount of time. It consists of the undertaking that to intensify labour-effort and the quality of labour produced at all levels and producing technical innovations. Productivity means doing more with less for maximum impact.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Excellence      | <ul style="list-style-type: none"> <li>Synonyms for 'excellence' include 'fineness', 'brilliance', 'superiority', 'distinction', 'quality', and 'merit'. Excellence in all endeavours must be a defining virtue by which the District Wide Area pursues its vision and mission.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Integrity       | <ul style="list-style-type: none"> <li>Integrity is a concept of consistency of actions, values, methods, measures, principles, expectations, and outcomes. In ethics, integrity is regarded as the honesty and truthfulness or accuracy of one's actions. Integrity can be regarded as the opposite of hypocrisy in that it regards internal consistency as a virtue, and suggests that parties holding apparently conflicting values should account for the discrepancy or alter their beliefs.</li> </ul>                                                                                                                                                                                                                                                                                                                   |
| Transparency    | <ul style="list-style-type: none"> <li>Behavior, actions and information should be visible and available for all to scrutinise.</li> <li>This includes professionalism which refers to the adherence of employees to honesty and responsibility when dealing with community members including ensuring a level of excellence that goes over and above what is legislatively required. It is about personal ethics, the quality of work produced and the attitude with which it is produced.</li> </ul>                                                                                                                                                                                                                                                                                                                         |
| Accountability  | <ul style="list-style-type: none"> <li>To render services to the community with least waste of required resources and ensuring that responsibility is taken for actions so as to be answerable to the community.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Courtesy        | <ul style="list-style-type: none"> <li>Courtesy involves gentle politeness and courtly manners, which not only covers basic etiquette and decorum but also provided for sophisticated conversation and intellectual skill. To be courteous means to treat other people with dignity.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Professionalism | <ul style="list-style-type: none"> <li>Professionalism refers to being competent, effective, efficient, ethical and qualified for performing assigned and accepted duties.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |



## 6. STRATEGIC OBJECTIVES

The Strategy Map below depicts the Strategic Objectives on how the Waterberg District Municipality will be able to become the energy hub and eco-tourism destination in Southern Africa. These objectives were positioned in terms of the Balanced Scorecard Perspectives being: Learning and Growth; Institutional Processes; Financial results and Community Satisfaction. All operational outputs as contained within the SDBIP are aligned to the attainment of one or more of these objectives.





## 7. VOTES AND OPERATIONAL OBJECTIVES

|                                         |                                                              |                                                                                                                                                                                                                                 |
|-----------------------------------------|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Votes and Operational objectives</b> | Office of the Municipal Manager                              | To promote a culture of good corporate governance and accountability.<br>To provide support to internal departments and local municipalities.                                                                                   |
|                                         | Budget and Treasury Office (Vote 002)                        | To effectively manage and improve financial sustainability.<br>To reduce deviations, fruitless and wasteful, irregular and unauthorised expenditures.<br>To ensure compliance to SCM, the MFMA and other pieces of legislation. |
|                                         | Corporate Support & Shared Services (Vote 003)               | To provide training and development to officials and councillors.<br>To give administrative to internal departments and legal advice to Council.                                                                                |
|                                         | Planning and Development (Vote 004 and 020)                  | To promote the creation of decent and sustainable jobs.<br>To promote and market WDM icons.                                                                                                                                     |
|                                         | Infrastructure Development (Vote 005)                        | To co-ordinate and support the provision of basic services within the district.<br>To promote maintenance and investment in infrastructure.                                                                                     |
|                                         | Office of the Executive Mayor (Vote 006)                     | To promote public participation in municipal affairs.<br>To improve the quality of life of the vulnerable groups.                                                                                                               |
|                                         | Social development and community services (Vote 007 and 009) | To promote environmentally sound practices and public health awareness.                                                                                                                                                         |



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## 8. MONTHLY REVENUE

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One of the most important and basic priorities for any municipality is to collect all its revenue as budgeted for – the failure to collect all such revenue will undermine the ability of the municipality to deliver on services. The municipality MUST ensure that it has instituted measures to achieve monthly revenue targets for each revenue source. The revenue projections relate to actual cash expected to be collected and should reconcile to the cash-flow statement approved with the budget documentation. The reason for specifying actual revenue collected rather than accrued (billed) revenue is to ensure that expenditure does not exceed actual income.

The SDBIP information on revenue will be monitored and reported monthly by the Municipal Manager in terms of section 71(1)(a) and (e). Statistical data has shown that the Waterberg District Municipality projects to generate most of its revenue from recognised transfers which account for 93.52% of the total revenue and least on interest earned from debtors accounting to at least 0.01% of the total share. The graph below shows the extent to which the municipality projects its revenue from various sources:



The relevant table from the documentation that accompany the budget, is Schedule A1, table SA25 which gives the monthly projections for revenue by source, is included below:

| DC36 Waterberg - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 26/02/2015 |                     |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                  |                                               |                        |                        |
|----------------------------------------------------------------------------------------------------------|---------------------|---------|---------|---------|----------|----------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|-----------------------------------------------|------------------------|------------------------|
| Description                                                                                              | Budget Year 2014/15 |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                  | Medium Term Revenue and Expenditure Framework |                        |                        |
|                                                                                                          | July                | August  | Sept.   | October | November | December | January         | February        | March           | April           | May             | June            | Full year budget | Budget Year 2014/15                           | Budget Year +1 2015/16 | Budget Year +2 2016/17 |
| R thousands                                                                                              | Outcome             | Outcome | Outcome | Outcome | Outcome  | Outcome  | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget |                  | Adjusted Budget                               | Adjusted Budget        | Adjusted Budget        |
| Revenue By Source                                                                                        |                     |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                  |                                               |                        |                        |
| Service charges - other                                                                                  | 210                 | 174     | 166     | 158     | 121      | 285      | 115             | 175             | 175             | 150             | 175             | 191             | 2 095            | 2 095                                         | 1 650                  | 1 732                  |
| Interest earned - external investments                                                                   | 475                 | 475     | 475     | 475     | 475      | 475      | 475             | 475             | 475             | 475             | 475             | 375             | 5 600            | 5 600                                         | 5 820                  | 5 930                  |
| Interest earned - outstanding debtors                                                                    | 0                   | 0       | 0       | 0       | 0        | 0        | 0               | 0               | 0               | 0               | 0               | 0               | 0                | 0                                             | 3                      | 3                      |
| Agency services                                                                                          | 5                   | 5       | 5       | 5       | 5        | 5        | 5               | 5               | 5               | 5               | 5               | 5               | 60               | 60                                            | 60                     | 60                     |
| Transfers recognised - operational                                                                       | 44 327              | 1 482   | –       | –       | 33 279   | 100      | –               | 300             | 24 759          | –               | –               | –               | 104 247          | 104 247                                       | 110 207                | 112 676                |
| Other revenue                                                                                            | 2                   | 2       | 2       | 2       | 129      | 2        | 2               | 2               | 2               | 2               | 2               | 2               | 150              | 150                                           | 23                     | 23                     |
| Gains on disposal of PPE                                                                                 | –                   | –       | –       | –       | –        | –        | 56              | –               | –               | –               | –               | –               | 56               | 56                                            | –                      | –                      |
| Total Revenue                                                                                            | 45 019              | 2 137   | 648     | 640     | 34 009   | 866      | 653             | 957             | 25 416          | 632             | 657             | 573             | 112 208          | 112 208                                       | 117 763                | 120 424                |



The relevant table from the documentation that accompany the budget, is Schedule A1, table SA26 which gives the monthly projections for revenue by vote, is included below:

| DC36 Waterberg - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 26/02/2015 |                     |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                                               |                        |                        |  |
|---------------------------------------------------------------------------------------------------------------------------|---------------------|---------|---------|---------|----------|----------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------------------------------------|------------------------|------------------------|--|
| Description                                                                                                               | Budget Year 2014/15 |         |         |         |          |          |                 |                 |                 |                 |                 |                 | Medium Term Revenue and Expenditure Framework |                        |                        |  |
|                                                                                                                           | July                | August  | Sept.   | October | November | December | January         | February        | March           | April           | May             | June            | Budget Year 2014/15                           | Budget Year +1 2015/16 | Budget Year +2 2016/17 |  |
| R thousands                                                                                                               | Outcome             | Outcome | Outcome | Outcome | Outcome  | Outcome  | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget                               | Adjusted Budget        | Adjusted Budget        |  |
| Revenue by Vote                                                                                                           |                     |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                                               |                        |                        |  |
| Vote 1 - FINANCIAL SERVICES                                                                                               | 42 725              | 477     | 477     | 477     | 33 456   | 477      | 477             | 477             | 25 236          | 477             | 477             | 377             | 105 609                                       | 112 837                | 115 299                |  |
| Vote 2 - MUNICIPAL MANAGER                                                                                                | 300                 | 934     | -       | -       | -        | -        | -               | -               | -               | -               | -               | -               | 1 234                                         | 1 267                  | 1 318                  |  |
| Vote 3 - CORPORATE SERVICES                                                                                               | -                   | -       | -       | -       | -        | 100      | 56              | -               | -               | -               | -               | -               | 156                                           | 107                    | 115                    |  |
| Vote 4 - PLANNING                                                                                                         | -                   | 148     | -       | -       | 127      | -        | -               | -               | -               | -               | -               | -               | 275                                           | -                      | -                      |  |
| Vote 5 - TECHNICAL SERVICES                                                                                               | 1 779               | 400     | -       | -       | 300      | -        | -               | 300             | -               | -               | -               | -               | 2 779                                         | 1 839                  | 1 897                  |  |
| Vote 6 - MAYORS OFFICE                                                                                                    | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -               | -                                             | -                      | -                      |  |
| Vote 7 - SOCIAL SERVICES                                                                                                  | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -               | -                                             | -                      | -                      |  |
| Vote 8 - FIRE FIGHTING                                                                                                    | 5                   | 5       | 5       | 5       | 5        | 5        | 5               | 5               | 5               | 5               | 5               | 5               | 60                                            | 60                     | 60                     |  |
| Vote 9 - MUNICIPAL HEALTH                                                                                                 | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -               | -                                             | -                      | -                      |  |
| Vote 10 - ABBATOIR                                                                                                        | 210                 | 174     | 166     | 158     | 121      | 285      | 115             | 175             | 175             | 150             | 175             | 191             | 2 095                                         | 1 653                  | 1 735                  |  |
| Total Revenue by Vote                                                                                                     | 45 019              | 2 137   | 648     | 640     | 34 009   | 866      | 653             | 957             | 25 416          | 632             | 657             | 573             | 112 208                                       | 117 763                | 120 424                |  |



## 9. MONTHLY EXPENDITURE

The expenditure projections relate to cash paid and should reconcile to the cash flow statement adopted with the budget documentation. Statistical data has shown that Waterberg District Municipality projects to spend most of its funds on related costs which account for 42.74% of the total expenditure which is outside the national benchmark. The graph above shows the extent to which the municipality projects its expenditure by type. The monthly breakdowns of operating expenditure are included below:

| DC36 Waterberg - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 26/02/2015 |                     |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                  |                                               |                        |                        |
|----------------------------------------------------------------------------------------------------------|---------------------|---------|---------|---------|----------|----------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|-----------------------------------------------|------------------------|------------------------|
| Description                                                                                              | Budget Year 2014/15 |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                  | Medium Term Revenue and Expenditure Framework |                        |                        |
|                                                                                                          | July                | August  | Sept.   | October | November | December | January         | February        | March           | April           | May             | June            | Full year budget | Budget Year 2014/15                           | Budget Year +1 2015/16 | Budget Year +2 2016/17 |
|                                                                                                          | Outcome             | Outcome | Outcome | Outcome | Outcome  | Outcome  | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget |                  | Adjusted Budget                               | Adjusted Budget        | Adjusted Budget        |
| R thousands                                                                                              |                     |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                  |                                               |                        |                        |
| Expenditure By Type                                                                                      |                     |         |         |         |          |          |                 |                 |                 |                 |                 |                 |                  |                                               |                        |                        |
| Employee related costs                                                                                   | 5 656               | 5 656   | 5 656   | 5 656   | 5 656    | 5 761    | 5 656           | 5 756           | 5 656           | 5 656           | 5 656           | 5 656           | 68 072           | 68 072                                        | 72 090                 | 77 088                 |
| Remuneration of councillors                                                                              | 537                 | 537     | 537     | 537     | 537      | 537      | 537             | 537             | 537             | 537             | 537             | 537             | 6 441            | 6 441                                         | 6 827                  | 7 237                  |
| Debt impairment                                                                                          | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -               | -                | -                                             | -                      | -                      |
| Depreciation & asset impairment                                                                          | 586                 | 586     | 586     | 586     | 586      | 586      | 586             | 586             | 586             | 586             | 586             | 586             | 7 026            | 7 026                                         | 7 569                  | 7 977                  |
| Finance charges                                                                                          | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -               | -                | -                                             | -                      | -                      |
| Bulk purchases                                                                                           | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -               | -                | -                                             | -                      | -                      |
| Other materials                                                                                          | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | -               | -               | -                | -                                             | -                      | -                      |
| Contracted services                                                                                      | 1 316               | 1 316   | 1 316   | 1 316   | 1 316    | 1 316    | 1 316           | 1 316           | 1 316           | 1 316           | 1 316           | 1 316           | 15 791           | 15 791                                        | 16 840                 | 17 974                 |
| Grants and subsidies                                                                                     | 1 053               | 1 053   | 1 053   | 1 053   | 1 053    | 1 053    | 1 053           | 1 053           | 1 053           | 1 053           | 1 053           | 1 053           | 12 631           | 12 631                                        | 1 999                  | -                      |
| Other expenditure                                                                                        | 2 219               | 2 599   | 1 599   | 1 599   | 1 599    | 1 599    | 1 599           | 1 599           | 2 024           | 1 810           | 1 599           | 4 485           | 24 331           | 24 331                                        | 24 805                 | 26 166                 |
| Loss on disposal of PPE                                                                                  | -                   | -       | -       | -       | -        | -        | -               | -               | -               | -               | 75              | -               | 75               | 75                                            | 85                     | 100                    |
| Total Expenditure                                                                                        | 11 365              | 11 745  | 10 745  | 10 745  | 10 745   | 10 850   | 10 745          | 10 845          | 11 170          | 10 957          | 10 820          | 13 631          | 134 367          | 134 367                                       | 130 216                | 136 542                |



# DC36 Waterberg - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 26/02/2015

| Description                      | Budget Year 2014/15 |               |               |               |               |               |                 |                 |                 |                 |                 |                 | Medium Term Revenue and Expenditure Framework |                        |                        |
|----------------------------------|---------------------|---------------|---------------|---------------|---------------|---------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------------------------------------|------------------------|------------------------|
|                                  | July                | August        | Sept.         | October       | November      | December      | January         | February        | March           | April           | May             | June            | Budget Year 2014/15                           | Budget Year +1 2015/16 | Budget Year +2 2016/17 |
|                                  | Outcome             | Outcome       | Outcome       | Outcome       | Outcome       | Outcome       | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget | Adjusted Budget                               | Adjusted Budget        | Adjusted Budget        |
| <b>R thousands</b>               |                     |               |               |               |               |               |                 |                 |                 |                 |                 |                 |                                               |                        |                        |
| <b>Expenditure by Vote</b>       |                     |               |               |               |               |               |                 |                 |                 |                 |                 |                 |                                               |                        |                        |
| Vote 1 - FINANCIAL SERVICES      | 1 008               | 1 008         | 1 008         | 1 008         | 1 008         | 1 008         | 1 008           | 1 008           | 1 368           | 1 008           | 1 008           | 2 196           | 13 642                                        | 13 987                 | 14 886                 |
| Vote 2 - MUNICIPAL MANAGER       | 1 343               | 723           | 723           | 723           | 723           | 723           | 723             | 823             | 788             | 723             | 723             | 821             | 9 565                                         | 9 245                  | 9 848                  |
| Vote 3 - CORPORATE SERVICES      | 1 231               | 2 231         | 1 231         | 1 231         | 1 231         | 1 231         | 1 231           | 1 231           | 1 231           | 1 231           | 1 306           | 1 560           | 16 176                                        | 17 326                 | 18 426                 |
| Vote 4 - PLANNING                | 707                 | 707           | 707           | 707           | 707           | 707           | 707             | 707             | 707             | 707             | 707             | 768             | 8 547                                         | 5 354                  | 5 721                  |
| Vote 5 - TECHNICAL SERVICES      | 817                 | 817           | 817           | 817           | 817           | 817           | 817             | 817             | 817             | 817             | 817             | 901             | 9 883                                         | 5 299                  | 3 695                  |
| Vote 6 - MAYORS OFFICE           | 1 620               | 1 620         | 1 620         | 1 620         | 1 620         | 1 620         | 1 620           | 1 620           | 1 620           | 1 831           | 1 620           | 1 766           | 19 797                                        | 19 236                 | 20 272                 |
| Vote 7 - SOCIAL SERVICES         | 237                 | 237           | 237           | 237           | 237           | 237           | 237             | 237             | 237             | 237             | 237             | 269             | 2 876                                         | 3 019                  | 3 217                  |
| Vote 8 - FIRE FIGHTING           | 2 446               | 2 446         | 2 446         | 2 446         | 2 446         | 2 551         | 2 446           | 2 446           | 2 446           | 2 446           | 2 446           | 2 554           | 29 567                                        | 31 525                 | 33 553                 |
| Vote 9 - MUNICIPAL HEALTH        | 1 435               | 1 435         | 1 435         | 1 435         | 1 435         | 1 435         | 1 435           | 1 435           | 1 435           | 1 435           | 1 435           | 1 906           | 17 692                                        | 18 888                 | 20 181                 |
| Vote 10 - ABBATOIR               | 521                 | 521           | 521           | 521           | 521           | 521           | 521             | 521             | 521             | 521             | 521             | 889             | 6 622                                         | 6 336                  | 6 744                  |
| <b>Total Expenditure by Vote</b> | <b>11 365</b>       | <b>11 745</b> | <b>10 745</b> | <b>10 745</b> | <b>10 745</b> | <b>10 850</b> | <b>10 745</b>   | <b>10 845</b>   | <b>11 170</b>   | <b>10 957</b>   | <b>10 820</b>   | <b>13 631</b>   | <b>134 367</b>                                | <b>130 216</b>         | <b>136 542</b>         |



## 10. SERVICE DELIVERY AND PERFORMANCE INDICATORS AND TARGETS

The SDBIP revenue and expenditure will be monitored and reported monthly by the Municipal Manager in terms of section 71(1) (a) and (e). Component 3 of MFMA Circular 13 requires non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. The quarterly projections in the SDBIP must be consistent with the annual performance agreements of the municipal manager and senior managers so that they can be held accountable for performance in line with the SDBIP, budget and IDP.

The service delivery and performance indicators and targets for 2014-2015 per department are reflected below.

### 10.1. Budget and Treasury Office- Vote 001

Sub-functions:      Expenditure  
                              Revenue  
                              Supply Chain  
                              Budget and  
                              Reporting

|   | KPA               | Strategic Objective                                                   | Programme / Focus area | Performance Indicators      | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence |
|---|-------------------|-----------------------------------------------------------------------|------------------------|-----------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|----------|
| 1 | Spatial rationale | To facilitate access and transform land and rural tourism development | Integrated planning    | % Alignment of Budget & IDP | 100%     | N/A              | N/A              | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Budget   |



|   | KPA                                | Strategic Objective                                                 | Programme / Focus area | Performance Indicators                                            | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                     |
|---|------------------------------------|---------------------------------------------------------------------|------------------------|-------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|------------------------------|
| 2 | Financial Management and viability | To effectively manage finances and improve financial sustainability | Expenditure management | % Operating budget variance in terms of SDBIP projections for BTO | 4%       | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure B, financial report |
| 3 | Financial management and viability | To effectively manage finances and improve financial sustainability | Expenditure management | % Capital Budget variance in terms of SDBIP projections for BTO   | 0%       | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure D, financial report |
| 4 | Financial management and viability | To effectively manage finances and improve financial sustainability | Expenditure management | % Timeous submission of Annual Financial Statements               | 100%     | 100%             | N/A              | N/A              | N/A              | 100%                    | 100%                    | 100%                    | Submission receipt           |
| 5 | Financial management and viability | To effectively manage finances and improve financial                | Budget and reporting   | # of Accurate bank reconciliation reports submitted               | 12       | 3                | 6                | 9                | 12               | 12                      | 12                      | 12                      | Bank reconciliation          |



|   | KPA                                | Strategic Objective                                                 | Programme / Focus area  | Performance Indicators                                           | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                          |
|---|------------------------------------|---------------------------------------------------------------------|-------------------------|------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-----------------------------------|
|   |                                    | sustainability                                                      |                         | within 10 working days of each month                             |          |                  |                  |                  |                  |                         |                         |                         |                                   |
| 6 | Financial management and viability | To effectively manage finances and improve financial sustainability | Budget and reporting    | % Adjustments budget submitted within timeframe                  | 100%     | 100%             | N/A              | 100%             | N/A              | 100%                    | 100%                    | 100%                    | Council Item & council resolution |
| 7 | Financial management and viability | To effectively manage finances and improve financial sustainability | Supply chain management | # of SCM deviation reports submitted to Council                  | 8        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | SCM report                        |
| 8 | Financial management and viability | To effectively manage finances and improve financial sustainability | Supply Chain Management | % Orders issued within 10 working days of receipt of requisition | 177%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Orders                            |



|    | KPA                                      | Strategic Objective                                                   | Programme / Focus area | Performance Indicators                                                | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                     |
|----|------------------------------------------|-----------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|------------------------------|
| 9  | Financial management and viability       | To effectively manage finances and improve financial sustainability   | Revenue                | % Cost coverage                                                       | 28%      | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Financial viability report   |
| 10 | Good governance and public participation | To develop and implement integrated management and governance systems | Governance             | % Council resolutions resolved related to department within timeframe | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Council resolution register  |
| 11 | Good governance and public participation | To develop and implement integrated management and governance systems | Auditing               | % AG queries related to BTO addressed                                 | 100%     | N/A              | 20%              | 60%              | 100%             | 100%                    | 100%                    | 100%                    | Audit action plan            |
| 12 | Good governance and public participation | To develop and implement integrated management and                    | Internal Auditing      | % Internal Audit Unit queries related to BTO addressed                | 100%     | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | IA query resolution register |



|    | KPA                                      | Strategic Objective                                                   | Programme / Focus area      | Performance Indicators                                                      | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                    |
|----|------------------------------------------|-----------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|---------------------------------------------|
|    |                                          | governance systems                                                    |                             |                                                                             |          |                  |                  |                  |                  |                         |                         |                         |                                             |
| 13 | Good governance and public participation | To develop and implement integrated management and governance systems | Risk Management             | % Risks in terms of risk register related to BTO addressed within timeframe | 75%      | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Risk register                               |
| 14 | Good governance and public participation | To develop and implement integrated management and governance systems | Intergovernmental relations | # of CFO forum meeting held                                                 | 1        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Invites, Agenda minutes Attendance register |
| 15 | Good governance and public participation | To develop and implement integrated management and governance systems | Auditing                    | % outcome of the audit report                                               | 100%     | N/A              | 100%             | N/A              | N/A              | 100%                    | 100%                    | 100%                    | Audit report                                |



|    | KPA                                           | Strategic Objective                                                   | Programme / Focus area    | Performance Indicators                            | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence               |
|----|-----------------------------------------------|-----------------------------------------------------------------------|---------------------------|---------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|------------------------|
| 16 | Good governance and public participation      | To develop and implement integrated management and governance systems | Financial policies        | # of Financial policies reviewed                  | 7        | N/A              | N/A              | N/A              | 7                | 7                       | 7                       | 7                       | Policy review register |
| 17 | Transformation and Organisational Development | To attract, develop and retain best human capital                     | Human Resource Management | % of disciplinary action initiated by the Manager | 0%       | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | HR report              |



## 10.2. Office of the Municipal Manager – Vote 002

Sub-functions: Internal Audit  
Performance Management  
Integrated Development  
Planning

|   | KPA                                | Strategic Objective                                                   | Programme / Focus area | Performance Indicators                        | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                           |
|---|------------------------------------|-----------------------------------------------------------------------|------------------------|-----------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|----------------------------------------------------|
| 1 | Spatial rationale                  | To facilitate access and transform land and rural tourism development | Integrated Planning    | % Highly rated IDP                            | 100%     | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Council resolution IDP, Rating report from CoGHSTA |
| 2 | Financial management and viability | To effectively manage finances and improve financial sustainability   | Expenditure Management | % Operating budget variance in terms of SDBIP | 8.1%     | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure B financial report                        |
| 3 | Financial management and viability | To effectively manage finances and                                    | Expenditure Management | % Capital budget variance in terms of SDBIP   | 54%      | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure D financial report                        |



|   | KPA                                      | Strategic Objective                                                   | Programme / Focus area    | Performance Indicators                                                 | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence           |
|---|------------------------------------------|-----------------------------------------------------------------------|---------------------------|------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|--------------------|
|   |                                          | improve financial sustainability                                      |                           |                                                                        |          |                  |                  |                  |                  |                         |                         |                         |                    |
| 4 | Good Governance and Public Participation | To develop and implement integrated management and governance systems | Monitoring and Evaluation | % of Submission of Annual Performance Report (sec 46 MSA) by 31 August | 100%     | 100%             | N/A              | N/A              | N/A              | 100%                    | 100%                    | 100%                    | Submission letter. |
| 5 | Good Governance and Public Participation | To develop and implement integrated management and governance systems | Auditing                  | % of AG -Audit outcome                                                 | 100%     | N/A              | 100%             | N/A              | N/A              | 100%                    | 100%                    | 100%                    | Audit opinion      |
| 6 | Good Governance and Public Participation | To develop and implement integrated management and governance systems | Auditing                  | Average % AG material audit queries resolved                           | 100%     | N/A              | 20%              | 60%              | 100%             | 100%                    | 100%                    | 100%                    | Audit Action plan  |



|    | KPA                                      | Strategic Objective                                                   | Programme / Focus area | Performance Indicators                                                 | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                 |
|----|------------------------------------------|-----------------------------------------------------------------------|------------------------|------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|------------------------------------------|
| 7  | Good Governance and Public Participation | To develop and implement integrated management and governance systems | Auditing               | % Identified risk resolved within timeframes as specified in risk plan | 100%     | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Risk register                            |
| 8  | Good Governance and Public Participation | To develop and implement integrated management and governance systems | Auditing               | % of Audit Committee recommendations implemented                       | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Audit Committee resolution register      |
| 9  | Good Governance and Public Participation | To develop and implement integrated management and governance systems | Auditing               | # of Performance audit reports submitted to Council                    | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Council Items or resolution register     |
| 10 | Good Governance and Public Participation | To develop and implement integrated management and                    | Governance             | % Council resolutions implemented within timeframes                    | 100%     | 90%              | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Council resolutions implemented register |



|    | KPA                                           | Strategic Objective                                                   | Programme / Focus area       | Performance Indicators                                                                               | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                               |
|----|-----------------------------------------------|-----------------------------------------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|--------------------------------------------------------|
|    |                                               | governance systems                                                    |                              |                                                                                                      |          |                  |                  |                  |                  |                         |                         |                         |                                                        |
| 11 | Good Governance and Public Participation      | To develop and implement integrated management and governance systems | Inter-governmental relations | % Municipal Managers Forum Resolutions related to department implemented within specified timeframes | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Municipal Managers Forum Resolutions                   |
| 12 | Good Governance and Public Participation      | To develop and implement integrated management and governance         | Public Participation         | # of IDP Representative Forum meetings convened                                                      | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Invitation<br>Agenda<br>Minutes<br>Attendance register |
| 14 | Transformation and Organisational Development | To attract, develop and retain ethical and best human capital         | Human Resources Management   | % of disciplinary actions initiated by the Municipal Manager                                         | 0%       | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Disciplinary report                                    |
| 15 | Transformation and Organisational Development | To attract, develop and retain ethical and best human                 | Human Resources Management   | # of Senior Management with signed Performance Agreements.                                           | 7        | 7                | N/A              | N/A              | N/A              | 7                       | 7                       | 7                       | Performance Agreements.                                |



|    | KPA                                           | Strategic Objective                                           | Programme / Focus area     | Performance Indicators                                              | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                  |
|----|-----------------------------------------------|---------------------------------------------------------------|----------------------------|---------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-------------------------------------------|
|    |                                               | capital                                                       |                            |                                                                     |          |                  |                  |                  |                  |                         |                         |                         |                                           |
| 16 | Transformation and Organisational Development | To attract, develop and retain ethical and best human capital | Organisational Development | # of quarterly performance reviews conducted                        | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Attendance register                       |
| 17 | Transformation and Organisational Development | To attract, develop and retain ethical and best human capital | Organisational Development | % of approved SDBIP aligned with the IDP & Budget                   | 100%     | N/A              | N/A              | 50%              | 100%             | 100%                    | 100%                    | 100%                    | Approved SDBIP                            |
| 18 | Transformation and Organisational Development | To attract, develop and retain ethical and best human capital | Monitoring and Evaluation  | # of Performance evaluation conducted                               | 1        | N/A              | N/A              | N/A              | 1                | 1                       | 1                       | 1                       | Attendance register and Report to council |
| 19 | Transformation and Organisational Development | To attract, develop and retain ethical and best human capital | Monitoring and Evaluation  | % of Annual report (sec 121) adopted & submitted to MEC by 31 March | 100%     | N/A              | 50% (draft )     | 100% (Final)     | N/A              | 100%                    | 100%                    | 100%                    | Submission letter                         |



|    | KPA                                           | Strategic Objective                                           | Programme / Focus area     | Performance Indicators             | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence          |
|----|-----------------------------------------------|---------------------------------------------------------------|----------------------------|------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-------------------|
| 20 | Transformation and organisational development | To attract, develop and retain ethical and best human capital | Organisational Development | # of policies / framework reviewed | 5        | 3                | N/A              | N/A              | 2                | 5                       | 5                       | 5                       | Approved policies |



### 10.3. Corporate support & Shared Services – Vote 003

Function: Corporate Support & Shared Services  
 Sub-functions: Human Resources  
 Legal and Administration  
 Fleet Management  
 Information and communication technology

|   | KPA                                | Strategic Objective                                                                       | Programme / Focus area | Performance Indicators                                   | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                    |
|---|------------------------------------|-------------------------------------------------------------------------------------------|------------------------|----------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-----------------------------|
| 1 | Basic Service Delivery             | To coordinate and monitor infrastructure development for provision and access to services | Project Management     | % of Rollover from the previous financial year completed | 89%      | 50%              | 100%             | N/A              | N/A              | 100%                    | 100%                    | 100%                    | Project status report       |
| 2 | Financial management and viability | To effectively manage finances and improve sustainability                                 | Expenditure management | % Operating budget variance in terms of SDBIP            | 6.6%     | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure B financial report |
| 3 | Financial management and viability | To effectively manage finances and improve sustainability                                 | Expenditure management | % Capital budget variance in terms of SDBIP              | 49%      | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure D financial Report |



|   | KPA                                      | Strategic Objective                                                   | Programme / Focus area | Performance Indicators                                             | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                   |
|---|------------------------------------------|-----------------------------------------------------------------------|------------------------|--------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|--------------------------------------------|
| 4 | Good governance and public participation | To develop & implement integrated management and governance systems   | External Auditing      | % AG queries related to CSSS addressed                             | 100%     | N/A              | 20%              | 60%              | 100%             | 100%                    | 100%                    | 100%                    | Audit Action Plan                          |
| 5 | Good governance and public participation | To develop and implement management and governance systems            | Internal Auditing      | % Internal Audit queries related to CSSS addressed                 | 86%      | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Internal Audit follow up plan              |
| 6 | Good governance and public participation | To develop and implement integrated management and governance systems | Governance             | % Council resolutions related to CSSS implemented within timeframe | 95%      | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Council resolution implementation register |
| 7 | Good governance and public participation | To develop and implement integrated management                        | Governance             | % Risks related to CSSS addressed                                  | 67%      | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Risk register                              |



|    | KPA                                      | Strategic Objective                                                   | Programme / Focus area                   | Performance Indicators                       | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                |
|----|------------------------------------------|-----------------------------------------------------------------------|------------------------------------------|----------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| 8  | Good governance and public participation | To develop and implement integrated management and governance systems | Fleet management                         | % Compliance of service interval of vehicles | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Fleet management report |
| 9  | Good governance and public participation | To develop & implement integrated management & governance systems     | Information and Communication Technology | % actual uptime of Key Systems               | 99%      | 90%              | 90%              | 90%              | 90%              | 90%                     | 100%                    | 100%                    | SETA system report      |
| 10 | Good governance and public participation | To develop & implement integrated management & governance systems     | Information and Communication Technology | # of Website maintenance report submitted    | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Website report          |
| 11 | Good governance and public participation | To develop & implement integrated management & governance             | Human resources management               | # of HR policies reviewed                    | 2        | N/A              | N/A              | N/A              | 2                | 2                       | 4                       | 6                       | Reviewed policies       |



|        | KPA                                           | Strategic Objective                               | Programme / Focus area               | Performance Indicators                                           | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                                |
|--------|-----------------------------------------------|---------------------------------------------------|--------------------------------------|------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|---------------------------------------------------------|
| 1<br>2 | Transformation and Organisational Development | To attract, develop and retain best human capital | Capacity building and Training (HRD) | # of officials capacitated in terms of the workplace skills plan | 21       | 10               | 10               | 10               | 10               | 40                      | 40                      | 40                      | Attendance registers                                    |
| 1<br>3 | Transformation and Organisational Development | To attract, develop and retain best human capital | Capacity building and Training (HRD) | # of councillors trained                                         | 10       | 3                | 5                | 7                | 10               | 10                      | 20                      | 30                      | Attendance register                                     |
| 1<br>4 | Transformation and Organisational Development | To attract, develop and retain best human capital | Capacity building and Training (HRD) | # of internship & learnership opportunities created              | 4        | 4                | N/A              | N/A              | N/A              | 4                       | 4                       | 4                       | Employee register                                       |
| 1<br>5 | Transformation and Organisational Development | To attract, develop and retain best human capital | Human Resource Management            | % of disciplinary actions initiated within 90 days of occurrence | 0%       | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Disciplinary report                                     |
| 1<br>6 | Transformation and Organisational Development | To attract, develop and retain best human capital | Human Resource Management            | # of LLF meetings held                                           | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Invitations<br>Agenda<br>Minutes<br>Attendance register |



|    | KPA                                           | Strategic Objective                               | Programme / Focus area    | Performance Indicators                                      | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                    |
|----|-----------------------------------------------|---------------------------------------------------|---------------------------|-------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|---------------------------------------------|
| 17 | Transformation and Organisational Development | To attract, develop and retain best human capital | Human Resource Management | % Progress with compilation and submission of WSP to LGSETA | 100%     | N/A              | N/A              | N/A              | 100% April 30    | 100%                    | 100%                    | 100%                    | Submission letter or acknowledgement letter |
| 18 | Transformation and Organisational Development | To attract, develop and retain best human capital | Human Resource Management | % Approved and funded Organogram aligned with the IDP       | 95%      | N/A              | N/A              | 95%              | N/A              | 95%                     | 100%                    | 100%                    | WDM funded organogram                       |
| 19 | Transformation and Organisational Development | To attract, develop and retain best human capital | Human Resource Management | % of employees employed in accordance with the EEP targets  | 50%      | 50%              | 50%              | 50%              | 50%              | 50%                     | 50%                     | 50%                     | EEP report                                  |



## 10.4. Planning and Economic Development – Vote 004

Sub-functions: Spatial Planning  
Local Economic Development  
Abattoir

|   | KPA               | Strategic Objective                                                   | Programme / Focus area | Performance Indicators                                                             | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                      |
|---|-------------------|-----------------------------------------------------------------------|------------------------|------------------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-----------------------------------------------|
| 1 | Spatial rationale | To facilitate access and transform land and rural tourism development | Integrated planning    | % of Spatial Development framework aligned with the SDF                            | 100%     | N/A              | N/A              | 50%              | 100%             | 100%                    | 100%                    | 100%                    | Spatial Development framework                 |
| 2 | Spatial rationale | To facilitate access and transform land and rural tourism development | Integrated planning    | % of SDF & land Use Management system developed & approved in line with the SPLUMA | 100%     | N/A              | N/A              | N/A              | 100%             | 100%                    | 100%                    | 100%                    | SDF & LUMS                                    |
| 3 | Spatial rationale | To facilitate access and transform land and rural tourism development | Integrated planning    | # of District Planning/Business Development forum meeting held                     | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Invitation Agenda Minutes Attendance register |



|   |                        |                                                                                               |                     |                                                          |      |     |      |      |      |      |      |      |                            |
|---|------------------------|-----------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------|------|-----|------|------|------|------|------|------|----------------------------|
| 4 | Basic service Delivery | To coordinate and monitor infrastructure development for the provision and access to services | Project management  | % of Rollover from the previous financial year completed | 100% | 25% | 50%  | 75%  | 100% | 100% | 100% | 100% | Project status report      |
| 5 | Basic service Delivery | To coordinate and monitor infrastructure development for the provision and access to services | Abattoir Management | # of cattle slaughtered per Quarter                      | 400  | 100 | 200  | 300  | 400  | 400  | 400  | 400  | Schedule 8 abattoir report |
| 6 | Basic service Delivery | To coordinate and monitor infrastructure development for the provision and access .           | Abattoir Management | # of Pigs slaughtered per Quarter                        | 2000 | 500 | 1000 | 1500 | 2000 | 2000 | 4000 | 4000 | Schedule 8 abattoir report |
| 7 | Basic service Delivery | To coordinate and monitor infrastructure development for the provision and access to services | Abattoir Management | # of sheep slaughtered per Quarter                       | 300  | 100 | 200  | 300  | 400  | 400  | 400  | 400  | Schedule 8 abattoir report |



|    |                            |                                                              |              |                                                                               |      |     |     |     |      |      |      |      |                                       |
|----|----------------------------|--------------------------------------------------------------|--------------|-------------------------------------------------------------------------------|------|-----|-----|-----|------|------|------|------|---------------------------------------|
| 8  | Local economic development | To ensure optimal utilisation and adherence to space economy | Job creation | % of LED strategy aligned to the Provincial & National LED strategy/framework | 100% | N/A | N/A | N/A | 100% | 100% | 100% | 100% | LED strategy                          |
| 9  | Local economic development | To ensure optimal utilisation and adherence to space economy | Job creation | # of Jobs created through LED initiatives                                     | 40   | N/A | N/A | N/A | 40   | 40   | 80   | 100  | Jobs created report                   |
| 10 | Local economic development | To ensure optimal utilisation and adherence to space economy | Job creation | # of functional CTAs District wide                                            | 5    | N/A | N/A | N/A | 1    | 1    | 6    | 6    | Mookgophong CTA                       |
| 11 | Local economic development | To ensure optimal utilisation and adherence to space economy | Job creation | # of publication issued /made                                                 | 2    | 1   | N/A | 1   | N/A  | 2    | 3    | 4    |                                       |
| 12 | Local economic development | To ensure optimal utilisation and adherence to space economy | Job creation | # of SMMEs or Co-operations in Agriculture supported                          | 20   | 10  | 10  | 10  | 10   | 10   | 40   | 60   | SMMEs or co-operatives support report |



|        |                                          |                                                                     |                        |                                                                        |      |     |     |     |      |      |      |      |                                   |
|--------|------------------------------------------|---------------------------------------------------------------------|------------------------|------------------------------------------------------------------------|------|-----|-----|-----|------|------|------|------|-----------------------------------|
| 1<br>3 | Financial management and viability       | To effectively manage finances and improve sustainability           | Expenditure management | % Operating budget variance in terms of SDBIP                          | 9%   | 10% | 10% | 10% | 10%  | 10%  | 10%  | 10%  | Annexure B financial report       |
| 1<br>4 | Financial management                     | To effectively manage finances and improve sustainability           | Expenditure Management | % Capital budget variance in terms of SDBIP                            | 10%  | 10% | 10% | 10% | 10%  | 10%  | 10%  | 10%  | Annexure D financial report       |
| 1<br>5 | Good Governance and Public Participation | To develop and implement integrated management & governance .       | Auditing               | % Internal Audit Unit audit queries related to department resolved     | 100% | 25% | 50% | 75% | 100% | 100% | 100% | 100% | Internal Audit follow up register |
| 1<br>6 | Good Governance and Public Participation | To develop and implement integrated management & governance systems | Auditing               | % Identified risk resolved within timeframes as specified in risk plan | 100% | 25% | 50% | 75% | 100% | 100% | 100% | 100% | Risk register                     |
| 1<br>7 | Good Governance and Public Participation | To develop and implement integrated management & governance systems | Auditing               | % AG audit queries related to department resolved                      | 0%   | N/A | 40% | 60% | 100% | 100% | 100% | 100% | Audit Action plan                 |



|        |                                               |                                                                     |                              |                                                                                                      |      |      |      |      |      |      |      |      |                                            |
|--------|-----------------------------------------------|---------------------------------------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------|------|------|------|------|------|------|------|------|--------------------------------------------|
| 1<br>8 | Good Governance and Public Participation      | To develop and implement integrated management & governance .       | Governance                   | % Council resolutions related to department implemented within timeframe                             | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | Council resolution implementation register |
| 1<br>9 | Good Governance and Public Participation      | To develop and implement integrated management & governance systems | Inter-governmental relations | % Municipal Managers Forum Resolutions related to department implemented within specified timeframes | 0%   | 100% | 100% | 100% | 100% | 100% | 100% | 100% | Resolution register                        |
| 2<br>0 | Transformation and organisational development | To attract, develop and retain ethical and best human capital       | Human resources management   | % Disciplinary actions initiated by MCSSS                                                            | 0%   | 100% | 100% | 100% | 100% | 100% | 100% | 100% | Report                                     |



## 10.5. Infrastructure Development – Vote 005

Sub-functions: Project Management of Infrastructure Projects  
Co-ordination of Basic Services in Local Municipalities

|   | KPA                    | Strategic Objective                                                                       | Programme / Focus area | Performance Indicators                                       | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                        |
|---|------------------------|-------------------------------------------------------------------------------------------|------------------------|--------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-------------------------------------------------|
| 1 | Basic Service Delivery | To coordinate and monitor infrastructure development for provision of access to services  | Project Management     | % of Rollover from the previous financial year completed     | 70%      | 50%              | 100%             | N/A              | N/A              | 100%                    | 100%                    | 100%                    | Project status report                           |
| 2 | Basic Service Delivery | To coordinate and monitor infrastructure development for provision of access to services  | Water and sanitation   | # of Quarterly Water & Sanitation forum meetings coordinated | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Invitation, Agenda, minutes Attendance register |
| 3 | Basic Service Delivery | To coordinate and monitor infrastructure development for provision and access to services | Electricity            | # of Electricity forum meetings coordinated (Energy forum)   | 4        | 2                | 1                | 2                | 1                | 6                       | 6                       | 6                       | Invitation, Agenda, minutes Attendance register |



|   | KPA                        | Strategic Objective                                                                       | Programme / Focus area | Performance Indicators                                                               | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                        |
|---|----------------------------|-------------------------------------------------------------------------------------------|------------------------|--------------------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-------------------------------------------------|
| 4 | Basic Service Delivery     | To coordinate and monitor infrastructure development for provision and access to services | District roads         | # of Roads forum meetings coordinated                                                | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Invitation, Agenda, minutes Attendance register |
| 5 | Basic Service Delivery     | To coordinate and monitor infrastructure development for provision and access to services | MIG                    | # of District MIG forum meetings coordinated                                         | 11       | 3                | 6                | 8                | 11               | 11                      | 11                      | 11                      | Invitation, Agenda, minutes Attendance register |
| 6 | Local economic development | To ensure optimal utilisation of & adherence to space economy                             | Job creation           | # of Jobs created through EPWP incentive grant                                       | 15       | 5                | 8                | 12               | 15               | 15                      | 30                      | 45                      | EPWP report                                     |
| 7 | Local economic development | To ensure optimal utilisation of & adherence to space economy                             | Job creation           | # of jobs created through other municipal initiatives such as infrastructure Project | 80       | 5                | 25               | 50               | 80               | 80                      | 80                      | 80                      | Quarterly Reports                               |



|    | KPA                                      | Strategic Objective                                               | Programme / Focus area | Performance Indicators                                                 | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                               |
|----|------------------------------------------|-------------------------------------------------------------------|------------------------|------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|--------------------------------------------------------|
| 8  | Local economic development               | To ensure optimal utilisation of & adherence to space economy     | Job creation           | # of district EPWP forum meeting held                                  | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Invitation<br>Agenda<br>Minutes<br>Attendance register |
| 9  | Financial management and viability       | To effectively manage finances and improve sustainability         | Expenditure management | % Operating budget variance in terms of SDBIP                          | 19%      | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure B financial report                            |
| 10 | Financial management and viability       | To effectively manage finances and improve sustainability         | Expenditure management | % Capital budget variance in terms of SDBIP                            | 40%      | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure D financial report                            |
| 11 | Good Governance and Public Participation | To develop & implement integrated management & governance systems | Auditing               | % Internal Audit Unit audit queries related to department resolved     | 100%     | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Internal Audit follow up plan                          |
| 12 | Good Governance and Public Participation | To develop & implement integrated management & governance systems | Auditing               | % Identified risk resolved within timeframes as specified in risk plan | 100%     | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Risk register                                          |



|    | KPA                                      | Strategic Objective                                               | Programme / Focus area       | Performance Indicators                                                    | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                      |
|----|------------------------------------------|-------------------------------------------------------------------|------------------------------|---------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-----------------------------------------------|
| 13 | Good Governance and Public Participation | To develop & implement integrated management & governance systems | Auditing                     | % AG audit queries related to department resolved                         | 0%       | 20%              | 40%              | 60%              | 100%             | 100%                    | 100%                    | 100%                    | Audit Action plan                             |
| 14 | Good Governance and Public Participation | To develop & implement integrated management & governance systems | Governance                   | % Council resolutions related to department implemented within timeframe  | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Council resolution implementation register    |
| 15 | Good Governance and Public Participation | To develop & implement integrated management & governance systems | Inter-governmental relations | % Municipal Managers Forum Resolutions related to department implemented. | 0%       | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Municipal Managers Forum Resolutions register |



## 10.6. Executive Support – Vote 006

Sub-functions:      General Council  
                          Office of the Speaker  
                          Office of the Chief Whip  
                          Communication  
                          Disability, Youth and Gender Development

|   | KPA                    | Strategic Objective                                                                           | Programme / Focus area      | Performance Indicators                                             | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                            |
|---|------------------------|-----------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-------------------------------------|
| 1 | Basic Service Delivery | To coordinate and monitor infrastructure development for the provision and access to services | Client Relations Management | % Presidential hotline queries addressed within 2 weeks of receipt | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Presidential hotline Query register |
| 2 | Basic Service Delivery | To coordinate and monitor infrastructure development for the provision and access to services | Client Relations Management | % Premier hotline queries addressed within 2 weeks of receipt      | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Premier hotline query register      |



|   |                                          |                                                                   |                        |                                               |      |     |     |     |      |      |      |      |                              |
|---|------------------------------------------|-------------------------------------------------------------------|------------------------|-----------------------------------------------|------|-----|-----|-----|------|------|------|------|------------------------------|
| 3 | Financial management and viability       | To effectively manage finances and improve sustainability         | Expenditure management | % Operating budget variance in terms of SDBIP | 6%   | 10% | 10% | 10% | 10%  | 10%  | 10%  | 10%  | Annexure B, financial report |
| 4 | Financial management and viability       | To effectively manage finances and improve sustainability         | Expenditure management | % Capital budget variance in terms of SDBIP   | 34%  | 10% | 10% | 10% | 10%  | 10%  | 10%  | 10%  | Annexure D financial report  |
| 5 | Good governance and public participation | To develop & implement integrated management & governance systems | Auditing               | % AG Audit queries addressed                  | 0%   | N/A | 20% | 60% | 100% | 100% | 100% | 100% | Audit action plan            |
| 6 | Good governance and public participation | To develop & implement integrated management & governance systems | Internal Audit         | % Internal Audit queries addressed            | 100% | 25% | 50% | 75% | 100% | 100% | 100% | 100% | IA follow up register        |
| 7 | Good governance and public participation | To develop & implement integrated management & governance systems | Risk Management        | % Risks related to OEM addressed              | 100% | 25% | 50% | 75% | 100% | 100% | 100% | 100% | Risk register                |



|    |                                          |                                                                   |            |                                                             |      |      |      |      |      |      |      |      |                                    |
|----|------------------------------------------|-------------------------------------------------------------------|------------|-------------------------------------------------------------|------|------|------|------|------|------|------|------|------------------------------------|
| 8  | Good governance and public participation | To develop & implement integrated management & governance systems | Governance | # of council meeting held                                   | 4    | 1    | 2    | 3    | 4    | 4    | 4    | 4    | Agenda Minutes Attendance register |
| 9  | Good governance and public participation | To develop & implement integrated management & governance systems | Governance | % Council resolutions implemented within time frame         | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | Council resolution register        |
| 10 | Good governance and public participation | To develop & implement integrated management & governance systems | Governance | # of Portfolio Committees meetings convened                 | 35   | 7    | 14   | 21   | 35   | 35   | 35   | 35   | Agenda Minutes Attendance register |
| 11 | Good governance and public participation | To develop & implement integrated management & governance systems | Governance | # of MPAC meetings held                                     | 4    | 1    | 2    | 3    | 4    | 4    | 4    | 4    | Agenda Minutes Attendance register |
| 12 | Good governance and public participation | To develop & implement integrated management & governance systems | Governance | # of MPAC reports with recommendations submitted to council | 4    | 1    | 2    | 3    | 4    | 4    | 4    | 4    | Council item                       |



|    |                                          |                                                                       |                              |                                                                              |      |      |      |      |      |      |      |      |                                                     |
|----|------------------------------------------|-----------------------------------------------------------------------|------------------------------|------------------------------------------------------------------------------|------|------|------|------|------|------|------|------|-----------------------------------------------------|
| 13 | Good governance and public participation | To develop & implement integrated management & governance systems     | Public participation         | # of Community feedback meetings held                                        | 4    | 1    | 2    | 3    | N/A  | 3    | 3    | 3    | Attendance register<br>Agenda Minutes               |
| 14 | Good governance and public participation | To develop & implement integrated management & governance systems     | Public participation         | # of District IGR meeting held                                               | 4    | 1    | 2    | 3    | 4    | 4    | 4    | 4    | Invitation<br>Agenda Minutes<br>Attendance register |
| 15 | Good governance and public participation | To develop and implement integrated management and governance systems | Intergovernmental relations  | % District Intergovernmental Relations Forum meeting resolutions implemented | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | IRG resolution register                             |
| 16 | Good Governance and Public Participation | To develop and implement integrated management and governance systems | Inter-governmental relations | # of Sharing & learning (Twinning) meetings held                             | 2    | N/A  | 1    | N/A  | 2    | 2    | 2    | 2    | Agenda Minutes<br>Attendance register               |



|    |                                          |                                                                       |                        |                                             |   |     |     |     |     |   |   |   |                                               |
|----|------------------------------------------|-----------------------------------------------------------------------|------------------------|---------------------------------------------|---|-----|-----|-----|-----|---|---|---|-----------------------------------------------|
| 17 | Good governance and public participation | To empower the community and instil sense of ownership of development | Community awareness    | # of HIV/AIDS Committee meetings held       | 2 | N/A | N/A | 1   | 2   | 2 | 3 | 4 | Invitation agenda Minutes attendance register |
| 18 | Good governance and public participation | To develop and implement integrated management and governance systems | Disability Development | # of District disability desk meetings held | 4 | 1   | N/A | 2   | N/A | 2 | 2 | 2 | Invitation agenda Minutes attendance register |
| 19 | Good governance and public participation | To develop and implement integrated management and governance systems | Communications         | # of District communications forum meetings | 4 | 1   | 2   | 3   | 4   | 4 | 4 | 4 | Invitation agenda Minutes attendance register |
| 20 | Good governance and public participation | To develop and implement integrated management and governance systems | Governance             | # of Community service surveys conducted    | 1 | N/A | N/A | N/A | 1   | 1 | 1 | 2 | Community service survey report               |



## 10.7. Social Development & Community Services – Vote 007

Sub-functions: Environmental, Health and Waste Management  
Disaster Management

|   | KPA                    | Strategic Objective                                                                          | Programme / Focus area | Performance Indicators                                                              | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                                      |
|---|------------------------|----------------------------------------------------------------------------------------------|------------------------|-------------------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-----------------------------------------------|
| 1 | Basic Service Delivery | To coordinate and monitor infrastructure development for the provision and access to service | Project management     | % of Rollover from the previous financial year completed                            | 60%      | 50%              | 100%             | N/A              | N/A              | 0%                      | 0%                      | 0%                      | Project status report                         |
| 2 | Basic service delivery | To coordinate and monitor infrastructure development for the provision and access to service | Disaster Management    | # of established disaster management centre in line with National Norms & standards | 2        | 2                | N/A              | N/A              | N/A              | 2                       | 3                       | 4                       | Disaster management centre photos             |
| 3 | Basic delivery service | To coordinate and monitor infrastructure development for the provision and                   | Disaster Management    | # of Disaster Management Advisory Forum meetings held                               | 4        | 1                | 2                | 3                | 4                | 4                       | 4                       | 4                       | Invitation Agenda Minutes Attendance register |



|   | KPA                    | Strategic Objective                                                                          | Programme / Focus area | Performance Indicators                                            | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                          |
|---|------------------------|----------------------------------------------------------------------------------------------|------------------------|-------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-----------------------------------|
|   |                        | access to service                                                                            |                        |                                                                   |          |                  |                  |                  |                  |                         |                         |                         |                                   |
| 4 | Basic service delivery | To coordinate and monitor infrastructure development for the provision and access to service | Disaster Management    | # of Disaster Management Annual Report submitted within timeframe | 1        | N/A              | N/A              | N/A              | 1                | 1                       | 1                       | 1                       | Disaster Management Annual Report |
| 5 | Basic service delivery | To coordinate and monitor infrastructure development for the provision and access to service | Fire Fighting          | % Building plans approved by local municipalities                 | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Building plans                    |
| 6 | Basic service delivery | To coordinate and monitor infrastructure development for the provision and access to         | Fire fighting          | # of Fire fighting reports submitted by local municipalities      | 4        | 6                | 12               | 18               | 24               | 24                      | 24                      | 24                      | Fire fighting Quarterly reports   |



|    | KPA                    | Strategic Objective                                                                          | Programme / Focus area | Performance Indicators                                                                            | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                         |
|----|------------------------|----------------------------------------------------------------------------------------------|------------------------|---------------------------------------------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|----------------------------------|
| 7  | Basic service delivery | To coordinate and monitor infrastructure development for the provision and access to service | Fire fighting          | # of Fire fighting Annual Report submitted within timeframe                                       | New      | N/A              | N/A              | N/A              | 1                | 1                       | 1                       | 1                       | Fire fighting Annual report      |
| 8  | Basic service delivery | To preserve and protect natural resources and promote public health                          | Municipal Health       | % Food outlets issued with certificate of compliance (for outlets that comply with set standards) | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Signed copies of certificates    |
| 9  | Basic service delivery | To preserve and protect natural resources and promote public health                          | Municipal Health       | # of Permitted municipal landfill sites monitored                                                 | 8        | 2                | 4                | 6                | 8                | 8                       | 8                       | 8                       | landfill sites monitoring report |
| 10 | Basic service delivery | To preserve and protect natural resources and promote                                        | Municipal Health       | #of Water samples collected and analysed                                                          | 1        | N/A              | N/A              | 6                | 12               | 12                      | 24                      | 24                      | Signed Water samples from Lab    |



|    | KPA                                | Strategic Objective                                                 | Programme / Focus area | Performance Indicators                                     | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                       |
|----|------------------------------------|---------------------------------------------------------------------|------------------------|------------------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|--------------------------------|
|    |                                    | public health                                                       |                        |                                                            |          |                  |                  |                  |                  |                         |                         |                         |                                |
| 11 | Basic service delivery             | To preserve and protect natural resources and promote public health | Municipal Health       | # of Health and hygiene awareness campaign initiated       | 150      | 38               | 76               | 114              | 152              | 152                     | 152                     | 152                     | Attendance register            |
| 12 | Basic Service Delivery             | To preserve and protect natural resources and promote public health | Air quality management | % of EIA attended to.                                      | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | EIA report                     |
| 13 | Basic Service Delivery             | To preserve and protect natural resources and promote public health | Air quality management | Number of listed activities in terms of AQA inspected      | 20       | 5                | 10               | 15               | 20               | 20                      | 20                      | 20                      | AOA listed activities report   |
| 14 | Basic Service Delivery             | To preserve and protect natural resources and promote public health | Air quality management | Number of ambient air quality monitoring reports submitted | 6        | 3                | 6                | 9                | 12               | 12                      | 12                      | 12                      | air quality monitoring reports |
| 15 | Financial management and viability | To effectively manage finances and improve sustainability           | Expenditure Management | % Operating budget variance in terms of SDBIP              | 12%      | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure B financial report    |



|    | KPA                                      | Strategic Objective                                                   | Programme / Focus area | Performance Indicators                             | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence                          |
|----|------------------------------------------|-----------------------------------------------------------------------|------------------------|----------------------------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|-----------------------------------|
| 16 | Financial management and viability       | To effectively manage finances and improve viability                  | Expenditure management | % Capital budget variance in terms of SDBIP        | 35%      | 10%              | 10%              | 10%              | 10%              | 10%                     | 10%                     | 10%                     | Annexure D financial report       |
| 17 | Good governance and public participation | To develop and implement integrated management and governance systems | Auditing               | % AG audit queries related to SCDS addressed       | 0%       | N/A              | 20%              | 40%              | 100%             | 100%                    | 100%                    | 100%                    | Audit Action plan                 |
| 18 | Good governance and public participation | To develop and implement integrated management and governance         | Internal Audit         | % Internal Audit queries related to SCDS addressed | 100%     | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Internal Audit follow up plan     |
| 19 | Good governance and public participation | To develop and implement integrated management and governance systems | Risk Management        | % Risks related to SDCS addressed                  | 100%     | 25%              | 50%              | 75%              | 100%             | 100%                    | 100%                    | 100%                    | Risk register                     |
| 20 | Good governance and public               | To develop and implement                                              | Governance             | % Council resolutions related to                   | 100%     | 100%             | 100%             | 100%             | 100%             | 100%                    | 100%                    | 100%                    | Council resolution implementation |



|  | KPA           | Strategic Objective                          | Programme / Focus area | Performance Indicators            | Baseline | Target Quarter 1 | Target Quarter 2 | Target Quarter 3 | Target Quarter 4 | Annual Target 2014-2015 | Annual Target 2015-2016 | Annual Target 2016-2017 | Evidence |
|--|---------------|----------------------------------------------|------------------------|-----------------------------------|----------|------------------|------------------|------------------|------------------|-------------------------|-------------------------|-------------------------|----------|
|  | participation | integrated management and governance systems |                        | SDCS implemented within timeframe |          |                  |                  |                  |                  |                         |                         |                         | register |

## 11. DETAILED CAPITAL WORKS PLAN

A detailed capital works plan is required to ensure sufficient detail to measure and monitor delivery of infrastructure projects.

A summary of capital projects for each responsible manager, by vote must be provided showing quarterly projections for performance in relation to implementing capital projects. The projects, funded by both the operational and capital budget components, indicating quarterly milestones are indicated below:

| No. | Dept. | Project name                    | 2014/15 Budget | Adjustment 2014/15 | Planned start date | Planned completion date | Quarter 1 |                               | Quarter 2 |                               | Quarter 3 |                                              | Quarter 4 |                               |
|-----|-------|---------------------------------|----------------|--------------------|--------------------|-------------------------|-----------|-------------------------------|-----------|-------------------------------|-----------|----------------------------------------------|-----------|-------------------------------|
|     |       |                                 |                |                    |                    |                         | % Prog.   | Milestone                     | % Prog.   | Milestone                     | % Prog.   | Milestone                                    | % Prog.   | Milestone                     |
| 1   | OMM   | District Wide Audit System      | 46 644         | -                  | 01-07-2014         | 30-09-2014              | 100 %     | Completion                    | -         | -                             | -         | -                                            | -         | -                             |
| 2   | OMM   | District IDP Strategic Planning | R731 458       | -                  | 01-07-2014         | 30-06-2015              | 25%       | 1 <sup>st</sup> IDP rep forum | 50%       | 2 <sup>nd</sup> IDP rep forum | 75%       | Strategic planning & 3 <sup>rd</sup> IDP rep | 100%      | 4 <sup>th</sup> IDP rep forum |



| No. | Dept. | Project name                       | 2014/15 Budget                                                        | Adjustment 2014/15 | Planned start date | Planned completion date | Quarter 1 |                       | Quarter 2 |                    | Quarter 3 |                | Quarter 4 |                |
|-----|-------|------------------------------------|-----------------------------------------------------------------------|--------------------|--------------------|-------------------------|-----------|-----------------------|-----------|--------------------|-----------|----------------|-----------|----------------|
|     |       |                                    |                                                                       |                    |                    |                         | % Prog.   | Milestone             | % Prog.   | Milestone          | % Prog.   | Milestone      | % Prog.   | Milestone      |
|     |       | Programme - Municipal Manager      |                                                                       |                    |                    |                         |           |                       |           |                    |           | forum          |           |                |
| 3   | CSSS  | Procurement of movable assets      | R1 709 686                                                            | -                  | 01-07-2014         | 31-12-2014              | 50%       | Appointment of SP     | 100%      | Completion         | -         | -              | -         | -              |
| 4   | CSSS  | Procurement of IT equipment        | R388 385                                                              | -                  | 01-07-2014         | 30-06-2015              | -         | -                     | 50%       | Supply             | -         | -              | 100%      | Supply         |
| 5   | CSSS  | District Wide VPN Network          | R65 440                                                               | -                  | 01-07-2014         | 30-06-2015              | 25%       | Maintenance           | 50%       | Maintenance        | 75%       | Maintenance    | 100%      | Maintenance    |
|     | CSSS  | Job Evaluation System (TASK)       | The project cancelled due to budgetary constraints, R20 000 remaining |                    |                    |                         |           |                       |           |                    |           |                |           |                |
| 6   | PED   | Co-ordination of district wide LED | 181 220                                                               | -                  | 01-07-2014         | 30-06-2015              | 0%        | Adoption of Programme | 50%       | Implementation     | 75%       | Implementation | 100%      | Implementation |
| 7   | PED   | Vaalwater Beautification           | 236 458                                                               | -                  | 01-07-2014         | 30-06-2015              | -         | -                     | 0%        | Quotation          | 50%       | Implementation | 100%      | Implementation |
| 8   | PED   | Tourism                            | 494 556                                                               | -                  | 01-07-2014         | 30-06-2015              | 25%       | Program               | 50%       | Program            | 75%       | Program        | 100%      | Program        |
| 9   | PED   | Waterberg Biosphere Meander        | 347 666                                                               | -                  | 01-07-2014         | 30-06-2015              | -         | -                     | 0%        | Awarding of tender | 50%       | Implementation | 100%      | Implementation |



| No. | Dept. | Project name                                | 2014/15 Budget | Adjustment 2014/15 | Planned start date | Planned completion date | Quarter 1 |                               | Quarter 2 |                    | Quarter 3 |                                 | Quarter 4 |                                 |
|-----|-------|---------------------------------------------|----------------|--------------------|--------------------|-------------------------|-----------|-------------------------------|-----------|--------------------|-----------|---------------------------------|-----------|---------------------------------|
|     |       |                                             |                |                    |                    |                         | % Prog.   | Milestone                     | % Prog.   | Milestone          | % Prog.   | Milestone                       | % Prog.   | Milestone                       |
|     |       | Reserve                                     |                |                    |                    |                         |           |                               |           |                    |           |                                 |           |                                 |
| 10  | PED   | WEDA                                        | 2 000 000      | -                  | 01-07-2014         | 30-06-2015              | -         | -                             | 0%        | Awarding of tender | 50%       | Implementation                  | 100%      | Implementation                  |
| 11  | PED   | Agri-park support                           | 306 852        | -                  | 01-07-2014         | 30-06-2015              | 0%        | Consulting with beneficiaries | 50%       | Financial support  | 75%       | Financial and Technical support | 100%      | Financial and Technical support |
| 12  | ID    | Completion of Street in Mahwelereng (Phase) | 0              | -                  | 01-07-2014         | 30-09-2014              | 100%      | Completion                    | -         | -                  | -         | -                               | -         | -                               |
| 13  | ID    | Upgrade of Streets in Marapong Township     | 1 416 776      | -                  | 01-07-2014         | 30-09-2014              | 100%      | Completion                    | -         | -                  | -         | -                               | -         | -                               |
| 14  | ID    | Upgrade of Streets in Regorogile Township   | 4 784          | -                  | 01-07-2014         | 30-09-2014              | 100%      | Completion                    | -         | -                  | -         | -                               | -         | -                               |
| 15  | ID    | Road Asset Management System                | 1 971 930      | -                  | 01-07-2014         | 30-06-2015              | 25%       | Implementation                | 50%       | Implementation     | 75%       | Implementation                  | 100%      | Implementation                  |



| No. | Dept. | Project name                                                                                                           | 2014/15 Budget | Adjustment 2014/15 | Planned start date | Planned completion date | Quarter 1 |                    | Quarter 2 |                    | Quarter 3 |                    | Quarter 4 |            |
|-----|-------|------------------------------------------------------------------------------------------------------------------------|----------------|--------------------|--------------------|-------------------------|-----------|--------------------|-----------|--------------------|-----------|--------------------|-----------|------------|
|     |       |                                                                                                                        |                |                    |                    |                         | % Prog.   | Milestone          | % Prog.   | Milestone          | % Prog.   | Milestone          | % Prog.   | Milestone  |
| 16  | ID    | EPWP IG – Provision of household VIP (Ventilated Improved Pit latrines) sanitation in rural villages (area still to be | 1 000 000      | -                  | 01-07-2014         | 30-06-2015              | -         | -                  | 0%        | Awarding of tender | 50%       | Constructio n      | 10 0%     | Completion |
| 17  | ID    | Mookgophong Township Sewer Connection                                                                                  | 447 052        | -                  | 01-07-2014         | 30-09-2014              | 100 %     | Completi on        | -         | -                  | -         | -                  | -         | -          |
| 18  | ID    | Development of Landfill site Mookgophong                                                                               | 1 285 193      |                    | 01-07-2014         | 30-06-2015              | 0%        | Awarding of tender | 50%       | Constructi on      | 75%       | Constructio n      | 10 0%     | Completion |
| 19  | ID    | Dissater Risks Management Toll Free number & promotional signage                                                       | 866 152        |                    | 01-07-2014         | 30-06-2015              | -         | -                  | -         | -                  | 0%        | Awarding of tender | 10 0%     | Completion |
| 20  | ID    | Construction of fencing on 1.2HA land.                                                                                 | 314 890        | -                  | 01-07-2014         | 30-06-2015              | 0%        | Awarding of tender | 100 %     | Completi on        | -         | -                  | -         | -          |



| No. | Dept. | Project name                                                | 2014/15 Budget | Adjustment 2014/15 | Planned start date | Planned completion date | Quarter 1 |           | Quarter 2 |                | Quarter 3 |                    | Quarter 4 |                |
|-----|-------|-------------------------------------------------------------|----------------|--------------------|--------------------|-------------------------|-----------|-----------|-----------|----------------|-----------|--------------------|-----------|----------------|
|     |       |                                                             |                |                    |                    |                         | % Prog.   | Milestone | % Prog.   | Milestone      | % Prog.   | Milestone          | % Prog.   | Milestone      |
| 21  | ID    | Installation of lift in WDM head office                     | 745 000        |                    | 01-07-2014         | 30-06-2015              | -         | -         | -         |                | 0%        | Awarding of tender | 100%      | Completion     |
| 22  | ES    | Communication                                               | 200 000        | -                  | 01-07-2014         | 30-06-2015              | 25%       | Supply    | 50%       | Supply         | 75%       | Supply             | 100%      | Supply         |
| 23  | ES    | District IDP Public Participation Programme Executive Mayor | 1 040 222      | -                  | 01-07-2014         | 30-06-2015              | 50%       | Program   | 75%       | Program        | 100%      | Program            | -         | -              |
| 24  | ES    | Production of Diaries for Cllrs & Traditional Leaders       | 71 220         | -                  | 01-07-2014         | 31-12-2014              | -         | -         | -         | -              | 100%      | Supply             | -         | -              |
| 25  | ES    | Learning & sharing (twinning agreement)                     | 255 885        | -                  | 01-07-2014         | 30-06-2015              | -         | -         | 50%       | Implementation | -         | -                  | 100%      | Implementation |
| 26  | ES    | Back to School Campaign                                     | 51 224         | -                  | 01-07-2014         | 31-03-2015              | -         | -         | -         | -              | 100%      | Program            | -         | -              |
| 27  | ES    | Executive Mayor's Marothan                                  | 115 021        | -                  | 01-07-2014         | 30-06-2015              | -         | -         | -         | -              | -         | -                  | 100%      | Implantation   |



| No. | Dept.    | Project name                                                                                      | 2014/15 Budget | Adjustment 2014/15                       | Planned start date | Planned completion date | Quarter 1 |           | Quarter 2 |                       | Quarter 3 |                   | Quarter 4 |           |
|-----|----------|---------------------------------------------------------------------------------------------------|----------------|------------------------------------------|--------------------|-------------------------|-----------|-----------|-----------|-----------------------|-----------|-------------------|-----------|-----------|
|     |          |                                                                                                   |                |                                          |                    |                         | % Prog.   | Milestone | % Prog.   | Milestone             | % Prog.   | Milestone         | % Prog.   | Milestone |
| 28  | ES       | Traditional Leadership development Programme                                                      | 55 159         | -                                        | 01-07-2014         | 30-06-2015              | 1         | Meeting   | 2         | Meeting               | 3         | Meeting           | 4         | Meeting   |
| 29  | Disaster | Review of Waterberg Disaster Risk Management Plan & Framework                                     | 286 037        | -                                        | 01-07-2014         | 31-12-2014              | 50%       | Draft     | 100 %     | Final Document supply | -         | -                 | -         | -         |
| 30  | Disaster | Two-way radio communication facilities for the Waterberg District Disaster Risk Management Centre | 255 624        | -                                        | 01-07-2014         | 31-03-2015              | -         | -         | -         | -                     | 100 %     | Feasibility study | --        | -         |
|     | Fire     | LDC – Major Heavy Duty Pumper                                                                     | 3 000 000      | Project freezed pending legal processes. |                    |                         |           |           |           |                       |           |                   |           |           |
|     | Fire     | LDC-4X4 Major Urban Rescue Pumper & equipment                                                     | 1 458 572      | Project freezed pending legal processes. |                    |                         |           |           |           |                       |           |                   |           |           |



| No. | Dept. | Project name                                                                          | 2014/15 Budget | Adjustment 2014/15 | Planned start date | Planned completion date | Quarter 1 |                    | Quarter 2 |            | Quarter 3 |           | Quarter 4 |           |
|-----|-------|---------------------------------------------------------------------------------------|----------------|--------------------|--------------------|-------------------------|-----------|--------------------|-----------|------------|-----------|-----------|-----------|-----------|
|     |       |                                                                                       |                |                    |                    |                         | % Prog.   | Milestone          | % Prog.   | Milestone  | % Prog.   | Milestone | % Prog.   | Milestone |
| 31  | Fire  | LDC – 1 X 1000 KPA / 100 bar skid units                                               | 108 500        | -                  | 01-07-2014         | 30-06-2015              | 0%        | Awarding of tender | 100 %     | Completion | -         | -         | -         | -         |
| 32  | Fire  | Thabazimbi-Equiped 24 hours operating room / mobile house – radio room / control room | 57 354         | -                  | 01-07-2014         | 30-06-2015              | 0%        | Awarding of tender | 100 %     | Completion | -         | -         | -         | -         |
| 33  | Fire  | Lephalale – Refurbishment of Iveco Fire Truck                                         | 140 022        | -                  | 01-07-2014         | 30-06-2015              | 0%        | Awarding of tender | 100 %     | Completion | -         | -         | -         | -         |
| 34  | Fire  | Mogalakwena – 1 x communication / alarm system & voice logger                         | 122 914        | -                  | 01-07-2014         | 30-06-2015              | 0%        | Awarding of tender | 100 %     | Completion | -         | -         | -         | -         |



## 12. PROJECT WORKS PLAN -14/15 IDP EXPENDITURE BY MONTH

| Dpt | Proj # | PROJECT NAME                                                                                                   | Total Operational | Total Capital | PROJECTED EXPENDITURE - YEAR TO DATE |        |           |         |          |          |           |           |           |           |           |           |
|-----|--------|----------------------------------------------------------------------------------------------------------------|-------------------|---------------|--------------------------------------|--------|-----------|---------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|
|     |        |                                                                                                                |                   |               | July                                 | August | September | October | November | December | January   | February  | March     | April     | May       | June      |
|     |        | <b>Municipal Environmental Health &amp; Environmental Management</b>                                           |                   |               |                                      |        |           |         |          |          |           |           |           |           |           |           |
| 05  | SE023  | Development of landfill site Mookgophong Local Municipality (roll over)                                        | 1 285 193         | -             | -                                    | -      | -         | 50 000  | 650 000  | 950 000  | 1 285 193 | 1 285 193 | 1 285 193 | 1 285 193 | 1 285 193 | 1 285 193 |
|     |        |                                                                                                                | <b>1 285 193</b>  | <b>-</b>      |                                      |        |           |         |          |          |           |           |           |           |           |           |
|     |        | <b>Disaster Management</b>                                                                                     |                   |               |                                      |        |           |         |          |          |           |           |           |           |           |           |
| 05  | DM025  | Disaster Risk Management Toll Free Number & promotional signage (roll over)                                    | -                 | 866 152       | -                                    | -      | -         | -       | -        | -        | 200 000   | 500 000   | 866 152   | 866 152   | 866 152   | 866 152   |
| 08  | DM030  | LDC - Major Heavy Duty Pumper (roll over)                                                                      | -                 | 3 000 000     |                                      |        |           |         |          |          |           |           |           |           |           | 3 000 000 |
| 08  | DM041  | LDC - 4x4 Major Urban Rescue Pumper & equipment (roll over)                                                    | -                 | 1 458 572     |                                      |        |           |         |          |          |           |           |           |           |           | 1 458 572 |
| 08  | DM020  | Review of Waterberg Disaster Risk Management Plan & Framework (roll over)                                      | 286 037           | -             |                                      |        |           |         |          |          |           |           |           |           |           | 286 037   |
| 08  | DM048  | Two-way radio communication facilities for the Waterberg District Disaster Risk Management Centre (roll over)  | -                 | 255 624       |                                      |        |           |         |          |          |           |           |           |           |           | 255 624   |
| 05  | DM049  | The construction of fencing on the remainder of 1.2HA land donated by Modimolle local municipality (roll over) | -                 | 314 890       | -                                    | -      | -         | -       | 50 000   | 150 000  | 314 890   | 314 890   | 314 890   | 314 890   | 314 890   | 314 890   |



|    |       |                                                                                                    |         |           |   |   |   |        |        |        |        |        |         |         |         |         |
|----|-------|----------------------------------------------------------------------------------------------------|---------|-----------|---|---|---|--------|--------|--------|--------|--------|---------|---------|---------|---------|
| 08 | DM051 | LDC - 1 x 1000 KPA / 100 bar skid units (roll over)                                                | -       | 108 500   |   |   |   |        |        |        |        |        |         |         |         | 108 500 |
| 08 | DM054 | Thabazimbi- Equiped 24 hours operating room / mobile house - radio room / control room (roll over) | -       | 57 354    |   |   |   |        |        |        |        |        |         |         |         | 57 354  |
| 08 | DM055 | Lephalale - Refurbishment of Iveco Fire Truck (roll over)                                          | -       | 140 022   |   |   |   |        |        |        |        |        |         |         |         | 140 022 |
| 08 | DM060 | Mogalakwena - 1 x communication / alarm system & voice logger (roll over)                          | -       | 122 914   |   |   |   |        |        |        |        |        |         |         |         | 122 914 |
|    |       |                                                                                                    | 286 037 | 6 324 028 |   |   |   |        |        |        |        |        |         |         |         |         |
|    |       | Local Economic Development & Tourism                                                               |         |           |   |   |   |        |        |        |        |        |         |         |         |         |
| 04 | UE031 | Co-ordination of district wide LED (roll over)                                                     | 181 220 | -         | - | - | - | 60 000 | 60 000 | 60 000 | 75 000 | 75 000 | 132 000 | 132 000 | 181 220 | 181 220 |
| 04 | UE034 | Vaalwater Beautification (roll over)                                                               | 236 458 | -         | - | - | - | -      | 8 000  | 8 000  | 8 000  | 18 000 | 218 000 | 236 458 | 236 458 | 236 458 |
| 04 | UE038 | Tourism (roll over) - see below breakdown                                                          | 494 556 | -         |   |   |   | -      | -      | -      | -      | -      | -       | -       | -       | 494 556 |
| 04 |       | - Getaway Show                                                                                     | -       | -         | - | - | - | -      | -      | -      | -      | -      | -       | -       | 61 520  | -       |
| 04 |       | - Tourism Month Celebrations                                                                       | -       | -         | - | - | - | -      | -      | -      | -      | -      | -       | -       | -       | -       |
| 04 |       | - Marula Festival                                                                                  | -       | -         | - | - | - | -      | -      | -      | 15 000 | 15 000 | 15 000  | 15 000  | 15 000  | -       |
| 04 |       | - Tourism Indaba                                                                                   | -       | -         | - | - | - | -      | -      | -      | -      | -      | -       | -       | 150 000 | -       |
| 04 |       | - Wildlife Expo                                                                                    | -       | -         | - | - | - | -      | -      | -      | -      | -      | -       | -       | -       | -       |
| 04 |       | - Publications & Brochures                                                                         | -       | -         | - | - | - | -      | -      | 25 000 | 25 000 | 25 000 | 170 000 | 195 000 | 195 000 | -       |
| 04 |       | - Local Tourism Association Support                                                                | -       | -         | - | - | - | -      | -      | -      | -      | 36 518 | 36 518  | 73 036  | 73 036  | -       |



|    |       |                                                         |           |           |         |         |         |         |         |         |         |         |         |           |           |           |
|----|-------|---------------------------------------------------------|-----------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-----------|-----------|-----------|
| 04 | UE040 | Waterberg Biosphere Meander Reserve (roll over)         | 347 666   | -         | -       | -       | -       | -       | -       | -       | -       | 50 000  | 100 000 | 150 000   | 347 666   | 347 666   |
| 04 | UE041 | WEDA (roll over)                                        | 2 000 000 | -         | -       | -       | -       | -       | -       | -       | 50 000  | 300 000 | 550 000 | 1 100 000 | 2 000 000 | 2 000 000 |
| 04 | UE053 | Agri – Park support (roll over)                         | 306 852   | -         | -       | -       | -       | -       | -       | -       | 25 000  | 150 000 | 150 000 | 225 000   | 306 852   | 306 852   |
|    |       |                                                         | 3 292 086 | -         |         |         |         |         |         |         |         |         |         |           |           |           |
|    |       | Municipal Roads & Stormwater                            |           |           |         |         |         |         |         |         |         |         |         |           |           |           |
| 05 | RS041 | Completion of Streets in Mahwelereng (roll over)        | 0         | -         |         |         |         |         |         |         |         |         |         |           | -         | -         |
| 05 | RS042 | Upgrading of streets in Marapong Township (roll over)   | 1 416 776 | -         | -       | -       | 900 000 | 900 000 | 900 000 | 900 000 | 900 000 | 900 000 | 900 000 | 900 000   | 1 416 776 | 1 416 776 |
| 05 | RS043 | Upgrading of streets in Regorogile Township (roll over) | 4 784     | -         | -       | -       | -       | -       | -       | -       | 4 784   | 4 784   | 4 784   | 4 784     | 4 784     | 4 784     |
| 05 | RS044 | Road Asset Management System (roll over)                | 192 930   | -         | -       | -       | -       | -       | -       | -       | 100 000 | 192 930 | 192 930 | 192 930   | 192 930   | 192 930   |
| 05 | RS044 | Road Asset Management System                            | 1 779 000 | -         | 140 000 | 428 000 | 668 000 | 668 000 | 668 000 | 668 000 | 668 000 | 668 000 | 668 000 | 668 000   | 668 000   | 1 779 000 |
|    |       |                                                         | 3 414 786 | -         |         |         |         |         |         |         |         |         |         |           |           |           |
|    |       | Municipal Support & Institutional Development           |           |           |         |         |         |         |         |         |         |         |         |           |           |           |
| 03 | IN017 | Procurement of movable assets                           | -         | 190 000   |         |         |         |         |         |         |         |         |         |           | 190 000   | 190 000   |
| 03 | IN017 | Procurement of movable assets (roll over)               | -         | 1 519 686 |         |         |         |         |         |         |         |         |         |           | 1 519 686 | 1 519 686 |
| 03 | IN021 | Procurement of IT equipment                             | -         | 190 000   | -       | -       | 159 355 | 159 355 | 159 355 | 159 355 | 159 355 | 159 355 | 159 355 | 190 000   | 190 000   | 190 000   |
| 03 | IN021 | Procurement of IT equipment (roll over)                 | -         | 198 385   | -       | 101 455 | 101 455 | 101 455 | 101 455 | 198 385 | 198 385 | 198 385 | 198 385 | 198 385   | 198 385   | 198 385   |
| 03 | IN041 | District Wide VPN Network (roll over)                   | 65 440    | -         |         |         |         |         |         |         |         |         |         |           | 65 440    | 65 440    |
| 02 | IN045 | District Wide Audit System (roll over)                  | 46 644    | -         | 46 644  | 46 644  | 46 644  | 46 644  | 46 644  | 46 644  | 46 644  | 46 644  | 46 644  | 46 644    | 46 644    | 46 644    |



|    |       |                                                                           |           |           |   |   |         |         |         |         |         |         |         |         |         |         |
|----|-------|---------------------------------------------------------------------------|-----------|-----------|---|---|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 05 | IN046 | Installation of new lift in WDM Head Office Building (roll over)          | -         | 745 000   | - | - | -       | -       | -       | -       | 100 000 | 250 000 | 500 000 | 550 000 | 745 000 | 745 000 |
| 03 | IN048 | Job Evaluation System (TASK) (roll over)                                  | 20 000    | -         |   |   |         |         |         |         |         |         |         |         | 20 000  | 20 000  |
|    |       |                                                                           | 271 913   | 2 843 071 |   |   |         |         |         |         |         |         |         |         |         |         |
|    |       | Community Participation & Good Governance                                 |           |           |   |   |         |         |         |         |         |         |         |         |         |         |
| 06 | CO009 | Communication (roll over)                                                 | 40 000    | -         | - | - | 40 000  | 40 000  | 40 000  | 40 000  | 40 000  | 40 000  | 40 000  | 40 000  | 40 000  | 40 000  |
| 06 | CO009 | Communication                                                             | 160 000   | -         | - | - | -       | -       | 40 000  | 40 000  | 40 000  | 40 000  | 160 000 | 160 000 | 160 000 | 160 000 |
| 06 | CO011 | District IDP Public Participation Programme - Executive Mayor (roll over) | 140 222   | -         | - | - | 140 222 | 140 222 | 140 222 | 140 222 | 140 222 | 140 222 | 140 222 | 140 222 | 140 222 | 140 222 |
| 06 | CO011 | District IDP Public Participation Programme - Executive Mayor             | 900 000   | -         | - | - | 250 000 | 300 000 | 350 000 | 500 000 | 550 000 | 600 000 | 800 000 | 850 000 | 900 000 | 900 000 |
| 02 | CO012 | District IDP Strategic Planning Programme - Municipal Manager (roll over) | 279 458   | -         | - | - | -       | -       | -       | -       | -       | -       | 279 458 | 279 458 | 279 458 | 279 458 |
| 02 | CO012 | District IDP Strategic Planning Programme - Municipal Manager             | 452 000   | -         | - | - | 113 000 | 113 000 | 113 000 | 226 000 | 226 000 | 226 000 | 339 000 | 339 000 | 339 000 | 452 000 |
| 06 | CO013 | Production of Diaries for Cllrs & Traditional Leaders (roll over)         | 71 220    | -         | - | - | -       | -       | -       | 71 220  | 71 220  | 71 220  | 71 220  | 71 220  | 71 220  | 71 220  |
| 06 | CO014 | Learning & sharing (twinning agreement) (roll over)                       | 255 885   | -         | - | - | 30 000  | 30 000  | 50 000  | 130 000 | 130 000 | 130 000 | 200 000 | 200 000 | 255 885 | 255 885 |
| 06 | CO030 | Back to School Campaign (roll over)                                       | 51 224    | -         | - | - | -       | -       | -       | 51 224  | 51 224  | 51 224  | 51 224  | 51 224  | 51 224  | 51 224  |
|    |       |                                                                           | 2 350 009 | -         |   |   |         |         |         |         |         |         |         |         |         |         |
|    |       | Sports, Arts & Culture                                                    |           |           |   |   |         |         |         |         |         |         |         |         |         |         |
| 06 | SC012 | Executive Mayor's Marathon (roll over)                                    | 115 021   | -         | - | - | -       | -       | -       | -       | -       | -       | 100 000 | 100 000 | 115 021 | 115 021 |



|    |       |                                                                                                      |                   |                  |                |                |                  |                  |                  |                  |                  |                  |                   |                   |                   |                   |
|----|-------|------------------------------------------------------------------------------------------------------|-------------------|------------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| 06 | CO034 | Traditional Leadership development Programme (roll over)                                             | 55 159            | -                | -              | -              | 3 000            | 3 000            | 3 000            | 6 000            | 20 000           | 20 000           | 30 000            | 30 000            | 55 159            | 55 159            |
|    |       |                                                                                                      | 170 180           | -                |                |                |                  |                  |                  |                  |                  |                  |                   |                   |                   |                   |
|    |       | <b>Water &amp; Sanitation</b>                                                                        |                   |                  |                |                |                  |                  |                  |                  |                  |                  |                   |                   |                   |                   |
| 05 | SA034 | EPWP IG - Provision of household VIP (Ventilated Improved Pit latrines) sanitation in rural villages | 1 000 000         | -                | -              | -              | -                | -                | -                | -                | 300 000          | 800 000          | 1 000 000         | 1 000 000         | 1 000 000         | 1 000 000         |
| 05 | SA032 | Mookgophong Township Sewer Connection (roll over)                                                    | 447 052           | -                | -              | -              | -                | -                | -                | -                | -                | -                | -                 | -                 | 447 052           | 447 052           |
|    |       |                                                                                                      | 1 447 052         | -                |                |                |                  |                  |                  |                  |                  |                  |                   |                   |                   |                   |
|    |       | <b>Total</b>                                                                                         | <b>12 630 797</b> | <b>9 167 099</b> | <b>295 144</b> | <b>765 824</b> | <b>2 890 351</b> | <b>3 052 351</b> | <b>3 990 416</b> | <b>4 980 790</b> | <b>6 460 657</b> | <b>8 812 148</b> | <b>11 312 382</b> | <b>12 520 047</b> | <b>15 845 324</b> | <b>21 797 896</b> |

21 797 896



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## 12. CONCLUSION

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The municipality was able to successfully integrate the IDP, the Budget and the SDBIP since they were tabled at the same time. All the Senior Management should be evaluated and monitored on the implementation of the SDBIP which comprises largely of Key Performance Indicators and projects on a quarterly basis. Having regard to sustaining the clean audit, performance information should also be audited. Legislative reports in the form of Mid-year Budget and Performance Assessment and the Annual Report are heavily informed by the consistent and monitoring of an SDBIP.

The SDBIP will therefore determine the performance agreements of the municipal manager and senior managers, including the outputs and deadlines for which they will be held responsible. The SDBIP is also a vital monitoring tool for the mayor and council to monitor in-year performance of the municipal manager and for the municipal manager to monitor the performance of all managers in the municipality within the financial year. This enables the Executive Mayor and municipal manager to be pro-active and take remedial steps in the event of poor performance. The SDBIP aims to ensure that managers are problem-solvers, who routinely look out for unanticipated problems and resolve them as soon as possible. The SDBIP also enables the council to monitor the performance of the municipality against quarterly targets on service delivery.