

WATERBERG DISTRICT MUNICIPALITY

UNAUDITED 2013/14 ANNUAL PERFORMANCE REPORT





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1. EXECUTIVE SUMMARY 2013/2014

1.1 Introduction

This annual performance report of Waterberg District Municipality which was compiled in accordance with section 121 of the Municipal Finance Management Act, 56 of 2003 read with the Municipal Systems Act, 32 of 2000, section 46(1) and (2) as well as the MFMA Circular 11 and 32 on annual reporting.

In the year under review 2013/2014 Waterberg District Municipality had seven departments, namely: Office of the Municipal Manager, Budget and Treasury Office, Corporate support and shared services, Social Development and Community Service, Planning and Economic Development, Infrastructure Development, and Executive Support.

This report covers the performance information from 1 July 2013 to 30 June 2014 and focus on the implementation of Service Delivery Budget and Implementation Plan (SDBIP) which is the implementation tool of the Integrated Development Plan (IDP). In addition the report provides an overview of improvements made to the performance management system and shortcomings that still need to be addressed.

1.2 Institutional Performance Management Process Overview

The District Municipality has attempted to comply with all legislative requirements concerning the development, operations and maintenance of the performance management system that commensurate with the available resources of the institution.

- The 2013/2014 IDP review included the strategic objectives, strategies and key performance indicators (KPIs) as required by the municipal systems act 32 of 2000. The IDP was approved by council on 30 May 2013.
- The 2013/2014 Budget for implementation of IDP was approved within the prescribed timelines as required by Municipal Finance management Act 56 of 2003.
- After the approval of the Draft IDP and Budget the SDBIP was developed and was presented to all stakeholders at the fourth Representative Forum held on 21 May 2013 in Lephalale Local Municipality. The SDBIP was tabled together with IDP and Budget; this was done to ensure effective implementation of the IDP and institutional strategies.
- The Executive Mayor approved the SDBIP on the 18 June 2013 as required by section 53 (c) (ii) of the MFMA, Act 56 2003. The Notice was issued to publicize the approved documents and the IDP, Budget and SDBIP was placed on the website.



- Performance agreement with performance plans were developed in line with the approved SDBIP as required by municipal regulations; 2006.
- Quarterly performance reports with supporting evidence were developed by departmental managers directly reporting to Municipal Manager (MM). The reports were used in the quarterly performance assessments.
- The quarterly reports were objectively and independently audited by the Internal Audit Unit to verify and to confirm performance information as reflected in the reports. The unit also confirmed the credibility of the evidence that was submitted quarterly.
- The Audit committee functioned optimally in the year in line with the committee approved terms of reference, and
- The annual performance assessments of managers directly reporting to MM and the assessment of the MM by the Executive Mayor was conducted between 29 and 15 August 2014. the performance evaluation panel held the meeting on the 12 June 2014, the committee recommended that the deserving managers be paid the performance bonus in line with the performance regulation of 2006.
- The scoring method utilized was in line with the assessment rating calculator prescribed by the local Government: Municipal Performance Regulations for Municipal Manager and Managers Directly accountable to the Municipal Manager- Regulation 805 of 2006.
An explanation is as per the table below:

Rating	Terminology	Description	% Score
5	Outstanding performance	Performance far exceeds the standard expected of an employee at this level.	167
4	Performance significantly above expectations	Performance is significantly higher than the standard expected.	133 - 166
3	Fully effective	Performance fully meets the standards expected.	100 - 132
2	Performance not fully effective	Performance is below the standard required	67 - 99
1	Unacceptable performance	Performance does not meet the standard expected. The employee has failed to demonstrate the commitment or ability to bring performance up to the level expected despite management efforts to encourage improvement.	0 – 66



1.3 Summary of the 2013/2014 Annual Performance scorecard

In general the Office of the Municipal Manager is responsible for managing 124 KPIs across the institution, of which 9 were zero weighted which means that they were not applicable for the quarter. A critical analysis of the KPIs will reveal that the performance against the targets is fairly well accepted. Out of a total of 124 KPIs 86 were achieved, 29 not achieved and 9 were zero weighted. Table below show KPIs per department

Vote No.	Department	Total KPIs	KPIs Achieved	Not Achieved	Zero Weighted
001	Budget & Treasury Office	17	16	1	-
002	Office of the Municipal manager	18	14	3	1
003	Corporate Support & Shared Services	20	14	6	0
004	Planning & Economic Development	16	12	3	1
005	Infrastructure Development	13	8	3	2
006	Executive Support	20	17	2	1
007	Social Development & Community Services	20	8	9	3
	Total	124	89	27	8

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1.4 Projects summary 2013/2014

Waterberg District Municipality is having 85 projects of which 58 completed, 27 not complete. The CAPEX was 61.48% as at 30 June 2014. The Project summary per department on the table below:

Vote No.	Department	Total Projects	Project completed	Not completed
001	Budget & Treasury Office	-	-	-
002	Office of the Municipal manager	2	2	-
003	Corporate Support & Shared Services	9	7	2
004	Planning & Economic Development	20	10	10
005	Infrastructure Development	8	6	2
006	Executive Support	19	17	2
007	Social Development & Community Services	27	16	11
	Total	85	58	27

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2. ORGANISATIONAL PERFORMANCE SCORE -CARD

MFMA Circular 13 requires non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. The quarterly projections in the SDBIP must be consistent with the annual performance agreements of the municipal manager and senior managers so that they can be held accountable for performance in line with the SDBIP, Budget and IDP.

The service delivery and performance indicators and targets for 2013-2014 per department are reflected below.

2.1. Budget and Treasury Office- Vote 001

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
1	Spatial rationale	To ensure coordinated development planning and implementation	Integrated planning	% Alignment of Budget & IDP	100%	100%	Not applicable	No target	N/A	No target for Q2	100%	14/15 Budget was tabled to and approved by council on 31 March 2014.	100%	100%-14/15 final Budget/IDP/SDBIP was tabled to and approved by Council on 29 May 2014.	14/15 Budget/IDP & SDBIP	0	None
2	Financial Management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Operating budget variance in terms of SDBIP projections for BTO	9%	10%	10%	3.85% As per 30 September 2013 financial report	10%	3.14% As per 31 December 2013 financial report	10%	10 % as per 31 March 2014 financial report.	10%	3%-under expenditure is due to payment of Performance bonus still to be approved by Council.	Financial report	0	None
3	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Capital Budget variance in terms of SDBIP projections for BTO	0%	10%	10%	0%- – no projects for 13/14	10%	0%- – no projects for 13/14	10%	0%- – no projects for 13/14	10%	0%- – no projects for 13/14	SDBIP report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
4	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Timeous submission of Annual Financial Statements	100%	100%	100%	100% 12/13 Financial statements submitted to AG, COGHSTA, Provincial & National Treasury on 30 August 2013.	N/A	No target for Q2	N/A	No target	N/A	No target for the quarter	Submission receipt	0%	None
5	Financial management and viability	To effectively manage finances and improve financial sustainability	Budget and reporting	# of Accurate bank reconciliation reports submitted within 10 working days of each month	12	12	3	3 Submitted June to September 2013 within average of 3 working days.	6	6 Submitted October to December 2013 within average of 3 working days.	9	9 – Submitted January to March 2014 within average of 2 working days.	12	12/12 Submitted April to June 2014 within average of 2 working days.	Bank reconciliation	0	None
6	Financial management and viability	To effectively manage finances and improve financial sustainability	Budget and reporting	% Adjustments budget submitted within timeframe	100%	100%	100%	100% Roll over projects adjustment budget was approved by Council on 28 August 2013	N/A	No target for Q2	100%	100%- 13/14 Adjustment Budget was approved by council 24 February 2014	N/A	N/A - No target for Quarter 4	Council item,	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
7	Financial management and viability	To effectively manage finances and improve financial sustainability	Supply chain management	# of SCM deviation reports submitted to Council	4	4	1	1 Submitted quarterly June 2013 SCM deviation and value-added reports to July 2013 finance portfolio committee & August 2013 MAYCO & Council.	2	2 Submitted quarterly September 2013 SCM deviation and value-added reports to November 2013 finance portfolio committee & December 2013 Council.	3	3- Submitted quarterly December 2013 SCM deviation and value added report to February 2014 financial portfolio committee & March 2014 council.	4	4-Submitted annual 2013/14 SCM deviation and value-added reports to July 2014 finance portfolio committee meeting & August 2014 council.	SCM reports	0%	None
8	Financial management and viability	To effectively manage finances and improve financial sustainability	Supply Chain Management	% Orders issued within 10 working days of receipt of requisition	100%	100%	100%	170% Average of 3 working days on random sample selected vs required 10 days – July to September 2013	100%	160% Average of 4 working days on random sample selected vs required 10 days - October to December 2013.	100%	150%- Average of 5 working days on random sample selected vs required 10 days – January to March 2014.	100%	150%- Average of 5 working days on random sample selected vs required 10 days – April to June 2014.	Orders	0%	None
9	Financial management and viability	To effectively manage finances and improve financial sustainability	Revenue	% Cost coverage	130%	100%	100%	134% as at 30 September 2013	100%	144% as at 31 December 2013	100%	177% as at 31 March 2014.	100%	268% as at 30 June 2014.	Financial viability report	0%	None
10	Good governance and public participation	To develop and implement integrated management and	Governance	% Council resolutions resolved related to department within	100%	95%	95%	100% Resolved 5/5 items for BTO on council meeting	95%	100% 4/4 December 2013 council resolutions	95%	100%- Resolved 5/5 items for BTO on council meeting	95%	100%- Resolved 6/6 items for BTO on council meeting resolutions of	Council resolution register	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
		governance systems		timeframe				resolutions of July to August 2013.		have been resolved.		resolutions of 31 March 2014		31 March 2014			
11	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% AG queries related to BTO addressed	100%	100%	Not applicable	N/A No target for Q1	20%	89% Resolved 8 / 9 audit queries relating to BTO	60%	89%-8/9 Audit queries resolved.	100%	Resolved 8 / 9 audit queries relating to BTO = 89%.	AG Action plan	11%	Provincial intervention on roads and Wage Curve qualifications
12	Good governance and public participation	To develop and implement integrated management and governance systems	Internal Auditing	% Internal Audit Unit queries related to BTO addressed	100%	100%	25%	100% 3/3 audit queries issued for 12/13 related to BTO/CFO has been resolved. No 13/14 queries issued yet.	50%	100% 3/3 audit queries issued for 12/13 related to BTO/CFO has been resolved. No audit queries for 13/14 to date.	75%	100%-3/3 internal Audit issued for 13/14 resolved.	100%	100%-Internal audit queries issued for 13/14 related to BTO/CFO has been resolved.	IA query resolution register	0%	None
13	Good governance and public participation	To develop and implement integrated management and governance systems	Risk Management	% Risks in terms of risk register related to BTO addressed within timeframe	80%	100%	25%	25% 1 risk for BTO, vacant SCM post advertised & interviewed, to be appointed in Q2.	50%	75% 1 risk for BTO, appointed SCM Administrator, started 1 November 2013 and full centralisation has commenced.	75%	100%- 1 risk for BTO, appointed SCM Administrator started 1 Nov 2013 & centralization has commenced.	100%	100% - 1 risk for BTO, appointed SCM Administrator, started 1 November 2013 and full centralization has commenced.	Risk register	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
14	Good governance and public participation	To develop and implement integrated management and governance systems	Intergovernmental relations	# of CFO forum meeting held	1	4	1	1 District Wide CFO Forum held on 18 September 2013	2	1 District wide CFO Forum held on 18 September 2013.	3	1 District wide CFO Forum held on 18 September 2013.	4	1 District wide CFO Forum held on 18 September 2013.	Minutes of meetings	03	Participating in the provincial intervention for cross-cutting audit queries.
15	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% outcome of the audit report	100%	100%	Not applicable	N/A No target for Q1	100%	75% Received a qualified audit opinion for 12/13 but was on district roads classification and SALGA Wage Curve.	N/A	N/A for Q3	N/A	No target for the Quarter	AG Audit report	25%	Provincial intervention on roads and Wage Curve qualifications
16	Good governance and public participation	To develop and implement integrated management and governance systems	Financial policies	# of Financial policies reviewed	7	7	Not applicable	N/A No target for Q1	N/A	No target for Q2	N/A	No target for Q3.	7	7 reviewed, 1 required update - SCM Policy reviewed and taken to Council. Approved on the 29 May 2014	Policy review register	0	None
17	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of disciplinary action initiated by the Manager	0%	100%	100%	100% No disciplinary actions implemented and no reported instances of alleged	100%	100% No disciplinary actions implemented and no reported instances of alleged	100%	100% No disciplinary actions implemented and no reported instances of alleged	100%	100%- No disciplinary actions implemented and no reported instances of alleged	HR report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
								misconduct in Q1.		misconduct in Q2.		misconduct in Q3		misconduct in Q4			

N.B # means Number of and % means percentage of



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2.2. Office of the Municipal Manager – Vote 002

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4			
1	Spatial rationale	To ensure co-ordinated developmental planning and implementation	Integrated Planning	% Highly rated IDP	100%	100%	25%	2014/15 IDP/Budget/ PMS framework/ process plan approved by council on 29 August 2013	50%	50%-Held the 2 nd IDP Rep forum 12 November 2013 at Bela -Bela community hall	75%	80%-2014/15 IDP, Budget & SDBIP tabled in council 30th of March 2014.	100%	100% - 2014/15 IDP, Budget & SDBIP approved by council 29 May 2014	Council resolution A174/2014	0%	None
2	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Monitoring and Evaluation	% project management efficiency	100%	100%	Not applicable this quarter	50%	N/A	50% IDP Public participation is at 50%. The project PMS electronic system was cancelled because the service providers quoted more than the available budget.	50%	Due to budgetary constraints the office will be implementing only two projects, Audit system and IDP public participation. status 75%	100%	100% - IDP public participation concluded 23 May 2014	Project status report	0%	None
3	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	16%	10%	10%	4.35% Opex for Quarter 1	10%	10.57% – Opex variance	10%	15.17%- vacancies in the department MM, DM:SSP & Risk officer caused the variance	10%	19%- operating variance.	Annexure B Financial Report	9%	Fast-track the appointment of the MM & Risk officer



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4			
4	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	40%	10%	10%	25%-limited bidding process of the Electronic PM Reporting System at advanced stage	10%	-4 % The project PMS electronic system was counselled.	10%	20%-cancellations of PMS system due to budgetary constraints	10%	26%- capital variance	Annexure C Project status report	16%	Improve spending in the two remaining projects
5	Financial management and viability	To effectively manage finances and improve financial sustainability	Supply chain management	% Project specifications / terms of reference ready for advertisement before the end of financial year	0%	100%	Not applicable	N/A	N/A	Not applicable for this quarter	N/A	Not applicable for the Quarter	100%	Only project for department which does not require specification. Public participation -IDP	None	0%	None
6	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	Average % AG material audit queries resolved	0%	100%	Not applicable this quarter	N/A	20%	85% 9 /12 issues raised by AG for 2012/13 have been resolved	60%	9/12-85% -We had a meeting with the HOD for Roads & Transport requesting them to withdraw the 2004 Gazette.	100%	9/12-85%. Two finding which are road infrastructure classification and wage curve are beyond the municipal control however there are on-going engagement between	2012/13 Action plan	0%	none



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4			
														the municipality and provincial departments regarding this			
7	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	50%	95%	25%	10% 1/10 resolved within the first quarter	50%	15% 2/10 issues were resolved in the second quarter.	75%	55% 6/ 11 resolved in the third quarter	100%	100%. The annual risk assessment was conducted to review and identify new risk	Risk assessment report	0%	None
8	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	% of Audit Committee recommendations implemented	4	100%	100%	100% 4/4 all recommendations implemented with regard to 2012/13 Annual performance Report	100%	100% 3/3 audit committee recommendations were implemented the second quarter	100%	50% 2/4 audit committee recommendations resolved	100%	80% 4/5 audit committee recommendations resolved	Minutes/Resolution	20%	Follow up on Audit committee resolutions
9	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	# of Performance audit reports submitted to Council	0	4	1	1 Q1 assessments conducted on 29 October 2013 a report will be submitted in the next council	2	2 The chairperson of the audit committee presented the quarterly to council in December 2013	3	3 The chairperson of the audit committee presented a report during council in the 31 st of March 2014	4	4 The chairperson present the audit committee report during the council sitting on the 29 May 2014	Audit Committee report to council.	0	none



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4			
								meeting									
10	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions implemented within timeframes	80%	90%	90%	100% 5/5 resolutions implemented	90%	100% the notice for public comments was issued on the 19/12/13 for 2012/13 Draft Annual report	90%	100% -4/4 resolutions implemented	90%	100% -4/4 resolution were implemented	Council resolution Implementation report and Notice	0%	None
11	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	80%	100%	90%	100% 6/6 resolution implemented	90%	0% The MM's forum was rescheduled to be held in the 3 rd Quarter	90%	3/3 resolutions implemented	90%	The MM's forum meeting was not convened for the Quarter	None	0%	None
12	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Monitoring and Evaluation	# of Performance coaching with Senior Managers conducted	0	4	1	0 No coaching was conducted because no senior manager scored less than 100 in the assessment	2	0 No coaching was conducted because no senior manager scored less than 100 in the assessment	3	0 no manager performed less than 100 in the assessments	4	0 no manager performed less than 100 in the assessments	Assessment report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4			
13	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Public Participation	# of IDP Representative Forum meetings convened	4	4	1	1 st IDP rep forum held 26 August 2013 at Aboo Tayob-Mokopane	2	2 nd Rep Forum held 12 November 2013, Bela-Bela local municipality.	3	3/3 the third IDP Rep Forum was held 19 March 2014 Mookgophong Local Municipality.	4	4/4 Meeting held 23 May 2014 OR Tambo Hall-Modimolle	Invitations, Agenda, Attendance register & Minutes	0	None
14	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	% of disciplinary actions initiated by the Municipal Manager	100%	100%	100%	0% No case of misconduct was reported	100%	0% No case of misconduct was report in the Quarter	100%	0. no case of misconduct reported	100%	0. no case of misconduct reported	-	0%	None
15	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	# of Senior Managers with signed Performance Agreements within one month of appointment	5	7	4	7/7 Senior Managers has signed the Performance Agreement within the 1 st month of appointment	5	7/7 All senior managers signed the Performance agreements .	3	7/7 senior managers have signed the Performance Agreement	7	7/7 senior managers have signed the Performance Agreement	2013/14 performance Agreements	0	None
16	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Organisational Development	# of Senior Managers' Performance Assessment conducted	3	4	1	7/7 1 st Quarter assessment was conducted 29 October 2013	2	The 2 nd assessment is schedule for the 15-16 Jan 2014	2	2/2 the Mid-year assessments conducted on 15-16 January	4	The 3 rd Quarter assessment were conducted 11 April 2014, the 4 th are scheduled 11 July 2013	Assessment Schedule,	0	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4			
17	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Monitoring and Evaluation	# of Performance evaluation conducted	0	1	Not applicable	N/A	N/A	Not applicable	N/A	Evaluation will be conducted in the 4th Quarter	1	1/1 Meeting held 12 June 2014	Invitations, Agenda, minutes & attendance register	0	None
18	Transformation and organisational development	To attract, develop and retain ethical and best human capital	Organisational Development	# of policies / framework reviewed	2	2	Not applicable	N/A The 2 policies will be reviewed on the 4 th Quarter	N/A	Not applicable	N/A	Policies will be reviewed in the 4th quarter	2	2/2 PMS Policy and Framework were reviewed	Executive Mayor, acknowledgment letter Policy & Framework	0	None

N.B # means Number of and % means percentage of

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2.3. Corporate support & Shared Services – Vote 003

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual Quarter 3	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Project management	% Projects management efficiency	80%	100%	25%	44.4% 3/9 project completed	50%	25% 3/9 project completed	75%	50%-5/9 project completed within budget and time.	100%	80%-6/9 project completed	Project status report	20%	Fastrack the SCM processes to implement projects effectively
2	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Project Management	% of Rollover from the previous financial year completed	70%	N/A	100%	57% 2/5 rollover projects completed	N/A	3/5 The 2 outstanding rollovers will be completed in the next quarter	N/A	3/5 projects completed	N/A	The 2 outstanding rollovers will be completed in the next quarter	Project status report	2	Implement forward planning in the implementation of projects
3	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	7%	10%	10%	5.62% Variance Opex	10%	14.06% Opex variance	10%	16.98%	10%	Opex variance 22% - due to vacancies	Annexure B Financial Report	12%	Fill the vacancies in the department
4	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	10%	10%	10%	137% Over-expenditure on Capex	10%	34% Capex variance.	10%	75%	10%	Capex variance 63%	Annexure C Project status report	53%	Implement the forward planning in the implementation of



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual Quarter 3	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
		ility															projects
5	Financial management and viability	To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications/ terms of reference ready before the end of current financial year	0%	100%	Not applicable	N/A	N/A	N/A	N/A	N/A	100%	No new Project for 14/15 financial year related to the department due to financial constraints	None	-	-
6	Good governance and public participation	To develop & implement integrated management and governance systems	External Auditing	% AG queries related to CSSS addressed	0%	100%	20%	Audit outcome will be issued end of November 2013	40%	100% 1/1 Audit query was resolved	60%	60% on progress	100%	1/1 Audit query was resolved	Audit action plan	0	None
7	Good governance and public participation	To develop and implement management and governance systems	Internal Auditing	% Internal Audit queries related to CSSS addressed	80%	100%	25%	90% 4/5 Queries related to the department are resolved	50%	85% 15/20 resolved	75%	70% -20/30 issues raised resolved	100%	19/20 resolved	Internal Audit report	1	Fastrack the resolution of queries



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual Quarter 3	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
8	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions related to CSSS implemented within timeframe	90%	100%	90%	100% 1/1 council resolutions were resolved	90%	100% 4/4 resolutions implemented	100%	2/2 resolutions implemented	100%	4/4 resolutions implemented	Council register	0%	None
9	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Risks related to CSSS addressed	60%	100%	25%	50% 2/4 risks addressed	50%	100% 2/2 resolved	75%	75%- 2/3 risks resolved	100%	100% 4/4 resolved	Risk register	0%	None
10	Good governance and public participation	To develop and implement integrated management and governance systems	Fleet management	% Compliance of service interval of vehicles	100%	100%	100%	100% All vehicles were serviced as per service plan	100%	100% All vehicles were serviced as per service plan	100%	100%- all vehicles are maintained	100%	All vehicles were serviced as per service plan	SLA Report	0%	None
11	Good governance and public participation	To develop & implement integrated	Information and Communication Technology	% actual uptime of Key Systems	90%	90%	90%	99% Municipal Key system were on line in the	90%	98% of the time the system running	90%	98% of the time system is running	90%	98% of the time the system running	SLA Reports	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual Quarter 3	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
		d management & governance systems						first quarter.									
12	Good governance and public participation	To develop & implement integrated management & governance systems	Information and Communication Technology	% Actual implementation of ICT Plan	70%	80%	70%	100% CCTV for Lephalale fire fighting projects completed.	70%	40% 1/3 project completed	80%	1/3 in now that the service provider is been appointed to completed the remaining 2	80%	5/5 project completed	CCTV Final invoice	0%	None
13	Good governance and public participation	To develop & implement integrated management & governance systems	Information and Communication Technology	# of Website maintenance report submitted	3	4	1	3 maintenance report submitted on 30 September 2013	2	2/2 reports submitted	3	2/2 report submitted	4	4/4 reports submitted	Report attached	0%	none
14	Good Governance and public participation	To develop & implement integrated management & governance systems	ICT	% of website updated with legislative reports	60%	100%	Not applicable	N/A	N/A	The draft 12/13 annual report 11/12/2013	100%	100%- Final 2012/13 AR, 14/15 IDP, Budget & SDBIP.	100%	100% final IDP/Budget & SDBIP.	Website report	0%	none



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual Quarter 3	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
15	Good governance and public participation	To develop & implement integrated management & governance systems	Human resources management	# of HR policies reviewed	2	2	Not applicable	N/A	N/A	N/A	2	Review policies in the last quarter.	N/A	2/2 HR policies reviewed	Reviewed HR Policies	0	None
16	Transformation and Organisational Development	To attract, develop and retain best human capital	Capacity building and Training (HRD)	% Training budget actually spent on training	80%	100%	25%	44% 48 000.00/ 370 000.00 Spent in the first quarter	50%	64.92% 240 210 of 370 000 Spend.	75%	80%- 289 210 of 370 000 Spend in the 3rd Quarter	100%	387 354 .74 of 435000 Spent in the 4 th Quarter	Training report attached	0%	None
17	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of disciplinary actions initiated within 90 days of occurrence	80%	100%	100%	0% No case of misconduct were reported in Q1	100%	0% No case has been reported	100%	0%- No case has been reported	100%	No case has been reported	None	0%	None
18	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of ROI in training	0%	100%	25%	0% ROI will be calculated in the 4 th Quarter	50%	0% ROI will be measured in the 4 th quarter	3	ROI will be calculated in the last quarter	100%	ROI could not be calculated due to skills gap in this regard	none	100%	Capacitate the HRD officer to calculate ROI
19	Transformation and Organisational Development	To attract, develop and retain best	Human Resource Management	# of LLF meetings held	4	4	1	1/1 meeting was held 03 /09/2013	2	2/2 meeting held on 03 Dec 2013	3	1/3 meeting held 2 failed due lack of quorum	4	4/4 meeting held on 27 APRIL 2014	Attendance register and minutes attached	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual Quarter 3	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
		human capital															
20	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% Progress with compilation and submission of WSP to LGSETA	100%	100%	Not applicable	N/A Report will be submitted in the 4 th Quarter	N/A	Report will be submitted in the 4 th Quarter	N/A	Report will be submitted in the 4 th Quarter	100%	100%-The report submitted to LGSETA on 30 April 2014	Submission letter	0%	None

N.B # means Number of and % means percentage of

2.4. Planning and Economic Development – Vote 004

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
1	Spatial rationale	To ensure coordinated developmental planning and implementation	Integrated planning	# of Spatial planning project in the SDF implemented	1	1	1	Draft phases 1-4 in place	1	1-Final SDF draft presented to the general public. Public comments due date scheduled for 20/01/2014	1	Final SDF report submitted to WDM Council for approval.	1	SDF approved by council 29 May 2014	Council resolution	0	None
2	Spatial rationale	To coordinate and monitor infrastructure	Integrated planning	# of District Planning Forum meeting held	40%	4	1	No meeting held. Currently reviewing the TOR to be in line	1	1-Plenary meeting with COGTA and other stakeholders held on the	1	2/2 meeting of the Business Development forum	1	2/4 BDF meeting held	Minutes & attendance register	2	Adhere to schedule



	KPA	Strategic Objective	Program me / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
		development for the provision and access to services						with WEDA Operations		National concept of Business development forum. TOR similar to district planning forum		held during quarter.					
3	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Project Management	% Projects management efficiency	90%	100%	25%	25%-All projects on course, except the Mabatlane Beautification project	50%	50%-All project on course except the Mabatlane beautification project. Shortage of concrete blocks as a result is causing the delay.	75%	Mabatlane Beautification project on course. Paving bricks procured and contractor back on site after floods delayed project.	100%	80%- Two projects not successfully implemented due to lack of counter funding from beneficiaries	Project status report	20%	Engage the beneficiaries and other stakeholders for funding
4	Basic service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Project management	% of Rollover from the previous financial year completed	70%	100%	100%	80%-Bela-Bela Flea market complete, CBD Development and SDF Review at final draft stage	N/A	N/A	N/A	80% CBD Development plan & SDF review at final draft stage.	N/A	2/3 roll over projects completed	Project status report	1	Implement forward planning in the implementation of projects
5	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of Jobs created through LED initiatives	30	40	20	0 No jobs created in the 1st Q	30	124- jobs created on mabatlane project and LED strategy Review field work, 1 Modimolle security	40	No jobs created in the Q3	40	124 jobs created in the second Quarter	None	0	None



	KPA	Strategic Objective	Program me / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
										cameras and 100 Waterberg meander							
6	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of functional CTAs District wide	4	2	Not applicable	Modimolle & Mookgophong resuscitation plan in place	1	1-Modimolle CTA launched & functional	N/A	1-Mookgophong CTA resuscitation in place.	1	Resuscitation plan for Mookgophong CTA in place	CTA Report	1	None
7	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of publication issued /made	1	2	1	No publications for the 1st Quarter	N/A	3000 Tourism guide booklets Modimolle CTA	1	1-limpopo Routes & directory magazine printed awaiting delivery	N/A	Service provider for development of district brochure failed to meet deadlines. Order cancelled	None	0	None
8	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	9%	10%	10%	5.18% Opex	10%	10.20% -Opex	10%	45% as per financial report	10%	22 % variance for the Quarter – PED 0% variance for abattoir	Annexure b Financial Report	12%	Increase spending
9	Financial management	To effectively manage finances and improve sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	0%	10%	10%	56% CAPEX	10%	59%- Capex	10%	13.05%	10%	38% variance for the Quarter	Annexure D financial report	28%	Forward planning in the implementation of Projects.
10	Financial management and viability	To effectively manage finances and	Supply chain management	% Projects terms of reference/specifications ready for	New target	100%	Not applicable	Specifications for all the identified projects	N/A	Specifications were concluded in the last quarter	N/A	Not applicable for the quarter	100%	No new project for 2014/15 related to the department	None	-	-



	KPA	Strategic Objective	Program me / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
		improve sustainability		advertisement before end of current financial year				were in place before end of the year									
11	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Auditing	% Internal Audit Unit audit queries related to department resolved	0%	100%	25%	0%-No internal audit queries related to PED	50%	0%-No internal audit queries raised related to PED	75%	0%-No internal audit queries raised related to PED	100%	0%-No internal audit queries raised related to PED	Internal Audit report	0%	None
12	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	60%	100%	25%	25%-One out of three risks identified resolved the will be resolved in Q3 & Q4	50%	50%-The remaining two risks are scheduled for completion in the next quarter	75%	100% - 3/3 risks resolved	100%	100% all risks resolved in Quarter 3	Risk register	0%	None
13	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Auditing	% AG audit queries related to department resolved	100%	100%	Not applicable	No AG queries for PED	40%	0%-No AG queries related to PED	60%	0%-No AG queries related to PED	100%	0%-No AG queries related to PED	None	0%	None
14	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Governance	% Council resolutions related to department implemented within timeframe	90%	100%	100%	80%-WEDA Benchmarking visit with Sekhukhune Econ. Dev. Agency done. Draft advert for inviting board members	100%	0%-All council resolutions implemented within timeframe.	100%	Abattoir -resolved that to halt on the implementation of outsourcing abattoir until end June 2014.	100%	2/2 resolutions related to the department resolved	Council resolutions implementation report	0%	None



	KPA	Strategic Objective	Program me / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
								of WEDA in place. Awaiting comments of EM Agri-Park Co-ordination meetings and Skills audit done									
15	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	90%	90%	90%	No Municipal Managers Forum meeting resolutions outstanding for PED	90%	100%-No meeting for the quarter	90%	No resolutions for PED	90%	No meeting was convened for the quarter	None	0%	None
16	Transformation and organisational development	To attract, develop and retain ethical and best human capital	Human resources management	% Disciplinary actions initiated by MCSSS	100%	100%	100%	No case of misconduct report related to the department	100%	0%-No case of misconduct was report	100%	0%-No case of misconduct was report	100%	0%-No case of misconduct was report	Report	0%	None

N.B # means Number of and % means percentage of

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2.5. Infrastructure Development – Vote 005

	KPA	Strategic Objective	Program me / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for provision of access to services	Project Management	% of Rollover from the previous financial year completed	60%	100%	100%	2.39%-All the contractors are on site except Mookgophong sewer connection and provision of VIP sanitation	N/A	43%-Spending on roll overs.	N/A	94% -all contractors are on site except for Mookgophong sewer connections & provision of VIP sanitation	N/A	6/6 -100%-rollover spending done.	Payment certificates	0%	None
2	Basic Service Delivery	To coordinate and monitor infrastructure development for provision of access to services	Project Management	% Projects management efficiency	70%	100%	100%	90%-All the contractors are on site except Mookgophong sewer connection and provision of VIP sanitation	100%	100%-All contractors are on site and are busy with construction. Monthly process report are submitted to & we conduct monthly meetings on site.	100%	All project on track to be completed by end June 2014.	100%	All project are monitored monthly progress report submitted meeting held on site.	Project status, & progress report	0%	None
3	Basic Service Delivery	To coordinate and monitor infrastructure development for provision of access to services	Water and sanitation	# of Quarterly Water & Sanitation (FBS) forum meetings coordinated	4	4	1	3/1-meetings held on the 12 July ,16 August, 13 September 2013	2	2- Integrated water support forum has been established & the 1 st	4	2 meetings held	4	7/4 integrated water services meetings held at district level to support	Minutes, Invitations & attendance register	0	None



	KPA	Strategic Objective	Program me / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
										meeting held on the 3 rd of December 2013. The crocodile west strategy meeting was held on				WSAs.			
4	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Electricity	# of Electricity forum meetings coordinated	11	11	3	3/3- meetings held on the 31 July, 28 August & 18 September 2013. Eskom was invited to make presentation on application process of electricity process.	5	5/5 meeting held at local municipalities.	8	8/8 meeting held	11	9/11 meeting held	Energy forum minutes & invitation & Attendance register	2	Adhere to schedule
5	Local economic development	To ensure optimal utilisation of & adherence to space economy	Job creation	# of Jobs created through EPWP	140	140	40	27/40 Mookgophong sewer & provision of VIP sanitation have not yet started.	80	120 jobs were created through PEWP programme.	95	140 jobs were created	140	153 jobs created through EPWP projects	EPWP report	0	None
6	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	10%	10%	10%	3.06% Opex Variance	10%	7.16% Opex Variance	10%	8..10%	10%	11% variance for Quarter 4	Annexure B financial report	1%	None – performance bonus budgeted not paid



	KPA	Strategic Objective	Program me / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
7	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	20%	10%	10%	79% CAPAX variance	10%	37% 37% all project are under construction delays were due to BEC & BAC	10%	13%	10%	13% variance for quarter 4 Project delays due to floods.	Annexure D Financial report	3%	Implement forward planning to implement project in time & within budget
8	Financial management	To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications / terms of reference ready for advertisement before the end of current financial year	0%	100%	Not applicable	N/A	N/A	-	N/A	N/A	100%	No new projects for 14/15 financial year	None	-	-
9	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Auditing	% Internal Audit Unit audit queries related to department resolved	100%	100%	25%	0%-No queries related to the department	50%	0%-No Queries related to the department for this quarter	75%	0%-No Queries related to the department for this quarter	100%	1/1 query related to the department resolved	Internal Audit report	0%	None
10	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	100%	100%	25%	0%-No risks identified related to the department	50%	0%-No risk identified for the department	75%	1/1 risks identified & resolved	100%	1 risk resolved in the 3 rd Quarter	Risk register	0%	None
11	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Auditing	% AG audit queries related to department resolved	100%	100%	20%	0%-Audit outcome will be issued at the end of November	50%	50%-1 issue raised classification of roads, a meeting with the MEC was held to repeal the	60%	50% - still awaiting the Gazette	100%	The old Gazette was withdrawn and the new Gazette was promulgated by the MEC of Roads and transport	Gazette on classification of roads	0	None



	KPA	Strategic Objective	Program me / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
										Gazette							
1 2	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Governance	% Council resolutions related to department implemented within timeframe	100%	100%	100%	0%-No resolution related to the department	100%	0%-no resolution related to the department	100%	100%-2/2 resolutions resolved	100%	No council resolution related to the department for Quarter 4	Council resolutions	0%	None
1 3	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented	100%	90%	90%	0% No resolutions related to the department	90%	0%-No meeting was held for the quarter	90%	No resolutions related to the department on 17 March 2014	90%	No meeting convened for the quarter	N/A	0%	None

N.B # means Number of and % means percentage of

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2.6. Executive Support – Vote 006

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Project management	% Project management efficiency	80%	100%	100%	80%-Tender for the production of the Newsletter at an adjudication stage	100%	80%-Service Provider appointed for production of the Newsletter	100%	100%-2/2 editions delivered	100%	100%-3/3 editions delivered	News letter	0	None
2	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Client Relations Management	% Presidential hotline queries addressed within 2 weeks of receipt	83%	100%	100%	90%-1 Query outstanding & referred to Bela-Bela Local Municipality	100%	100%-All queries related to WDM resolved	100%	100%-All queries resolved	100%	100%-All queries resolved	Hotline Report	None	None
3	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Client Relations Management	% Premier hotline queries addressed within 2 weeks of receipt	100%	100%	100%	100%-No Premier hotline queries received	100%	100%-No Premier Hotline queries related to WDM	100%	100%-No Premier Hotline queries related to WDM	100%	100%-No Premier Hotline queries related to WDM	Hotline Report	0%	None
4	Financial management and viability	To effectively manage finances and improve	Expenditure management	% Operating budget variance in terms of SDBIP	7%	10%	10%	3.21%-Training for councillors on	50%	45.06%-Caused by vacant post of the IGR	10%	4.03% as per financial report	10%	4%	Operating expenditure Report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
		sustainability						executive leadership		Officer							
5	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	9%	10%	10%	-15%- Woman programme brought forward	100%	143%- Youth and HIV/AIDS programmes brought forward	10%	20% as per financial report	100%	14%- learning & sharing – New castle Municipality postponed the event which was scheduled for Quarter 4	SDBIP Expenditure Report	4%	Implement forward planning in the implementation of project
6	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Tender specifications/ terms of reference ready for advertisement before the end of current financial year	New target	100%	Not applicable	0%- Specifications were ready by June 2013	N/A	N/A	N/A	N/A	100%	100%- Specifications for 2014/15 project are ready for implementation. Stated with implementation of Mandela Day on the 18 July 2014	Specifications and programmes for Executive office.	0	None
7	Good governance and public participation	To develop & implement integrated management & governance systems	Auditing	% AG Audit queries addressed	0%	100%	Not applicable	N/A - Audit outcome will be issued at the end of November 2013	N/A	N/A-No AG queries related to the department	60%	N/A-No AG queries related to the department	100%	N/A-No AG queries related to the department		0	None
8	Good governance and public	To develop & implement integrated	Internal Audit	% Internal Audit queries addressed	60%	100%	25%	100% -All internal Queries addressed	50%	25%- Awaiting appointment of the	75%	Awaiting appointment of the IGR	100%	100% 1/1 Query resolved IGR officer	Internal Audit Report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
	participation	management & governance systems						d		IGR Officer (post advertised)		officer.		appointed			
9	Good governance and public participation	To develop & implement integrated management & governance systems	Risk Management	% Risks related to OEM addressed	90%	100%	25%	12.5%-1/2 risk addressed	50%	25%-Awaiting appointment of the IGR Officer (post advertised)	75%	0% no risks were identified related to the department	100%	0% no risks were identified related to the department	Risk Management Report	0%	None
10	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	% Council resolutions implemented within time frame	90%	100%	100%	100%-2/2 council resolutions related to the department implemented	100%	100%-2 of 2 resolutions implemented	100%	5/5 resolutions resolved	100%	1/1 resolution resolved	Resolution Register	0%	None
11	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	# of Portfolio Committee meetings convened	7	35	7	14 various portfolio committee meetings held as per schedule	14	14-All portfolio committee meetings held as per schedule	21	21/21 meetings for the quarter held	35	35/35 Meeting for the year were held	Attendance Registers	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
12	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	# of MPAC meetings held	4	4	1	0- Meeting postponed due to unavailability of members	2	2-MPAC met on the 22 October to discuss the Annual Report and 14 November for projects visit	3	3/3- third meeting held 18 March 2014	4	4/4 held to discuss district report to Province	Minutes and Reports	0	None
13	Good governance and public participation	To develop & implement integrated management & governance systems	Public participation	# of Community feedback meetings held	4	4	1	0-Batho pele postponed due to the visit by the Premier	2	2-PPP held on the 17 and Batho Pele Event on the 18 October	3	PPP held on the 21 February 2014 & hosted the provincial PPP on the 07 March 2014	4	4 th Executive Mayor engaged farming community on the 13 th April 2014 at Kroomdraai	Event Report	0	None
14	Good governance and public participation	To develop and implement integrated management and governance systems	Inter-governmental relations	% District Inter-governmental Relations Forum meeting resolutions implemented	80%	100%	100%	100%-1/1 resolution implemented	100%	IGR met on 7 November and 1 out of 1 resolutions implemented	100%	Meeting schedule for the 4 th march and postponed.	100%	Meeting postpone due to unavailability of Mayors	Letter to the MEC for non-attendance of meetings by stakeholders	0	N/A
15	Good governance	To develop and implement integrated management and governance systems	Governance	# of Ordinary Council meetings held	4	4	1	1/1- Meeting held 29 August 2013.	2	2/2- Meeting held on the 5 th December 2013	3	3/3 council meeting held to approve the Draft IDP/Budg	4	4/4 meeting held 29 May 2014 to Approve 14/15 IDP/Budget and SDBIP	Minutes, resolutions and attendance register	0	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
												et/SDBIP					
16	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Inter-governmental relations	# of Sharing & learning (Twinning) meetings held	2	2	Not applicable	N/A	1	New castle Municipality postponed the event which was scheduled for Quarter	N/A	Not applicable	2	1/2 meeting held with Task team members of Kgatleng District council to prepare JTC,JEC and sporting event	Minutes & attendance register	0	None
17	Good governance and public participation	To empower the community and instil sense of ownership of development	Community awareness	# of HIV/AIDS Committee meetings held	0	2	Not applicable	N/A	N/A	2-HIV/AIDS awareness campaigns held on the 17 October and 6 December 2013	1	Training for local council held in January	2	Technical committee meeting to prepare the operational plan Hosted SANAC meeting 15 th April 2014	Reports	0	None
18	Good governance and public participation	To develop and implement integrated management and governance systems	Disability Development	# of District disability desk meetings held	2	4	1	0- Meeting for 20 September postponed to 04 October 2013	2	4 3 Prep meetings held and Disability Event held on the 29 November 2013	3	Disaster Desk meeting held on the 27 February 2014	4	Workshop on the District Entrepreneurs network held on the 25 th June and committee members appointed	Event Report & attendance register	0	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Target Quarter 2	Actual	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
19	Good governance and public participation	To develop and implement integrated management and governance systems	Gender Development	# of District gender desk meetings held	2	4	1	1- Woman Caucus held on the 28 August 2013 to discuss council agenda	2	1-Event on the 16 Days of Activism Against the abuse of women and children held on the 8 Dec. 2013	3	Woman Caucus rescheduled for the 11 April due to unavailability of members	4	3/4 meeting held the last meeting held 11 th April 2014	Invitations & agenda minutes & attendance register	0	None
20	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	# of Community service surveys conducted	0	1	Not applicable	N/A	N/A	N/A	N/A	N/A	1	Still awaiting suggestion box to be procured by CSSS	None	1	Fastrack the procurement of suggestion box

N.B # means Number of and % means percentage of

2.7. Social Development & Community Services – Vote 007

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to service	Project management	% of Rollover from the previous financial year completed	0%	100%	50%	30%-3/10 – insufficient budget which is now corrected, limited service providers, SP unable to perform & requested	100%	70%-7/10 roll over projects completed. The three remaining projects were re-advertised	N/A	2/3 project. Service provider asked for extensions. The last one no progress report.	N/A	80%-7/9 projects completed	Project status report	20%	To motivate for notice of breach of contract to AMM, to write the SP letter to respond within 10 days.



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
								that the contract be cancelled & second SP appointed , project extension requested									
2	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to service	Project Management	% Projects management efficiency	90%	90%	90%	90% -All project are implemented without waste of time & money	90%	N/A	90%	3/29 -Except for 3 rollover projects all project are on track	90%	85%-of the project are underway	Project status report	5%	All projects are monitored on a weekly basis and underway/d oing well.
3	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Fire Fighting/Disaster Management	% Building plans approved by local municipalities	100%	100%	100%	100%-42/42 received & attended to	100%	100%-8/8 building plans were approved	100%	0% no building plans for the quarter	100%	80% 4/6 Only 4 local municipalities managed to submit their quarterly reports, except Modimolle and Bela-Bela.	Register & copies of report	2%	Encourage the two local to submit the report as expected.
4	Basic delivery service	To coordinate and monitor infrastructure development for the provision and access to service	Disaster Management	# of Disaster Management Advisory Forum meetings held	4	4	1	1-Meeting held 19 September 2013	2	1- The 2 nd meeting was scheduled for 05 Dec 13 and the quorum was not constituted , it was postponed	3	3/3- the 3 rd was provincial JOC on 20/03/2014 at wit poort due to floods declaration	4	6/4 meeting held 14\03\2014 ,20\03\2014,10\04\2014,03\06\2014,006\06\2014,27\06\2014	Invitation s agenda, Attendance register & Minutes	0	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
5	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Disaster Management	# of Disaster Management Annual Report submitted within timeframe	1	1	Not applicable	N/A	N/A	N/A	N/A	Not applicable	1	Still at draft stage	Draft report	1	Fastrack the report to be approved by council as required.
6	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Fire fighting	# of Fire fighting reports submitted by local municipalities	4	4	1	2/6-Lephalale & Bela-Bela local Municipality submitted.	2	5 fire fighting reports submitted by local municipalities	3	5/6 reports submitted by locals	4	4/6 Only 4 Municipality submitted the reports	Reports	2	Encourage all Local municipality to report on time
7	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	% Food outlets issued with certificate of compliance (for outlets that comply with set standards)	100%	100%	100%	100%-57/57 applications received & issued with certificate of compliance	100%	100%-49/49 applications received & issued with certificates of acceptability	100%	100% -43/43 - applications received & issued with certificates of acceptability	100%	100% 54/54 certificates issued	Copies of certificates of compliance attached	0%	None
8	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	# of Permitted municipal landfill sites monitored	8	8	2	13/13 monitoring inspections were done.	4	17 monitoring inspections were done	6	15/6 monitoring inspections were done	8	15\8 were monitoring and inspections	Copies of reports	0	None
9	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	% Water samples collected and analysed	100%	100%	100%	100%-36/36 samples collected were all analysed	100%	0%-No water samples taken because the budget is exhausted	100%	1 water samples taken due to budget exhaust.	100%	No water sample taken due to budget constraints	N/A	100%	make sufficient budget to implement monitoring of water



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
10	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	# of Health and hygiene awareness campaign initiated	150	152	38	30/38 sessions were held	76	45/75 health & hygiene sessions were held	114	60/114 planned health & hygiene sessions.	152	18\152 awareness were contacted	Attendance Register	134	Develop schedule and adhere to it.
11	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	% of EIA attended to	0%	100%	Not applicable	N/A	N/A	5 submitted and attended to	100%	2 EIA reports submitted	100%	100% -6/5 EIA'S received and attended to	EIA'S reports	0	None
12	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	Number of listed activities in terms of AQA inspected	0	20	Not applicable	N/A	N/A	3 listed activities in terms of AQA were inspected	10	3/10 were inspected	20	100 % 4/4-listed activities in terms of AQA were inspected	Copies of reports attached	0%	None
13	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	Number of ambient air quality monitoring reports submitted	0	6	Not applicable	N/A	N/A	3 monitoring reports submitted	3	3 monitoring reports submitted	6	4/6 Equipment breakdown monitored	Reports attached	0	None
14	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	9%	10%	10%	9.26%=(11.29% SDCS 15.36% Fire-fighting 1.15% Health)	10%	18% (16.29% SDCS 26.65% fire fighting 2.72% health)	10%	18%	10%	31% SDCS - due to Vacancy post of the Manager. 16% Health. 12% Disaster	Annexure B Financial report	21% - SDCS. 6% - Health. 2% - Disaster	Fast-track the appointment of the Manager
15	Financial management and viability	To effectively manage finances and improve viability	Expenditure management	% Capital budget variance in terms of SDBIP	10%	10%	10%	58.7%=(353 % Fire-fighting -18% Disaster(Fire-Fighting)	10%	54%=(96% SDCS 70% Disaster -4% health)	10%	74%	10%	69% - Social Services, Health & Disaster	Annexure D Financial report	59%	Implement forward planning in the implementation of projects



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013		Dec 2013		Mar 2014		June 2014		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3	Target Quarter 4	Actual Quarter 4			
16	Financial management and viability	To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications ready for advertisement before end of current financial year	New target	100%	Not applicable	N/A	N/A	Specifications are expected to be ready for advertisement in the 4 th quarter	N/A	Not applicable	100%	No new projects for 2014/15 due to financial constraints	None	-	-
17	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% AG audit queries related to SCDS addressed	0%	100%	20%	Audit outcome will be received at the end of November 2013	40%	0%-No AG queries related to the department	60%	0%-No AG queries related to the department	100%	0%-No AG queries related to the department	None	-	-
18	Good governance and public participation	To develop and implement integrated management and governance systems	Internal Audit	% Internal Audit queries related to SCDS addressed	25%	100%	25%	0%-No Internal Audit Queries related to the department	50%	100%-No Internal Audit related to the Department	75%	0%-No Internal Audit related to the Department	100%	0%-No Internal Audit related to the Department	N/A	0%	None
19	Good governance and public participation	To develop and implement integrated management and governance systems	Risk Management	% Risks related to SDCS addressed	25%	100%	25%	0%-No risks identified during Q1 that related to the department	50%	100%-No risks were identified related to the department	75%	0%-No risks were identified related to the department	100%	0%-No risks were identified related to the department	Risk register	0%	None
20	Good governance and public participation	To develop and implement integrated management and governance.	Governance	% Council resolutions related to SDCS implemented within timeframe	100%	100%	100%	100%-1/1 resolution resolved	100%	100% -No council resolution related to the department	100%	0%- no council resolutions for the quarter3 related to the department	100%	4/4 resolutions related to the department resolved	Resolution register	0%	None

N.B # means Number of and % means percentage of.



3. DETAILED CAPITAL WORKS PLAN

No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
1	OMM	District Public Participation	R950 000	R950 000	100%	R670 542	R279 458	Project status report	The fourth Rep Forum held 23 May 2014 the project completed savings declared.
2	OMM	District Wide Audit System	-	R350 000	100%	R293 527	R56 473	Project status report	The system has been installed and is running, users have been taken for basic training and will go for champion training in August
	BTO	-	-	-	-	-	-	-	-
3	CSSS	Procurement of movable assets	R150 000	R650 000	100%	R330 314	R319 686	Project status report	The assets are procured as and when are requested by departments.
4	CSSS	Procurement of IT equipment	R275 541	R567 631	100%	R369 246	R198 385	Project status report	Procured IP Telephone System for Mokopane EHP Office. Procured laptops, wireless access points, AV licenses & switches.
5	CSSS	Fleet Management System	R1 800 000	R1 800 000	100%	R7 680	R 1 792 320	Project status report	Project transferred to Movable Assets in 14/15 due to budget constraints on appointing for full scope anticipated in this project.
6	CSSS	HRM and D Strategy	R400 000	R400 000	100%	R367 221	R32 779	Project status report	Project complete
7	CSSS	TASK(Job Evaluation System)	R150 000	R150 000	100%	R0	R150 000	Project status report	Delays in SALGA and Deloitte signing the national agreement - awaiting further instructions on how the procurement of the system is going to be made.
8	ID	Standby Diesel Generator	R 330 300	R512 626	100%	R512 625	R0	Project status report	Project complete
9	CSSS	WDM HO Lift	R245 000	R745 000	100%	R0	R745 000	Project status report	Service providers were on-site on 11/04/2014 for inspection of the lift before they can send quotations.
10	CSSS	CCTV Cameras	R454 459	R454 459	100%	R454 459	R0	Project status report	Project complete
11	PED	Coordination of district-wide LED	R 50 000	R 200 000	100%	R 45 780	R 154 220	Project status report	To be used in the 14/15 year for District Spatial Planning & Economic Development Summit to be held in October 2014.



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
12	PED	SMME Support	R300 000	R300 000	100%	R280 950	R19 050	Project status report	Project complete
	PED	Review of Tourism Strategy	R200 000	-	-	-	-	-	The project was combined with the Review of the LED strategy. Savings diverted to Mabatlane Beautification project.
13	PED	Development of Makapans Valley	R100 000	100 000	100%	R0	R100 000	Project status report	Awaiting finalisation of Terms of Reference from beneficiary municipality and Tourism Agency. To be presented to BSC end of May 2014.
14	PED	Waterberg Biosphere Meander	R100 000	R123 775	100%	R239 773	R-115 998	Project status report	Additional GRANT funding of R140 000 to augment the shortfall. Project in progress, the last quarter report with invoices to be submitted end of June 2014.
15	PED	Rural Tourism Development	R100 000	R100 000	100%	R0	R100 000	Project status report	Mogalakwena Municipality is the beneficiary of the funds for the development of Makapan Heritage Route. Finalizing Terms of reference with intended implementing agent. BSC to consider during first week of May 2014.
16	PED	Modimolle security camera	R50 000	R50 000	100%	R50 000	R0	Project status report	Project complete
17	PED	Local Tourism Association Support (UE38)	R50 000	R 100 000	100%	R32 254	R67 746	Project status report	Five CTA'S Functional. Resuscitation plan for Mookgophong CTA developed.
18	PED	Getaway Show (UE38)	R200 000	R200 000	100%	R136 461	R63 539	Project status report	Project completed
19	PED	Marula Festival activities (UE38)	R100 000	R100 000	100%	R15 000	R85 000	Project status report	Project completed
20	PED	Tourism Indaba (UE38)	R300 000	R 392 490	100%	R352 850	R39 640	Project status report	Project completed
21	PED	Tourism monthly activities (UE38)	R30 000	R 30 000	100%	R 23 015	R6 985	Project status report	Project completed
22	PED	Publication (UE38)	R100 000	R100 000	100%	R0	R100 000	Project status	Service provider failed to comply with timeframes given. Order cancelled



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
								report	
	PED	Wildlife Expo	R 50 000	-	-	-	-	-	Project cancelled budget redirect to other projects
23	PED	Vaalwater Beautification	R 200 000	R873 000	100%	R636 542	R236 458		
24	PED	Arrive Alive Campaign	R15 000	R15 000	100%	R15 000	R0	Project status report	Project Completed during Easter weekend
25	PED	Lephalale Agricultural Corridor	R200 000	R200 000	100%	R177 344	R22 656	Project status report	Production inputs procured for LAC project in ABBORTSPOORT
26	PED	Agri Park Support	R300 000	R346 543	100%	R39 691	R306 852	Project status report	Offered technical support for emerging farmers to exhibit at Africa Big Seven exhibition
27	PED	Review DITP and CPTR	R150 000	R164 000	100%	R164 000	R0	Project status report	Final draft presented to Portfolio committee, awaiting council resolution.
28	PED	WEDA	-	R499 300	100%	R55 869	R443 432	Project status report	Currently in the process of re-register WEDA. Corporate Support Services handling the matter.
29	ID	Upgrading of Regorogile streets	R300 000	R2 375 123	100%	R2 370 339	R4 784	Project status report	Project complete
30	ID	Upgrading of Marapong Township Street phase	R850 000	R2 624 252	100%	R 1 207 476	R1 416 776	Project status report	The progress is still slow due to the damage caused by floods and additional funding has been requested to an able the contractor to complete the project. The progress is still 44%.
31	ID	Provision of VIP sanitation	R500 000	R1 401 652	100%	R1 401 652	R0	Project status report	Project complete
32	ID	Roads Management	R1 571 000	R1 571 000	100%	R1 378 070	R192 930	Project status report	Project completed



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
		System							
33	ID	Mookgophong sewer connection	R1 800 000	R7 966 823	100%	R7 519 771	R447 052	Project status report	The project is at 84%
34	ID	Upgrade of Ga-Seleka Drop in Centre	-	R494 705	100%	R487 900	R6 805	Project status report	Project complete
	ID	Upgrading of sport facilities @ Lephalale & Mogalakwena	R500 000	-	100%	-	-	Project status report	Project cancelled by council during Adjustment budget adoption
35	ID	Completion of street in Mahwelereng (phase 2)	-	R83 791	100%	R0	R83 791	Project status report	Project complete
36	ES	District Public Participation	R900 000	R858 900	100%	R818 678	R40 222	Project status report	Project complete
37	ES	Communication-Newsletter	R250 000	R250 000	100%	R159 000	R91 000	Project status report	Multi-year project – Fourth edition in progress
38	ES	Production of diaries and calendars	R100 000	R100 000	100%	R76 340	R23 660	Project status report	Project complete
39	ES	Twinning agreement	R300 000	R300 000	100%	R44 115	R255 885	Project status report	Remaining amount will be rolled over to 2014/15 due to postponement of benchmarking.
40	ES	Mandela Day Celebration	R140 000	R140 000	100%	R139 239	R761	Project status report	Project complete
41	ES	Back to School campaign	R100 000	R100 000	100%	R99 776	R224	Project status report	Project complete



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
42	ES	Farmworkers Empowerment	R100 000	R100 000	100%	R98 920	R1 080	Project status report	Project complete
43	ES	Gender program(16 Days of Activism)	R100 000	R100 000	100%	R86 806	R13 194	Project status report	Project complete
44	ES	Senior Citizens Programme	R100 000	R100 000	100%	R96 810	R3 190	Project status report	Project complete
45	ES	Women Economic Summit	R120 000	R161 100	100%	153 584	R7 516	Project status report	Project complete
46	ES	Youth Development Programmes	R250 000	R250 000	100%	R249 758	R242	Project status report	Project complete
47	ES	People with Disability Programmes	R150 000	R150 000	100%	R148 800	R1 200	Project status report	Project complete
48	ES	HIV/AIDS Awareness Campaign	R150 000	R150 000	100%	R148 315	R1 685	Project status report	Project complete
49	ES	Heritage day Celebration	R180 000	R180 000	100%	R178 102	R1 898	Project status report	Project complete
50	ES	Traditional leadership development	R150 000	R300 000	100%	R244 841	R55 159	Project status report	The project is at 92% complete
51	ES	Women in sports	R100 000	R100 000	100%	R91 500	R8 500	Project status report	Project complete
52	ES	EM-Marathon	R75 000	R225 000	100%	R218 858	R6 142	Project status	Project complete



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
								report	
53	ES	Coordination of moral regeneration	180 000	R180 000	100%	R177 549	R2 451	Project status report	Project complete
54	Health	Development of landfill site in Mookgophong	R1 650 000	R1 650 000	100%	R15 148	R1 634 853	Project status report	Project advertised on the 13/04/2014 and is closed on 3 May 2014. The BEC evaluated this project on the 21 May 2014 .
55	Health	Waste Management & Environment Lekgotla	R20 000	R50 000	100%	R15 000	R34 500	Project status report	Project completed
56	SDCS	Air quality Lekgotla	R50 000	R50 000	100%	R27 900	R22 100	Project status report	Project completed
57	SDCS	Air quality managements plans for LLM,TLM and Mog LM	R940 000	R940 000	100%	R670 876	R269 124	Project status report	Project completed
58	Disaster	Review of WDM Disaster Risk Management Plan & Framework	R300 000	R300 000	100%	R13 963	R286 037	Project status report	This project was adjudicated by the BAC on 16 May 2014 and the Professional Service Provider, DMS was appointed and the SLA was signed-off on 09 July 2014 during the kick-off meeting. The project will start on 09 July 2014 until 09 October 2014 (i.e. 03 months).
59	Disaster	Ground monitors- (All locals)	R180 000	R178 903	100%	R176 400	R2 503	Project status report	Project completed
60	Disaster	MDC- 4x2 Mobile Command Unit	R700 000	R811 263	100%	R811 263	R0	Project status report	Project completed
61	Disaster	LDC- 4x4 Major Urban Rescue Pumper & Equipment	R1 445 000	R1 459 286	100%	R0	R1 459 286	Project status report	SP requested an extension to 29 April 2014, the inspection was conducted on the 28/02/2014 and the water pump was not yet in the country to be fixed to the superstructure and the truck was also not available.



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
62	Disaster	Bela-Bela- 4x2 Double Cab RIV fully equipped	R700 000	R704 000	100%	R704 000	R0	Project status report	Project completed
63	Disaster	LDC-1x set of Rescue equipment (extrication Unit)TNT Rescue equipment	R200 000	R180 000	100%	R174 394	R5 606	Project status report	Project completed
64	Disaster	LDC - 1 x 1000 KPA / 100 bar skid units	R100 000	R108 500	100%	R0	R108 500	Project status report	SP has been appointed, order issued on 01/04/2014 and sent to the SP on the 08/04/2014. SP will be mounting the skid unit on the bakkie on 11/07/2014.
65	Disaster	Mookgopong- 2x 1000 KPA / 100 bar Skid Units	R195 000	R195 000	100%	R174 300	R20 700	Project status report	Project completed
66	Disaster	Mookgophong F/F equipment	R35 000	R35 000	100%	R25 375	R9 625	Project status report	Project completed
67	Disaster	Thabazimbi- Equipped 24 hours operating room / mobile house - radio room / control room	R170 000	R170 000	100%	R0	R170 000	Project status report	SP has been recommended but he delays in submitting the Data Base forms to allow us to continue with the process. Order sent to SP on the 13/06/2014, in progress.
68	Disaster	Lephalale R/of Iveco fire track (Thabazimbi- Renault Fire Truck- rebuild of engine)	R200 000	R200 000	100%	-	R200 000	-	Service provider appointed, 90% complete



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
69	Disaster	Mogalakwena - 1 x PPV Fan	R30 000	R21 990	100%	R21 990	R0	Project status report	Project completed
70	Disaster	Mogalakwena - 1 x 1000 KPA / 100 bar skid units (ultra high-pressure pumps)	R100 000	R100 000	100%	R87 150	R12 850	Project status report	Project completed
	Disaster	Mogalakwena refurbishment of FMC Fire Engine	R100 000	-	-	-	-	-	Removed
71	Disaster	Mogalakwena - 1 x communication / alarm system/voice logger.	150 000	R156 114	100%	R0	R156 114	Project status report	The project was advertised on 28 June 2013 and closed on 09 July, none of the bidders qualified and it was re-advertised on the 30 August and closed on 10 September 2013.
72	Disaster	Mookgophong medium bush pump & equipment	R646 000	R645 020	100%	R645 020	R0	Project status report	Project completed
73	Disaster	2-way radio communication facilities for MDC	R83 000	R83 000	100%	R0	R83 000	Project status report	BSC approved detailed Specifications and it was advertised on the WDM Notice Board on 10 Feb. 2014 and it was closed on 20 Feb. 2014 without any single bidder. Planning with SCMU to go for limited bidding by personally/directly submitting our Specs to the specialist's professional service providers within the Waterberg District. The project planning with SCMU underway as we are considering additional 2014/15 budget.
74	Disaster	Construction of fencing on the remainder of 1.2HA land donated	R280 000	R280 000	100%	R15 360	R264 640	Project status report	The project is now at BEC level and under the Department of ID as SDSCS is only the beneficiary in this regard, however we are monitoring and evaluation progress.



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
75	Health	Development of Bela Bela Landfill Site	-	R265 000	100%	R260 250	R4 750	Project Status Report	Project completed
76	SDCS	Air Quality Monitoring Equipment	-	R858 000	100%	R542 650	R315 350	Project Status Report	Project completed
77	Disaster	Disaster Risk Management Promotional Signage	-	R866 152	100%	-	R866 152	Project Status Report	Specification redone and project re-advertised
78	Disaster	Lephalale Equipment	-	R197 835	100%	R196 505	R1 330	Project Status Report	Project completed
79	Disaster	LDC Major Heavy Duty Pumper	-	R3 000 000	100%	-	R3 000 000	Project Status Report	Service provider appointed, but contract breach occurred
80	Disaster	Modimolle – Refurbishment of Iveco Truck	-	R15 051	100%	R15 051	-	Project Status Report	Project completed
81	CSSS	District Wide VPN Network	-	R166 459	100%	R101 019	R65 440	Project Status Report	Project completed
82	CSSS	District Wide IT Equipment for VOIP Communication	-	R323 705	100%	R322 903	R802	Project Status Report	Project completed
83	PED	WDM Spatial Development Framework Review	-	R276 316	100%	R276 316	-	Project Status Report	Project completed
84	PED	CBD Development Plan Lephalale	-	R128 920	100%	R128 950	-	Project Status Report	Project completed



No.	Dept	Project name	2013/14 Budget	Adjustment Budget 2013/14	Target Capex	Actual Capex Expenditure	Variance	Evidence	Status
85	ES	District Sport Development	-	R219 500	100%	R175 178	R44 322	Project Status Report	Project completed

4. EXTERNAL SERVICE PROVIDERS

WDM has entered into service delivery agreements with local municipalities with regard to Disaster Management services and firefighting services. Annexure I is attached

Municipality/ service provider performance schedule							
Name of municipality	Type of service	Strategic objectives	Performance indicator	2012/13 Actual baseline	2013/14		Variance
					Target	Actual	
Bela-Bela	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	# of firefighting reports submitted by local municipality	3	4	1	3
Lephalale	Firefighting	To coordinate and monitor	# of firefighting reports submitted plans approved by	4	4	4	0



Municipality/ service provider performance schedule							
Name of municipality	Type of service	Strategic objectives	Performance indicator	2012/13 Actual baseline	2013/14		Variance
					Target	Actual	
		infrastructure development for the provision and access to service	local municipalities				
Modimolle	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	#of firefighting reports submitted by local municipalities	3	4	1	3
Mogalakwena	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	#of firefighting reports submitted by local municipalities	4	4	3	1



Municipality/ service provider performance schedule							
Name of municipality	Type of service	Strategic objectives	Performance indicator	2012/13 Actual baseline	2013/14		Variance
					Target	Actual	
Mookgophong	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	# of firefighting reports submitted by local municipalities	3	4	3	1
Thabazimbi	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	# of firefighting reports submitted by local municipalities	4	4	4	0

N.B # means Number of and % means percentage of



7. QUALITY CERTIFICATE

I Mpheta Samuel Mabotja , Municipal Manager of Waterberg District municipality hereby certify that the Annual Performance Report 2013/14 and supporting documentations have been prepared in accordance with section 72 of the Municipal Finance Management Act 56 of 2003 and the Regulations made under the Act and that the 4 Quarter Performance Report and supporting documents are consistent with the 2013/14 Integrated Development Plan of the Municipality.

Mpheta Samuel Mabotja, Municipal Manager of Waterberg District Municipality (Dc 536)

M.S. Mabotja



Date

on the Go for Growth