

**MINUTES OF WATERBERG DISTRICT MUNICIPALITY SPECIAL COUNCIL  
MEETING DATED 07 JULY 2016, AT 12:00 IN THE WDM COUNCIL CHAMBERS**

**1. Opening and Welcome**

The meeting started at **12:10**.

The Speaker Cllr. K. S. Lamola read out the notice of the meeting, acknowledged the presence of the Executive Mayor, Kgoshigadi R. R. Taueatsoala, Members of the Mayoral Committee, Councillors and Management Team under leadership of Mr. M. S. Mabotja. She then welcomed everyone present and declared the meeting officially opened.

**2. Apologies**

The following apologies were tendered:

|                    |     |                                                              |
|--------------------|-----|--------------------------------------------------------------|
| <b>Councillors</b> | (a) | Cllr. N. G. Mojela - family responsibilities                 |
|                    | (b) | Cllr. T. E. Mokonyane – work related commitments             |
|                    | (c) | Cllr. N. S. Manamela – death case                            |
|                    | (d) | Chief Whip (Cllr. N. S. Morumudi) – work related commitments |

**Resolved:**

- That apologies tendered by the following councillors be accepted

|                    |     |                                                              |
|--------------------|-----|--------------------------------------------------------------|
| <b>Councillors</b> | (a) | Cllr. N. G. Mojela - family responsibilities                 |
|                    | (b) | Cllr. T. E. Mokonyane – work related commitments             |
|                    | (c) | Cllr. N. S. Manamela – death case                            |
|                    | (d) | Chief Whip (Cllr. N. S. Morumudi) – work related commitments |

### ***3. REPORTS AND RECOMMENDATIONS***

**A344/2016      REPORT OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
(MPAC) - REVISED THIRD QUARTER PERFORMANCE  
ASSESSMENT REPORT**

**Item 01/07/07/2016**

**Resolved:**

**THAT:**

1. The 3<sup>rd</sup> Quarterly Institutional Performance Assessment Report for the period ending 31 March 2016 be approved.
2. The Report be submitted to the MEC of local government in the province.
3. The Report be placed on the website as per legislative compliance.
4. Council take note of the project visit conducted by MPAC on 24 June 2016.

**A345/2016      IMPLEMENTATION OF ANNUAL SALARY AND WAGE INCREASE  
2016/2017**

**Item 02/07/07/2016**

**Resolved:**

**THAT:**

1. Council approves the implementation of the Salary and Wage Increase for the period 2016 – 2017 financial year.
2. All employees excluding employees appointed in terms of section 57 (6) shall receive the following for the 2016/2017 financial year:
  - 2.1 That effective 01 July 2016 salaries increase by 6%.
  - 2.2 That effective 01 July 2016 the minimum wage payable in the sector be increased to R6375,83 per month i.e. an increase of 6%.
  - 2.3 That Effective 01 July 2016, maximum employer contribution to an employee's accredited medical scheme shall remain unchanged at R3 871.00.
  - 2.4 That Medical aid subsidy of employees receiving an employer contribution of less than R3 871.00 shall with effect from 01 July 2016, increase by 3% provided that such increase shall not exceed the maximum employer contribution of R3 871.00.
  - 2.5 That any benefits or conditions of service as stipulated in clause 6.6 of the Collective Agreement shall increase by the same rate of 6%.

- 2.6 That council note the provision in the collective agreement for application for exemption.

**A346/2016     ACTING IN THE CAPACITY OF MANAGER PLANNING AND ECONOMIC DEVELOPMENT**

**Item 03/07/07/2016**

**Resolved :**

**THAT :**

1. The report of the Municipal Manager as contained in the agenda be approved.
2. The Divisional Manager Development Planning, **Mr Phathu Siebe** be appointed to act in the position of Manager Planning and Economic Development effective from the 01<sup>st</sup> July 2016 to 30<sup>th</sup> September 2016.
3. The incumbent be paid an acting allowance during the period stipulated in point 2 above.
4. Funds be defrayed from the operating budget in the Planning and Economic Development Department.

**A347/2016     REPORT OF THE AUDIT COMMITTEE - APPOINTMENT OF THE AUDIT COMMITTEE MEMBER**

**Item 04/07/07/2016**

**Resolved:**

**THAT:**

1. Mr LM Kgomo as recommended by shortlisting and interview panel for appointment be approved by Council effective the next Audit Committee meeting.
2. The appointment of the recommended candidate (Mr LM Kgomo) was subject to the positive outcome of the vetting result.
3. The member be informed of the appointment in writing.
4. The member be paid in accordance with treasury regulation on remuneration of committees which are as follows: R2296 (Member) per day or part thereof for sitting fees and the R1000 for preparatory allowance.
5. The rate of travelling for committees members be determined in accordance with SARS tariff per kilometre.

**A348/2016      REPORT OF THE AUDIT COMMITTEE - ADJUSTMENT OF  
REMUNERATION OF AUDIT COMMITTEE MEMBERS**

**Item 05/07/07/2016**

**Resolved:**

**THAT:**

1. The report of the Municipal Manager regarding the remuneration of audit committee members as contained in the agenda be noted.
2. The increased sitting allowance of R3784 (Chairperson) per day or part thereof, and R2296 (Member) per day or part thereof for audit committee members be approved by Council.
3. Council approves a recommendation for preparatory work allowance of R1500 for a chairperson and R1000 for other members of the audit committee with effect from the next audit committee sitting.
4. The rate of travelling for committees members be determined in accordance with SARS tariff per kilometre.

**A349/2016      WRITE OFF OF FIXED ASSETS**

**Item 06/07/07/2016**

**Resolved :**

**THAT :**

1. The report by the Chief Financial Officer & Manager Corporate Support & Shared Services regarding the assets of Waterberg District Municipality to be alienated / written off, as contained in the agenda be approved.
2. The total assets amounting to **R15,223.05** be removed from the WDM Asset Register.
3. The missing/stolen/broken assets included in the total in 1. above to the amount of **R5,395.44** be written off.
4. The assets broken/obsolete/no longer used be included in the total in 1. above to the amount of **R9,827.61** be disposed of.
5. Manager CSSS compile a complete list of assets-held-for-sale to be alienated / disposed and, in conjunction with the Disposal Committee, identify suitable methods to dispose of the assets, whether donation, dumping or auction, and stolen assets be further investigated.
6. The amount for insured assets written off be claimed from the insurance company.

7. All Section 57 Managers be held responsible for the safeguarding of assets and be held accountable if these are missing/broken/stolen.

**A350/2016     REQUEST FOR BOTH THE FIRE FIGHTING SERVICES AND DISASTER MANAGEMENT TO REPORT DIRECTLY TO THE MANAGER SOCIAL DEVELOPMENT AND COMMUNITY SERVICES**

**Item 07/07/07/2016**

**RESOLVED :**

**THAT :**

1. The report by Manager Social Development and Community Services be noted by Council.
2. As a result, the two divisions to have different votes to can efficiently operate without any hindrance from one another.
3. The report by Manager for both Fire Fighting Services and Disaster Management to report directly to the Manager Social Development and Community Services be approved by Council.

**A351/2016     REPORT OF THE WEDA BOARD - APPOINTMENT OF THE ACTING CHIEF EXECUTIVE OFFICER FOR THE WATERBERG ECONOMIC DEVELOPMENT AGENCY**

**Item 01 Add/07/07/2016**

**RESOLVED :**

**THAT :**

1. The proposal of WEDA Board as contained in the agenda be approved.
2. The Acting Chief Executive Officer be extended by a further six (6) months starting 01<sup>st</sup> July 2016 to 31<sup>st</sup> December 2016 on the same conditions and terms as the previous appointment and extensions thereof.

**4. Farewell Messages**

The following parties were given the opportunity to deliver farewell messages:-

- DA – Cllr. M. D. Phokela
- COPE – Cllr. D. P. Motlohoneng
- ANC – Acting Chief Whip , Cllr. Z. Mosam
- Local House of Traditional Leaders – Kgoshigadi R. R. Taueatsoala

The Executive Mayor Cllr. N. R. Mogotlane was also given the opportunity to deliver a farewell message. The message is attached to the minutes.

**5. Closure**

The Speaker thanked all members for their fruitful contributions during the meeting; she wished everyone a safe journey back home and further wished all political parties the best during the local government elections to be held on the 03 August 2016.

The meeting was officially closed at **13:05**.

---

**K.S. LAMOLA**  
**SPEAKER**

---

**DATE**