



WATERBERG DISTRICT MUNICIPALITY

Harry Gwala Street
MODIMOLLE
0510

Tel no: (014) 718-3352
Fax No: (014) 717-2398
E-mail: gmatlou@waterberg.org.za

Private Bag X1018
MODIMOLLE
0510

MEMORUNDUM

Date: 2008/08/25

Waterberg District Municipality is hereby invites service providers for the Supply and Delivery of Office Furniture.

SPECIFICATIONS

1. 1800 x 1000 Desk with Inlay (Mahagony)
 - 1000 x 650 90 degrees Link LHS (Mahagony)
 - 1250 X 650 Roller door Credenza with Top (Mahagony)
 - 400 x 600 Four (4) Drawer Mobile Pedestal (Mahagony)
 - 1230H X 600 X 1200W Four (4) Drawer Standard Bulk Filer (Box) (Mahagony)
 - 1500 x 900 Hinged Door 4 Tier Bookcase (Mahagony)
 - 1 x V -Shaped Wooden Wastebin (Mahagony)
 - 2 x Wooden Letter tray (Mahagony)
 - 5 x Bodyline Visitors Arm Chairs (Black)

2. 1800 x 1800 Crystal Workstation (Cherry)
 - 1200 x 600 Roller Door Pedenza with Top (Include five drawers)
 - 900 x 600 Link (Cherry)
 - 980H x 600 x 1200W Four (4) Drawer Standard Bulk Filer (Box) (Cherry)
 - High Back Leather Chair, swivel & tilt with gas (Black)

3. 900 x 450 x 2200 Two Doors Wall Unit (Mahagony)

900 x 450 x 2200 Wooden Door Wall Unit (Mahagony)

1350 x 450 x 2200 Three Glass Doors Wall Unit (Mahagony)

The following Conditions will apply

- Price(s) quoted must be valid for at least sixty (60) days from the date of your offer;
- Price(s) quote must be firm and Inclusive of VAT(IF VAT Registered);
- A firm and warmth services;
- CK/Company registration certificate;
- Original and Valid Tax Clearance Certificate;
- The company profile and capacity of the company/team to undertake the work must also be provided.

- The service provider is expected to sign a Service Level Agreement/maintenance plan after appointment. Quotations will be evaluated on PPPFA 80/20 points system.
- The Following information must be indicated, percentage owned by HDI, Women; Youth and Disabled.
- Location of the company need to be specified.

Failure to comply with the said conditions may invalidate your offer.

NB! All quotations must be directed to the Supply Chain Management Unit.

For Attention : George Matlou

- Closing Date : 04 September @ 12hoo
- Contact : 014 718 3300 or fax 014717 2398
- Contact Person : Mr George Matlou
- For more Information please contact Mrs Maureen Ngoepe @ 014718 3314

