

MINUTES OF THE WATERBERG DISTRICT MUNICIPALITY
SPECIAL COUNCIL MEETING HELD ON
23 FEBRUARY 2017 AT 14H00 IN THE COUNCIL CHAMBERS

1. OPENING AND WELCOME

The meeting started at **14:30**.

In opening the meeting, the Speaker, Cllr.K.S. Lamola read out the notice of the meeting, acknowledged the presence of Executive Mayor, Cllr. S. M. Mataboge, ANC Chief Whip, Cllr. M. A. Tsebe, MMCs, Management Team under the leadership of Mr. M. S. Mabotja and members in the public gallery and in particular, the Deputy Secretary of the ANC in the Region. She then welcomed everyone present and declared the meeting officially opened.

2. APOLOGIES

Councillors : (a) None

Officials : (a) None

3. REPORTS AND RECOMMENDATIONS

A043/2017 2016/2017 BUDGET ADJUSTMENT

Item 01/23/02/2017

RESOLVED :

THAT:

1. The report by the Chief Financial Officer regarding the 2016/2017 Adjustment Budget be noted.
2. Council approve the Adjusted Budget for the 2016/2017 budget year as contained in the agenda.
3. Council approve the revised SDBIP project spending forecasts for the 2016/2017 budget year as contained in the agenda.
4. The 2016/2017 Adjustment Budget be submitted to National and Provincial Treasury in printed and electronic formats within 10 working days after Council approval in compliance with MFMA section 22(b)(i) and MBRR section 27(2)(a) & (b).
5. The budget & SDBIP adjustments be made public in compliance with MFMA section 54(3).
6. **The following corrections should be made before submission of the Adjustment Budget to Treasury within the prescribed 10 working days after council approval :**
 - **Page 5 – section 72 limit for unforeseen expenditure should only be 9% of abattoir and interest and not of total revenue;**
 - **MBRR schedule should be 3 versions, namely, 1 consolidated, 1 for WDM and 1 for WEDA;**
 - **B- Schedules should not only include B tables, but should be in the prescribed format of MFMA s.28 which also includes supplementary tables SB1 and SB20;**
 - **On the B tables, the roll over projects approved in October 2016 should be included in the Prior Adjusted column, and not in the Other Adjustments column;**
 - **Adjustments related to Provincial or National Grants, such as MIG, should be included in the “Nat. or Prov. Govt.” column, and not in the Other Adjustments column; and**
 - **Roll over projects that are not part of a Conditional Grant roll over should be included in the Grant Income adjustments, which are currently at R90m.**

**A044/2017 ADJUSTMENT OF THE 2016/2017 SERVICE DELIVERY AND BUDGET
IMPLEMENTATION PLAN (SDBIP)**

Item 02/23/02/2017

RESOLVED :

THAT:

1. The Adjusted 2016/17 SDBIP be noted by Council.
2. The Adjusted 2016/17 SDBIP be submitted to the National and Provincial Treasury offices after council has noted the adjustments budget.
3. The revised SDBIP be used to prepare the 2016/17 Annual Performance Report which will be submitted on 31 August 2017.

A045/2017 REPORTS OF THE WEDA BOARD OF DIRECTORS

The following reports were presented by WEDA Board of Directors to council and were deferred back :

a. PROPOSED WEDA ORGANOGRAM

Item 03/23/02/2017

RESOLVED :

THAT:

1. The report of the Chairperson of the Board of WEDA as contained in the agenda be approved.
2. Council approve the proposed organisational structure as contained in the WEDA Draft Strategic Plan as the framework that will guide the operational process of the agency.
3. The committee on HR, Research and Communications delegated to conduct the shortlisting and interviews for the position of the CEO and Company Secretary as approved and budgeted for on the organisational structure.
4. The CEO be further delegated to appoint officials that directly report to him.

b. WEDA OFFICE PREMISES

Item 04/23/02/2017

RESOLVED :

THAT:

1. The report of the Chairperson of the Board of WEDA as contained in the agenda be approved.
2. The acting CEO be delegated the authority to conclude a sub-lease agreement for a period of 15 months with Land Bank retrospective from 01 January 2017 to February 2018.
3. It be noted that the cost implications for the sub-lease agreement listed in point 2 above will amount to R162 486.73 vat exclusive at a rental rate of R78.00/m2.
4. The overall offices premises to be sub-leased is to the extent of 118m2 (offices) and 28.29 m2 (common area) equalling 146.29m2 in total.
5. It be further noted that the basic charges, water and lights, security bill is not included in the costs in point 3 above.
6. Provision for the aforementioned costs be provided for in the WEDA operating vote.

c. APPOINTMENT OF THE CHIEF EXECUTIVE OFFICER

Item 05/23/02/2017

RESOLVED :

THAT :

1. The report of the Chairperson of WEDA as contained in the agenda be approved.
2. Council further approve the proposal presented by Chairperson of the WEDA board regarding the advert for the position of CEO.

3. The Committee on HR, Communications and Research be delegated to conduct the shortlisting and interviews and present a recommendation with regard to the preferred candidate for the position on or before 31 May 2017.
4. The salary package of the CEO be set at R1 200 000.00 per annum.
5. It be further resolved that the acting CEO be paid an acting allowance of the difference in the total package between the Manager: Planning and Economic Development and the CEO's salary package of R1 200 000 per annum accumulated to a monthly package.
6. The said amount be paid retrospectively from 01 April 2016 to 31 December 2016.
7. It be further noted that the salary package of the acting CEO was R1 086 281 for the financial year 2015/16 (01 April 2016- 30 June 2016) and R1 151 458 for the financial year 2016/17(01 June 2016 to 31 December 2016).
8. A further extension of six months for the acting of the current CEO be extended from 01 January 2017 to 30 June 2017 with the same acting allowance and terms of appointment.

A046/2017 PURCHASING OF NEW VEHICLE FOR THE EXECUTIVE MAYOR

Item 06/23/02/2017

RESOLVED :

THAT :

1. The report by Manager Corporate Support and Shared Services regarding the purchasing of the new Mayoral vehicle be approved.
2. The Mercedes-Benz ML350 Blue Tech, Palladium silver be disposed in terms of the Supply Chain Management and Asset Management Policy.
3. **The value of the mayoral vehicle should not exceed the current annual remuneration package of the Executive Mayor, as proposed by the Municipal Public Office Bearers Handbook.**

REPORT OF WEDA BOARD OF DIRECTORS

The following report was presented as Addendum by WEDA Board of Directors to council and was approved subject to additional recommendation:

WEDA BUDGET ADJUSTMENT

Item 01/23/02/2017

RESOLVED ;

THAT :

1. The report of Chief Financial Officer as contained in the agenda be approved.
2. Council approve the funding of WEDA by R2 500 000 for the remainder of the 2016/17 financial period
3. Council approve the transfer of R2 500 000 from WDM's ABSA bank current account to WEDA's ABSA bank current account
4. The report by the Chief Financial Officer regarding the 2016/2017 Annual Budget of the Waterberg Economic Development Agency contained in the agenda, be approved.
5. Council approve the WEDA Operating Budget for the financial year 2016/2017 and note the budget for the two projected outer years 2017/2018 and 2018/2019.
6. Council approve the adoption of the following WDM approved policies reflected in Annexure B and C by WEDA for the remainder of 2016/17 financial period :
 - Supply Chain Management Policy
 - S & T Policy
7. Council approve the procurement of a Financial System Software (**Munsoft**) for WEDA's financial activities.
8. The tabled 2016/2017 Budget be consolidated with WDM's budget and be submitted to National and Provincial Treasury within 10 working days from approval.
9. **The WEDA Adjustment Budget should be in the prescribed MFMA Schedule B format and consolidated into the WDM budget before submission to Treasury within the prescribed 10 working days.**

4. **CLOSURE**

The Speaker thanked Councillors and officials for their fruitful contributions during the meeting. She wished everyone a safe trip back to their final destinations.

The meeting was officially closed at **14:59**.

K.S. LAMOLA
SPEAKER

DATE