

MINUTES OF WATERBERG DISTRICT MUNICIPALITY'S SPECIAL COUNCIL
MEETING HELD ON THE 04TH JANUARY 2018
WATERBERG DISTRICT MUNICIPAL COUNCIL CHAMBERS
12H00

1. OPENING AND WELCOME

The meeting started at 12H08 by observing a moment of silence in honour of the late Cllr. B.S. Marema.

The Speaker then officially opened the meeting by acknowledging the presence of the Executive Mayor, Acting Chief Whip, Mayoral Committee Members, Councillors, Senior Management Team and members from the public gallery.

The Speaker then wished all councillors good health, peace and prosperity during 2018. She requested members to work towards promoting the economic and social growth of the district and then declared 2018 as ***"The Year of Progress"***.

The Speaker congratulated the African National Congress(ANC) for its 54th National Conference held in December 2017 and further wished the newly elected President, Cyril Ramaphosa all the best during his tenure.

A message of condolences was then conveyed to the family and friends of Cllr. Marema who passed away on the 14th December 2017.

2. APOLOGIES

The following apologies were tendered:-

Councillors : (a) Cllr. M.J Selokela
 (b) Cllr. S.R Mphalele

Resolved:

- That apologies tendered by the under-mentioned councillors be accepted

(a) Cllr. M.J Selokela
(b) Cllr. S.R Mphalele

3. REPORTS AND RECOMMENDATIONS

The Executive Mayor Cllr. S. M. Mataboge welcomed all members to 2018 and reiterated on the mandate of council to provide services to the community of Waterberg. The Executive Mayor further conveyed a message of condolence to the family, colleagues and friends of the late Cllr. B.S. Marema. He then encouraged members to work as a team as a way of enhancing service delivery.

The following items were then presented by the Executive Mayor for consideration and approval by council:

**A114/2018 APPOINTMENT OF ACTING MUNICIPAL MANAGER AND
PAYMENT OF ACTING ALLOWANCE**

Item 1/04/01/2018

RESOLVED:

THAT:

1. The report of the Executive Mayor regarding the appointment and payment of acting allowance for the Acting Municipal Manager be noted.
2. The Chief Financial Officer Mr G. Tloubatla be appointed as the Acting Municipal Manager effectively from 01 January to 31 March 2018.
3. The acting appointment terminates automatically should the recommended incumbent start before the acting appointment lapse.
4. That Council approves acting allowance to be paid to the Chief Financial Officer for the period of acting.
5. That a letter of concurrence be written to the MEC for Coghsta.
6. Should delays beyond council `s circumstances be experienced during the recruitment, I.e. re-advertising etc, Council approves that the Executive Mayor write a letter for the extension of acting to the MEC for Coghsta as per the Local Government: MSAA, 2011.
7. That the Divisional Manager Supply Chain Management, Ms. K.J Makgobela be appointed as Acting Chief Financial Officer from 04 January to 31 March 2018.

**A115/2018 EXPIRY OF CONTRACT OF THE POSITION FOR MANAGER
CORPORATE SUPPORT AND SHARED SERVICES**

Item 2/04/01/2018

RESOLVED:

THAT:

1. The report of the Municipal Manager regarding the advertisement of Manager Corporate Support and Shared Services post be approved.
2. That Council approves the filling of the vacant post in terms of the Local Government: Regulations on appointment and conditions of employment of senior managers.

**A116/2018 ESTABLISHMENT OF SELECTION PANEL - FILLING OF
VACANCY FOR MANAGER CORPORATE SUPPORT & SHARED
SERVICES POST**

Item 3/04/01/2018

RESOLVED:

THAT:

1. The report of the Acting Municipal Manager regarding the establishment of a selection panel for the position of Manager Corporate Support & Shared Services be approved.
2. The selection panel for the appointment of Manager Corporate Support & Shared Services must consist of at least three and not more than five members and be constituted as follows:
 - 2.1. The Municipal Manager, who will be the chairperson;
 - 2.2. Member of the Mayoral Committee or Councillor who is a Portfolio Head of the relevant portfolio; and
 - 2.3. At least one other person, who is not a Councillor or a staff member of the municipality, and who has expertise or experience in the area of the advertised post.
3. That appointment letters be written to the appointed panel members.
4. That the Executive Mayor be granted the authority to appoint a new panel member should one of the panel members decline/withdraw before the process start.

**A117/2018 MUNICIPAL INFRASTRUCTURE GRANT (MIG)
IMPLEMENTATION AGENT FOR THABAZIMBI LOCAL
MUNICIPALITY**

Item 4/04/01/2018

RESOLVED:

THAT:

1. The report of the Acting Municipal Manager regarding the implementation of MIG Projects on behalf of the Thabazimbi Local Municipality as contained in the agenda be noted..
2. Council approves Waterberg District Municipality to be the Implementing Agent for Thabazimbi Local Municipality`s MIG projects for 2017/18 financial year.
3. The current Memorandum of Understanding between Waterberg District Municipality and Thabazimbi Local Municipality be reviewed and an addendum be signed.

4. Thabazimbi Local Municipality informs CoGTA, CoGHSTA and National Treasury about their arrangements with Waterberg District Municipality in line with their Council Resolution.

A118/2018 **REPORT OF THE MANAGER CORPORATE SUPPORT AND SHARED SERVICES DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF COUNCILLORS**

Item 5/04/01/2018

RESOLVED:

THAT:

1. That the report of Manager Corporate Support and Shared Services on determination of upper limits of salaries, allowances and benefits of different members of council as approved by the National Minister of COGTA, per Government Gazette 41335 dated 15 December 2017, be approved.
2. That Council approves a letter to be send to COGHSTA requesting for the concurrence of the Member of the Executive Council responsible for local government in the Province before implementing the provisions of the determination.
3. That it be noted that the determination of upper limits in (1) above is effective retrospectively from 1 July 2017.
4. That it be noted that for the implementation of Government Gazette 41335 dated 15 December 2017, Waterberg District Municipality after the calculations is a Grade 4.

A119/2018 **UPPER LIMIT OF TOTAL REMUNERATION PACKAGE PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS: GOVERNMENT GAZETTE NO. 41173 OF 10 OCTOBER 2017**

Item 6/04/01/2018

RESOLVED:

1. The report of the Municipal Manager regarding the Government Notice No. 1092 of 2017 as published in Government Gazette No. 41173 of 10 October 2017 for Local Government: Upper Limits of Total Remuneration Packages Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers be noted with the following recommendations:

2. That it be noted Waterberg District Municipality is Category Grade 2 for purpose of Total Remuneration Packages Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers for the financial year 2017/2018.
3. That a concurrence letter be written to the MEC for Local Government before implementation.

11. **CLOSURE**

The Speaker, Cllr K.S. Lamola took the opportunity to thank all for their attendance and participation, wished them a safe journey back to their destinations and declared the meeting closed at **12H32**.

CLLR. K.S. LAMOLA
SPEA KER

DATE