

MINUTES OF THE WATERBERG DISTRICT MUNICIPALITY
SPECIAL COUNCIL MEETING HELD ON THE 17 JUNE 2015 AT 10H00 IN THE
WDM COUNCIL CHAMBER

1. OPENING AND WELCOME

The meeting started at **10h10**. In the absence of the Speaker, the Municipal Manager, M.S. Mabotja chaired the first part of the meeting. The Municipal Manager read out the notice of the meeting, welcomed and declared the meeting officially opened.

The Municipal Manager presided over two items, namely, filling of resultant vacancy of directly elected councillor and the election of the Speaker.

2. APOLOGIES

Apologies received from the following councillors:

Councillors:

a) A.F. Basson

Resolved :

➤ That apologies tendered by the following councillor be accepted :

Councillors :

(a) A.F. Basson

A261/2015 FILLING OF RESULTANT VACANCY OF DIRECTLY ELECTED COUNCILLOR

Item 01/17/06/2015

RESOLVED :

THAT:

1. The report the Municipal Manager regarding the replacement and filling of vacancy as contained in the agenda, be noted.
2. Council takes note of the resignation of Cllr M.A.D Monama as the councillor and Speaker of the Waterberg District Municipality representing African National Congress (ANC) and wishes her good luck during his future endeavours.
3. Council take cognisance of the vacancy that occurred as a result of the resignation of Cllr M.A.D Monama from council of the Waterberg District Municipality.
4. Council takes note of the replacement of Cllr M.A.D Monama by Mr T.A Mashamaite representing the ANC in council.
5. Cllr T.A. Mashamaite, as a new member of the Waterberg District Municipal Council, swear or affirm (whatever is his choice) his faithfulness to the Republic of South Africa and obedience to the Constitution.
6. The Municipal Manager be authorised to process all administrative matters related to the appointment of Cllr T.A. Mashamaite.

(Mr Tlhalefi Andries Mashamaite was sworn in by the Municipal Manager as the new directly elected councillor of Waterberg District Municipality)

A262/2015 ELECTION OF THE SPEAKER

Item 02/17/06/2015

- ✓ The Municipal Manager called for nominations of the Speaker as per Schedule 3 of the Local Government Municipal Structures Act 117 of 1998.
- ✓ Chief Whip, N.S. Morumudi moved for the nomination of Cllr K.S. Lamola as the Speaker, seconded by MMC. Z. Mosam.
- ✓ The Municipal Manager then requested the nominee of her acceptance of the nomination, for which she accepted.
- ✓ On a point of order, the Municipal Manager called for any other nominations and in the absence thereof, he then closed the nominations.
- ✓ **Cllr K.S. Lamola was officially declared as the Speaker of Waterberg District Municipality and proceeded to chair the meeting.**

RESOLVED :

THAT:

1. The report of the Municipal Manager regarding the election of the Speaker be noted.
2. The council elects the Speaker as prescribed in Schedule 3 of the Local Government: Municipal Structures Act 117 of 1998.
3. The Speaker will perform functions as enshrined in Section 37 of the Local Government Municipal Structures Act 117 of 1998.

CONGRATULATORY MESSAGES FROM POLITICAL PARTIES

- **Cllr. D. P. Motlohoneng on behalf of COPE**, took the opportunity to congratulate the newly elected Speaker, Cllr K.S. Lamola on the note that as members of council they are looking forward to her cooperation and further that she will play her role, be independent and give all members respect and equal opportunities in the execution of her responsibilities.
- **Cllr. L. S. Manamela on behalf of DA** took the opportunity to congratulate the new speaker for being given the task of leading WDM and pledged their support and cooperation.
- **Chief Whip Cllr. N. S. Morumudi on behalf of the ANC**, indicated that the ruling party (ANC) is grateful to usher K.S. Lamola as the new Speaker of Waterberg and that the ruling party has confidence and hope that she will be a decisive leader and will ensure that council carries out the mandate to the satisfaction of the citizens of South Africa.

REMARKS BY THE SPEAKER, K.S. LAMOLA

- In her acceptance speech, Cllr K.S. Lamola indicated that it is an honour and privilege to be elected as the Speaker of Waterberg District Municipality and made a commitment that she will abide by all legislation regulating the position of the Speaker, deal with issues of council with fairness and foresight and appealed to councillors to respect the decorum and Standing Orders regulating Council at all times.

- Before presenting the Reports and Recommendations, the Executive Mayor took the opportunity to, amongst others, welcome the newly elected Speaker, former MMC, Cllr K.S. Lamola as the Speaker of Waterberg District Municipality
- That the election of MMC. K.S. Lamola as the Speaker was as a result of the resignation of Cllr M.A.D. Monama and this created a vacancy in the Mayoral Committee and in particular, Chairperson of Infrastructure Development Portfolio Committee.
- The Executive Mayor re-organised the Mayoral Committee as follows:
 - a) Transformation and Administration – MMC. M. L. Moremi
 - b) Social Development- MMC. B.S. Mhlanga
 - c) Community Services – MMC. R. Z. Moeletsi
 - d) Infrastructure Development- MMC. S. M. Molekwa
 - e) Special Projects – MMC. M.M.A. Mogotsi
 - f) Planning and Economic Development – MMC. Z. Mosam
 - g) Budget and Treasury- MMC. T. A. Mashamaite
- That council should further take note that the positions of Budget and Treasury, Planning and Economic Development and Infrastructure Development were declared full –time as per the Concurrency of the MEC responsible for local government in the province.

SPECIAL MAYORAL COMMITTEE DATED 10 JUNE 2015

REPORTS AND RECOMMENDATIONS

A250/2015 **OVERTIME, FUNERAL FOR OFFICIALS COUNCILLORS AND
TRADITIONAL LEADERS, TRANSPORT ALLOWANCE,
OCCUPATIONAL HEALTH AND SAFETY, EMPLOYMENT
RELATIONS, EMPLOYEE ASSISTANCE PROGRAMME, SEXUAL
HARASSMENT, SPORTS, CONDITIONAL GRANT, FLEET
MANAGEMENT, LONG SERVICE, EMPLOYMENT BENEFITS,
SMOKING, FIREARM, TRAINING AND DEVELOPMENT, CELL
PHONE, TELEPHONE, EMPLOYMENT OF FAMILY MEMBERS,
SUCCESSION PLANNING, FIREWALL, EMPLOYMENT
PRACTICES AND PERFORMANCE MANAGEMENT AND
DELEGATION POLICIES**

Item 01/10/06/2015

RESOLVED :

THAT

1. The report by the Manager Corporate Support and Shared Services on the following policies be approved:
 - 1.1 Overtime,
 - 1.2 Funeral For Officials, Councillors And Traditional Leaders,
 - 1.3 Transport Allowance,
 - 1.4 Occupational Health And Safety,
 - 1.5 Employment Relations,
 - 1.6 Employee Assistance Programme,
 - 1.7 Sexual Harassment,
 - 1.8 Sports,
 - 1.9 Conditional Grant,
 - 1.10 Fleet Management,
 - 1.11 Long Service,
 - 1.12 Employment Benefits,
 - 1.13 Smoking,
 - 1.14 Firearm,
 - 1.15 Training And Development,
 - 1.16 Cell Phone,
 - 1.17 Telephone,
 - 1.18 Employment Of Family Members,
 - 1.19 Succession Planning,
 - 1.20 Firewall,
 - 1.21 Employment Practices And Performance Management Policies, and
 - 1.22 Delegation

A251/2015 REVIEW OF ORGANISATIONAL STRUCTURE – 2015/16

Item 02/10/06/2015

RESOLVED :

THAT :

1. The report of the Manager Corporate Support and Shared Services regarding the reviewed structure be approved with the following:
 - 1.1 The post of Geographical Information System Officer on level 05 in Planning and Economic Development be approved.
 - 1.2 The post of a Technician Capital Project on level 06 on a three year employment contract in Infrastructure Development be approved.
 - 1.3 The job descriptions of GIS Officer and Technician Capital Project be approved and be submitted to SALGA for purpose of Job Evaluation.
 - 1.4 The two new posts be budgeted for travelling and cell-phone allowances
2. The budgeted reviewed organisational structure 2015/16 be approved.
3. The two Managers, namely, Corporate Support and Shared Services and Social Development and Community Services explore into the possibility of converting one of the two budgeted vacant posts of Environmental Health Practitioners into HIV/AIDS Officer due to the urgency thereof, given the high prevalence of the HIV/AIDS pandemic in Waterberg.

A252/2015 RESIGNATION OF THE CHIEF FINANCIAL OFFICER AND APPOINTMENT OF THE ACTING CHIEF FINANCIAL OFFICER

Item 03/10/06/2015

RESOLVED :

THAT :

1. The report of Municipal Manager regarding the resignation of the Chief Financial Officer be noted.

As a result of that, the report regarding acting appointment of Chief Financial Officer be approved as follows:

- 1.1 Council approves acting appointment of Divisional Manager Income, Budgeting & Reporting (M Mabusela) and Divisional Manager Expenditure (M Van Rooyen) as Chief Financial Officer for a period of three months .i.e. 01 July 2015 to 30 September 2015.

- 1.2 That the two Divisional Managers alternate as acting Chief Financial Officer on a month to month basis.
- 1.3 That Divisional Manager Income, Budgeting & Reporting (M Mabusela) start acting as Chief Financial Officer on the 1st July 2015 and Divisional Manager Expenditure (M Van Rooyen) act the following month.
- 1.4 Council approves payment of acting allowance to Divisional Managers Income, Budgeting & Reporting (M Mabusela) and Divisional Manager Expenditure (M Van Rooyen) for their duration of the acting.
- 1.5 Council approves the application of extension by the Municipal Manager to the MEC COGHSTA, for a further period not exceeding three calendar months, as per the LG: MSAA, 2011: should delays beyond our circumstances be experienced during the recruitment. i.e. re-advertising etc.

A253/2015 FILLING OF CHIEF FINANCIAL OFFICER VACANT POST

Item 04/10/06/2015

RESOLVED :

THAT :

1. The report of the Municipal Manager regarding the filling of the vacant Chief Financial Officer post be approved.

A254/2015 ILL HEALTH RETIREMENT REPORT

Item 05/10/06/2015

RESOLVED :

THAT :

1. The report regarding ill-health retirement by the Corporate Support & Shared Services Manager be approved
2. The ill health retirement approval by Municipal Employees Pension Fund Board of Trustees and National Fund for Municipal Workers be noted.
3. The pension contribution of Mrs Maria Nkanyane to the National Fund for Municipal Workers as at the 31st May 2015 be the last payment.
4. Her last working day with Waterberg District Municipality be the 30th June 2015.

5. Corporate Support and Shared Services assist Mrs. Nkanyane to finalize all benefits.

**A255/2015 DELEGATION OF POWERS AND FUNCTIONS OF THE
WATERBERG DISTRICT MUNICIPAL PLANNING TRIBUNAL IN
TERMS OF SPLUMA 16 OF 2013**

Item 06/10/06/2015

RESOLVED :

THAT :

1. The report on the delegation of powers and functions of Waterberg District Municipal Planning Tribunal in terms SPLUMA as presented by Manager for Planning and Economic Development be approved.
2. It be further acknowledged that member local municipalities to the District Municipal Planning Tribunal viz. Lephalale, Bela-Bela, Mogalakwena, Thabazimbi and Mookgopong have agreed to delegate the powers of adjudicating on category 1 applications in accordance with the regulations to the tribunal.

**A256/2015 WATERBERG DISTRICT ESTABLISHMENT OF SPLUMA
TRIBUNAL PROGRESS REPORT**

Item 07/10/06/2015

RESOLVED :

THAT :

1. The report in relation to the implementation of the action plan for the establishment of the Waterberg District Municipal Planning Tribunal as presented by Manager: Planning and Economic Development be noted.
2. Council to condone the appointment of the interim board of directors.

A257/2015 SPATIAL PLANNING AND LAND USE MANAGEMENT AGREEMENT ON THE MODALITIES FOR THE ESTABLISHMENT OF THE INTERIM DISTRICT MUNICIPAL PLANNING TRIBUNAL AND BY-LAWS FOR THE WATERBERG DISTRICT MUNICIPAL AREA IN ACCORDANCE WITH SPLUMA OF 2013.

Item 08/10/06/2015

RESOLVED :

THAT :

1. The report on the agreement on the modalities for the establishment of the interim district municipal planning tribunal and spatial planning and land use management by-laws that will govern the process of planning and land use management in the Waterberg District Municipal area in terms SPLUMA as presented by Manager for Planning and Economic Development be approved.
2. It be further noted that member local municipalities to the District Municipal Planning Tribunal viz. Lephalale, Bela-Bela, Mogalakwena, Thabazimbi and Mookgophong have agreed to adopt the modalities and the framework of by-laws that will govern how they should handle all land use applications in the district.
3. The Accounting Officer be delegated to conclude the modalities agreement with the accounting officers of all the five participating municipalities and also have the by-laws gazetted in the government gazette in accordance with the appropriate processes.

A258/2015 PROGRESS REPORT - RECONCEPTUALISATION OF WATERBERG ECONOMIC DEVELOPMENT AGENCY

Item 09/10/06/2015

RESOLVED :

THAT :

1. The report with regard to the progress in relation to the reconceptualization of the Waterberg Economic Development Agency as presented by the Manager: Planning and Economic Development be approved.

**A259/2015 APPOINTMENT PROCESS OF BOARD OF DIRECTORS FOR
WATERBERG ECONOMIC DEVELOPMENT AGENCY**

Item 10/10/06/2015

RESOLVED :

THAT :

1. Council approve the appointment process of the Waterberg Economic Development Agency's Board of Directors.
2. The Accounting Officer proceed in inviting for nominations of the board membership.

A260/2015 PERFORMANCE BONUSES FOR 2013/14

Item 11/10/06/2015

RESOLVED :

THAT :

1. The Evaluation Panel Report be approved by council.
2. The CFO be paid a performance bonus of 11% for her outstanding performance.
3. The Manager Corporate Support and Shared Services be paid a performance bonus of 6% for her outstanding performance.

5. CLOSURE

The newly elected Speaker, Cllr. K. S. Lamola once again took the opportunity to thank the Political Party (ANC), and in particular, the Regional Leadership led by Mr Morris Mataboge for putting their faith in her by deploying her as the Speaker of Waterberg District Municipality and thanked all members for their cooperation.

The meeting was officially closed at **10:54**.

CLLR. K.S. LAMOLA
SPEAKER

DATE