

WATERBERG DISTRICT MUNICIPALITY

Quarter 3 PERFORMANCE ASSESSMENT REPORT 2014/15

2014/2015

July 2014-March 2015

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1. INTRODUCTION

1.1 Introductions

This is the Quarter three Performance report of Waterberg District Municipality which was compiled in accordance with section 121 of the Municipal Finance Management Act, 56 of 2003 read with the Municipal Systems Act, 32 of 2000, section 46(1) and (2) as well as the MFMA Circular 11 and 32 on annual reporting.

In the 1st & 2nd Quarter under review 2014/2015 Waterberg District Municipality had seven departments, namely: Office of the Municipal Manager, Budget and Treasury Office, Corporate support and shared services, Social Development and Community Service, Planning and Economic Development, Infrastructure Development, and Executive Support.

This report covers the performance information from 1 July 2014 to March 2015 and focus on the implementation of Service Delivery Budget and Implementation Plan (SDBIP) which is the implementation tool of the Integrated Development Plan (IDP).

1.2 Institutional Performance Management Process Overview

The District Municipality has attempted to comply with all legislative requirements concerning the development, operations and maintenance of the performance management system that commensurate with the available resources of the institution.

- The 2014/2015 IDP review included the strategic objectives, strategies and key performance indicators (KPIs) as required by the municipal systems act 32 of 2000. The IDP was approved by council on 29 May 2014. The strategic planning session was held on 04-06 February 2015 in Bela-Bela Local Municipality.
- The 2014/2015 Budget for implementation of IDP was approved within the prescribed timelines as required by Municipal Finance management Act 56 of 2003.
- The Executive Mayor approved the SDBIP on the 02 June 2014 as required by section 53 (c) (ii) of the MFMA, Act 56 2003. The Notice was issued to publicize the approved documents and the IDP, Budget and SDBIP was placed on the website. The adjustment Budget and SDBIP was approved 27 February 2015, and publicized on the website, and by way of Notice which was issued on the 06 March 2015.
- Performance agreement with performance plans were developed in line with the approved SDBIP as required by Municipal Regulations; 2006. 7/7 Senior Managers signed the Performance agreement. The Agreements were submitted to the MEC of Local Government as required.
- Quarterly performance reports with supporting evidence were developed by departmental managers directly reporting to Municipal Manager (MM). The reports were used in the quarterly performance assessments which were held 16 October and 28 October 2014.

- The quarterly reports were objectively and independently audited by the Internal Audit Unit to verify and to confirm performance information as reflected in the reports. The unit also confirmed the credibility of the evidence that was submitted quarterly. Out of 25 Queries raised by Auditor General 17 were resolved. Expectation is that all 25 Quarries will be resolved at the end of June 2015.
- The scoring method utilized was in line with the assessment rating calculator prescribed by the local Government: Municipal Performance Regulations for Municipal Manager and Managers Directly accountable to the Municipal Manager- Regulation 805 of 2006.
An explanation is as per the table below:

Rating	Terminology	Description	% Score
5	Outstanding performance	Performance far exceeds the standard expected of an employee at this level.	167
4	Performance significantly above expectations	Performance is significantly higher than the standard expected.	133 - 166
3	Fully effective	Performance fully meets the standards expected.	100 - 132
2	Performance not fully effective	Performance is below the standard required	67 - 99
1	Unacceptable performance	Performance does not meet the standard expected. The employee has failed to demonstrate the commitment or ability to bring performance up to the level expected despite management efforts to encourage improvement.	0 – 66

1.3 Summary of the 2014/2015 Annual Performance scorecard

In general the Office of the Municipal Manager is responsible for managing 127 KPIs across the institution in the adjusted SDBIP, of which 15 were zero weighted which means that they were not applicable for the quarter. A critical analysis of the KPIs will reveal that the performance against the targets is fairly well accepted. Out of a total of 129 KPIs 87 were achieved, 27 not achieved and 15 were zero weighted. Table below show KPIs per department

Vote No.	Department	Total KPIs	KPIs Achieved	Not Achieved	Zero Weighted
001	Budget & Treasury Office	17	14	1	2
002	Office of the Municipal manager	19	14	2	3
003	Corporate Support & Shared Services	19	14	0	5
004	Planning & Economic Development	20	12	6	2
005	Infrastructure Development	15	6	9	0
006	Executive Support	20	14	5	1
007	Social Development & Community Services	19	13	4	2
	Total	129	87	27	15

1.4 Projects summary 2014/2015

Waterberg District Municipality is having 32 projects of which 14 completed, 18 in progress. The CAPEX was 33.41% as at 31 March 2015. The Project summary per department on the table below:

Vote No.	Department	Total Projects	Project completed	In progress
001	Budget & Treasury Office	-	-	-
002	Office of the Municipal manager	2	1	1
003	Corporate Support & Shared Services	3	2	1
004	Planning & Economic Development	6	0	6
005	Infrastructure Development	10	5	5
006	Executive Support	5	1	4
007	Social Development & Community Services	6	5	1
	Total	32	14	18

2. ORGANISATIONAL PERFORMANCE SCORE -CARD

Component 3 of MFMA Circular 13 requires non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. The quarterly projections in the SDBIP must be consistent with the annual performance agreements of the municipal manager and senior managers so that they can be held accountable for performance in line with the SDBIP, budget and IDP.

The service delivery and performance indicators and targets for 2014-2015 per department are reflected below.

2.1. BUDGET AND TREASURY OFFICE- VOTE 001

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
1	Spatial rationale	To facilitate access and transform land and rural tourism development	Integrated planning	% Alignment of Budget & IDP	100%	100%	N/A	2014/15 IDP/Budget/ PMS process plan approved By council 28 August 2014	N/A	No target for the Quarter	100%	100%-The 2015/16 Budget was aligned to the SDBIP & IDP inclusive of all Dora grants	Budget & IDP/ SDBIP	0%	None
2	Financial Management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Operating budget variance in terms of SDBIP projections for BTO	4%	10%	10%	2.69%- As per 30 Sept 2014 financial report	10%	0.67%	10%	9%- as per 31 March 2015 financial report	Financial Report	1%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
3	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Capital Budget variance in terms of SDBIP projections for BTO	0%	10%	10%	0% variance	10%	0% variance	10%	0% variance, no project for BTO	none	0%	None
4	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Timeous submission of Annual Financial Statements	100%	100%	100%	100%-Submitted to AG,NT,PT and CoGHSTA on 28 & 29 August 2014.	N/A	No target for the Quarter	N/A	No target for the Quarter	Submission letters	0%	None
5	Financial management and viability	To effectively manage finances and improve financial sustainability	Budget and reporting	# of Accurate bank reconciliation reports submitted within 10 working days of each month	12	12	3	3-Submitted July to Sept 2014 within average of 1.67 working days.	6	6/6 submitted October to December 2014 average of 3.3 working days.	9	9/9 – submitted (JAN-March) within average of 5 working days.	Bank Reconciliations	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
6	Financial management and viability	To effectively manage finances and improve financial sustainability	Budget and reporting	% Adjustments budget submitted within timeframe	100%	100%	100%	100%-2013/14 Roll over IDP projects approved by council on 28 August 2014.including annual 13/14 S32 Expenditure review & condonement.	N/A	No target for the Quarter	100%	100%-the 14/15 adjustment Budget was approved by council in Feb 2015. The additional special 14/15 adjustment Budget for MIG was also approved in March 2015	Council item	0%	None
7	Financial management and viability	To effectively manage finances and improve financial sustainability	Supply chain management	# of SCM deviation reports submitted to Council	8	4	1	1- Submitted June 2014 Quarterly report to July FPC & August council.	2	2/2 submitted September 2014, Quarterly report Nov FPC & Dec 2014 council.	3	4/3 – submitted December and Quarterly report March 2015 to council.	SCM Report & Council Resolution	1	None
8	Financial management and viability	To effectively manage finances and improve	Supply Chain Management	% Orders issued within 10 working days of receipt of	177%	100%	100%	166%-Average of 3.4 working days on random sample	100%	182%-average of 1.8 working days on random sample	100%	174%-Average of 2.6 working days on random sample	Orders	74%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		financial sustainability		requisition				selected vs required 10 days.		selected vs required 10days.		selected vs required 10 days			
9	Financial management and viability	To effectively manage finances and improve financial sustainability	Revenue	% Cost coverage	28%	100%	100%	144% as at 30 September 2014 when including two legislated equitable share portions still outstanding.	100%	166%- as at 31 Dec 2014 when including one legislative equitable share portion still outstanding	100%	179% as at 31 march 2015, including new MIG grant. WDM does have sufficient cash to honour all our annual commitment , both capital & operational	Financial viability report	79%	None
10	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions resolved related to department within timeframe	100%	95%	95%	100%-3/3 items resolved	95%	100%-3/3 items for BTO on council resolved & assisted abattoir with A209 S29 application	100%	100%-3/3 items for BTO resolved on 31 march 2015 council assisted CSSS with 2 resolutions	Council resolution register	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
11	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% AG queries related to BTO addressed	100%	100%	N/A	No target for the Quarter	20%	50%- 6/12 Queries related to BTO resolved	60%	67%-8/12 For BTO resolved	Audit action plan	7%	None
12	Good governance and public participation	To develop and implement integrated management and governance systems	Internal Auditing	% Internal Audit Unit queries related to BTO addressed	100%	100%	25%	100%-3/3 audit queries resolved	50%	100% -3/3 internal Audit queries resolved	75%	100% -3/3 internal Audit queries resolved	IA Audit resolution Register	25%	None
13	Good governance and public participation	To develop and implement integrated management and governance systems	Risk Management	% Risks in terms of risk register related to BTO addressed within timeframe	75%	100%	25%	100%-1/1 risk identified resolved	50%	100%-2/2 risks for BTO resolved	75%	100%-2/2 risks for BTO resolved	Risk Register	25%	None
14	Good governance and public participation	To develop and implement integrated	Intergovernmental relations	# of CFO forum meeting held	1	4	1	0- Meeting postponed due to unavailability of MM,	2	1/2 – CFO Forum held 06 Nov 2014	3	1/3 no CFO meeting held in Q3	Invitations & agenda	2	Adhere to schedule of meeting

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		management and governance systems						Cllr & presenters. Rescheduled to 6 Nov 2014							gs
15	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% outcome of the audit report	100%	100%	N/A	No target for the Quarter	100%	100%-improved from Qualified in 12/13 to unqualified opinion 13/14	N/A	No target for the Quarter	-	-	-
16	Good governance and public participation	To develop and implement integrated management and governance systems	Financial policies	# of Financial policies reviewed	7	7	N/A	No target for the Quarter	N/A	No target for the Quarter	N/A	No target for the Quarter	-	-	-
17	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of disciplinary action initiated by the Manager	0%	100%	100%	0%- No case of misconduct reported for Quarter 1	100%	0%- No case of misconduct reported for Quarter 1	100%	0%- No case of misconduct reported for Quarter 1	None	100%	None

N.B % means Percentage & # means Number.

2.2. OFFICE OF THE MUNICIPAL MANAGER – VOTE 002

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
1	<i>Spatial rationale</i>	To facilitate access and transform land and rural tourism development	Integrated Planning	% Highly rated IDP	100%	100%	25%	IDP/Budget/PMS 2015/16 Process plan was approved by council on the 28 August 2014	50%	50% - the second IDP REP forum held 25 Nov 2014 – Thabazimbi local Municipality	75%	Draft 2015/16 IDP/Budget & SDBIP tabled 31 March 2015	Council resolution	0%	None
2	<i>Financial management and viability</i>	To effectively manage finances and improve financial sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	8.1%	10%	10%	Variances not available for the Quarter	10%	5.68% Variance	10%	14% Opex variance	Annexure B- Financial report	4%	None
3	<i>Financial management and viability</i>	To effectively manage finances and improve financial sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	54%	10%	10%	Variances not available for the Quarter	10%	56% variance	10%	31% Capex variance	Annexure D financial report	21%	Increase spending on capital projects

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		ty													
4	<i>Good Governance and Public Participation</i>	To develop and implement integrated management and governance systems	Monitoring and Evaluation	% of Submission of Annual Performance Report (sec 46 MSA) by 31 August	100%	100%	100%	100% -The Section 46 MSA Report was submitted to AG 29 August 2014	N/A	Not applicable for the Quarter	N/A	Not applicable for the Quarter	Submission letter	0%	None
5	<i>Good Governance and Public Participation</i>	To develop and implement integrated management and governance systems	Auditing	% of AG - Audit outcome	100%	100%	N/A	The Audit opinion will be received November 2014	100%	100% - unqualified Opinion received	N/A	Not applicable for the Quarter	AG- Opinion	0%	None
6	<i>Good Governance and Public Participation</i>	To develop and implement integrated management and governance systems	Auditing	Average % AG material audit queries resolved	100%	100%	N/A	The AG Queries will be issued from October 2014	20%	0% 0/7 issues raised resolved related to OMM	100%	100% 7/7 issues raised by auditor general have been resolved	Action plan on issues raised by AG	0%	None
7	<i>Good Governance and Public Participation</i>	To develop and implement integrated management and	Auditing	% Identified risk resolved within timeframes as specified in risk plan	100%	95%	25%	1/1 100%, 1 risk relating to MMO has been completely detected	50%	1/1 100% 1 risk relating to MMO has been completely detected	75%	Risks completely resolved in Q3	Risk Register	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		governance systems													
8	<i>Good Governance and Public Participation</i>	To develop and implement integrated management and governance systems	Auditing	% of Audit Committee recommendations implemented	100%	100%	100%	3/3 100%, 3 Audit Committee resolution taken in the special audit committee has been resolved	100%	9/9 100% Committee resolution taken in the special audit committee has been resolved	100%	88% 8/9 audit committee resolution was resolved	minutes	12%	Fastrack the implementation of resolution
9	<i>Good Governance and Public Participation</i>	To develop and implement integrated management and governance systems	Auditing	# of Performance audit reports submitted to Council	4	4	1	1 Audit Committee Report has been presented to council during August	2	2 Audit Committee Report has been presented to council during 4 December 2014	3	3/3 audit Committee report has been presented on the 31 of March 2015	Audit committee report	0	None
10	<i>Good Governance and Public Participation</i>	To develop and implement integrated management and governance systems	Governance	% Council resolutions implemented within timeframes	100%	90%	90%	100%-8/8 council resolutions related to OMM implemented within timeframe	90%	100%- 4/4 council resolutions related to OMM resolved within timeframe	100%	100%- 4/4 council resolution related to the OMM resolved	Council resolutions	0%	None
11	<i>Good Governance and Public</i>	To develop and implement integrated	Inter-governmental relations	% Municipal Managers Forum Resolutions	100%	90%	90%	100%-9/9 Resolutions of MM's Q1 forum	90%	100%-5/5 resolution related to WDM were	100%	100%- 7/7 resolution related	MM's resolutions of the meeting	10%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
	<i>Participation</i>	management and governance systems		related to department implemented within specified timeframes				implemented		implemented		WDM resolved	held 20 March 2015		
1 2	<i>Good Governance and Public Participation</i>	To develop and implement integrated management and governance	Public Participation	# of IDP Representative Forum meetings convened	4	4	1	1 st Quarter IDP Rep forum held 27 August 2014. The EM also launched the Rep forum .	2	2/2- the second IDP REP forum held 25 Nov 2014 – Thabazimbi local Municipality	3	The 3 rd IDP rep forum held 19 March 2015 Bela-Bela	Agenda, invitations. Minutes & Attendance register	0	None
1 3	<i>Transformation and Organisational Development</i>	To attract, develop and retain ethical and best human capital	Human Resources Management	% of disciplinary actions initiated by the Municipal Manager	0%	100%	100%	0%-No case of misconduct reporting	100%	0%-No case of misconduct reporting	100%	0%-No case of misconduct reporting	None	100%	None
1 4	<i>Transformation and Organisational Development</i>	To attract, develop and retain ethical and best human capital	Human Resources Management	# of Senior Management with signed Performance Agreements within one month of appointment	7	7	4	7/7 SM have signed the Performance agreement July/ August 2014	5	7/7 SM have signed the Performance agreement July/ August 2014	N/A	Not applicable for the Quarter	-	-	-
1 5	<i>Transformation and Organisational</i>	To attract, develop and retain ethical and best	Organisational Development	# of quarterly performance reviews conducted	4	4	1	1/1-Q4 2013/14 Assessment were conducted	2	2/2 1 st Quarter assessment were conducted	3	3/3 2 nd Quarter assessment	Attendance register	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
	Development	human capital						between July/August 2014		on the 27 th October 2014		conducted 19 January 2015			
16	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Organisational Development	% of approved SDBIP aligned with the IDP & Budget	100%	100%	N/A	The EM approved the 2014/15 SDBIP on the 02 June 2014	N/A	Not applicable for the Quarter	50%	Draft SDBIP tabled in council 31 March 2015	Council Resolution	0%	None
17	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Monitoring and Evaluation	# of Performance evaluation conducted	1	1	N/A	The evaluation panel meeting scheduled in Quarter 4	N/A	Not applicable for the Quarter	N/A	Not applicable for the Quarter	-	-	-
18	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Monitoring and Evaluation	% of Annual report (sec 121) adopted & submitted to MEC by 31 March	100%	100%	N/A	Not applicable for the Quarter	50% Draft	50%-The Draft table to council 4 th Dec 2014- submitted to MEC 15 Dec 2014	100% Final	100% Annual report & MPAC oversight report approved 31 March 2015 submitted to MEC 02 April 2015	Council resolution & submission letter	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014/15	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
19	Transformation and organisational development	To attract, develop and retain ethical and best human capital	Organisational Development	# of policies / framework reviewed	2	2	N/A	The policies will be approved in Quarter 4	N/A	Not applicable for the Quarter	N/A	Not applicable for the Quarter	-	-	-

N.B % means Percentage & # means Number.

2.3. CORPORATE SUPPORT & SHARED SERVICES – VOTE 003

3	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Project Management	% of Rollover from the previous financial year completed	89%	100%	50%	0% NT to still approve 13/14 MSIG roll over application submitted 29 August 2014	100%	100% - 1/1 roll-over project completed	N/A	Not applicable to this quarter	-	0%	None

3	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
2	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	6.6%	10%	10%	4.95% variance	10%	8.31% - Opex variance	10%	13%	Annexure B Financial report	3%	None
3	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	49%	10%	10%	Financial report pending	10%	-169% Capex variance	10%	-9%	Annexure D Financial report	11%	None
4	Good governance and public participation	To develop & implement integrated management and governance systems	External Auditing	% AG queries related to CSSS addressed	100%	100%	20%	66.67%-2012/13 on Query on leave it 66.67% resolved	40%	0%-0/6 2013/14 Queries raised resolved	60%	84% 5/6 Queries resolved	Audit action plan	24%	None
5	Good governance and public participation	To develop and implement management and governance systems	Internal Auditing	% Internal Audit queries related to CSSS addressed	86%	100%	25%	76.6% 23/30 Internal Audit queries resolved	50%	76.6% 23/30 IA resolved	75%	94% 28/30 Queries resolved	IA query register	19%	None

3	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
6	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions related to CSSS implemented within timeframe	95%	100%	90%	100% 4/4 Council Resolutions were resolved	90%	100%-8/8 resolved	100%	0%-No resolution related to the department	IA register	100%	None
7	Good governance and public participation	To develop and implement integrated management.	Governance	% Risks related to CSSS addressed	67%	100%	25%	33.5% 23/30 risk resolved	50%	50%-1/2 risks resolved	75%	50% 1/2 risk resolved	Risk register	25%	None
8	Good governance and public participation	To develop and implement integrated management and governance systems	Fleet management	% Compliance of service interval of vehicles	100%	100%	100%	100% 6/6 vehicles Serviced.	100%	100%-compliance 6/6 vehicles serviced	100%	100% 6/6 Vehicles serviced	Vehicle service interval report	0%	None
9	Good governance and public participation	To develop & implement integrated management & governance systems	Information and Communication Technology	% actual uptime of Key Systems	99%	90%	90%	99.312% of the up time system is running	90%	99.685%	90%	99.6%	Uptime report	9.6%	None

3	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
10	Good governance and public participation	To develop & implement integrated management & governance systems	Information and Communication Technology	# of Website maintenance report submitted	4	4	1	2/1 report of website	2	3/2 website report submitted	3	5/3 Website report submitted	Website report	2	None
11	Good governance and public participation	To develop & implement integrated management & governance	Human resources management	# of HR policies reviewed	2	2	N/A	No target for the Quarter	N/A	No target for the Quarter	N/A	No target for the Quarter	-	-	-
12	Transformation and Organisational Development	To attract, develop and retain best human capital	Capacity building and Training (HRD)	# of officials capacitated in terms of the workplace skills plan	21	40	10	45/10 officials capacitated	10	63/20 officials capacitated	10	14/10 For the Quarter 77/30	Approved memo's and implementation plan & attendance register	47	None
13	Transformation and Organisational Development	To attract, develop and retain best human capital	Capacity building and Training (HRD)	# of councillors trained	10	10	3	1/3- Training was postponed	5	3/5 Councillor trained	7	8/7 councillors trained	Attendance register	2	None

3	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
14	Transformation and Organisational Development	To attract, develop and retain best human capital	Capacity building and Training (HRD)	# of internship & learnership opportunities created	4	4	4	¼-Not yet filled due to post office strike	N/A	No target for the Quarter	N/A	No target for the Quarter	-	--	-
15	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of disciplinary actions initiated within 90 days of occurrence	0%	100%	100%	0%-No case of misconduct was reported	100%	0%- no case reported	100%	0%	None	100%	None
16	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	# of LLF meetings held	4	4	1	2/1 meetings were held	2	3/2 meetings held	3	5/3	Agenda, minutes & attendance register	2	None
17	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% Progress with compilation and submission of WSP to LGSETA	100%	100%	N/A	No target for the Quarter	N/A	No target for the Quarter	N/A	No target for the Quarter	-	-	-
18	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% Approved and funded Organogram aligned with the IDP	95%	95%	N/A	No target for the Quarter	N/A	No target for the Quarter	95%	Draft tabled in council 31 march 2015	Draft 2015/16 IDP	0%	-

3	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
19	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of employees employed in accordance with the EEP targets	50%	50%	50%	56% 5/9 employees employed as per EE Plan target	50%	56%- 5/9 employed as per EE Plan target	50%	56% 5/9 employed as per EE Plan target	Employment Equity report	3%	None

N.B % means Percentage & # means Number.

3.1. PLANNING AND ECONOMIC DEVELOPMENT – VOTE 004

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
1	Spatial rationale	To facilitate access and transform land and rural tourism development	Integrated planning	% of Spatial Development framework aligned with the SDF	100%	100%	N/A	No target for the Quarter	N/A	No target for the Quarter	50%	Draft SDF of TBZ & densification policy of Mogalakwena	SDF & Policy	0%	None
2	Spatial rationale	To facilitate access and transform land and rural tourism development	Integrated planning	% of SDF & land Use Management system developed & approved in line with the SPLUMA	100%	100%	N/A	No target for the Quarter	N/A	No target for the Quarter	N/A	No target for the Quarter	-	-	-
3	Spatial rationale	To facilitate access and transform land and rural tourism development	Integrated planning	# of District Planning forum meeting	4	4	1	1/1 BDF meeting held	2	2/2 BDF meeting held	3	3/3 BDF meeting held	Agenda, attendance register Or Minutes	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
4	Basic service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Project management	% of Rollover from the previous financial year completed	100%	100%	50%	0% 0/5 roll over project to be completed	100%	30% 1/5 roll over project completed	75%	40% 2/5 roll over project completed	Project status report	70%	Implement forward planning in the implementation of projects
5	Basic service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Abattoir Management	# of cattle slaughtered per Quarter	400	400	100	1293 cattle slaughtered	200	1946 cattle slaughtered (3239)	300	1258 cattle slaughtered (4497)	Schedule 8 Attachments	4197	None
6	Basic service Delivery	To coordinate and monitor infrastructure development for	Abattoir Management	# of Pigs slaughtered per Quarter	2000	2000	500	3511 pigs slaughtered	1000	2570 pigs slaughtered (6081)	1500	1926 Pigs slaughtered (8007)	Schedule 8 Attachments	6507	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		the provision and access .													
7	Basic service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Abattoir Management	# of sheep slaughtered per Quarter	300	400	100	158 sheep slaughtered	200	282 sheep slaughtered (440)	300	189 sheep slaughtered (629)	Schedule 8 Attachments	329	None
8	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	% of LED strategy aligned to the Provincial & National LED strategy/framework	100%	100%	N/A	40%-2/6 draft LED strategies. WDM, TBZ LM	N/A	No target for the Quarter	N/A	No target for the Quarter	-	-	-
9	Local economic development	To ensure optimal utilisation and adherence to	Job creation	# of Jobs created through LED initiatives	40	40	20	9/20 Temporary jobs created at Abattoir	30	12/30 Temporary jobs created at the Abattoir	40	21/40 temporary jobs created	Memo approving temporary workers	19	Implement forward planning in the implementation of

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		space economy													projects
10	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of functional CTAs District wide	2	2	N/A	No target for the Quarter	1	Resuscitation plan for Mookgophong CTA. Interim office operational	N/A	No target for the Quarter	Resuscitation plan	0	None
11	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of publication issued /made	2	2	1	3/1- road shows held in 3 local municipalities	N/A	No target for the Q2	1	Tourism brochure developed	Copy of brochure	0	None
12	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of SMMEs or Co-operations in Agriculture supported	20	10	10	2/10- cooperatives supported	10	3/10 cooperatives supported	10	9/10 SMMEs supported	Marula festival report	1	Implement forward planning to support co-operatives
13	Financial management	To effectively manage	Expenditure management	% Operating budget variance in	9%	10%	10%	1.96% PED=1.42% Abattoir=2.	10%	6.4%- variance 0%- Abattoir	10	11% PED=12.05 %	Annexure B financial report	0%	Increase spending of the

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
	and viability	finances and improve sustainability	ement	terms of SDBIP				50% =3.92/2=1.96%				Abattoir=10.46%			operation al budget
14	Financial management	To effectively manage finances and improve sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	10%	10%	10%	Financial report pending	10%	90%- Capex variance	10%	92% Capex variance	Annexure D Financial Report	82%	Increase spending capital project
15	Good Governance and Public Participation	To develop and implement integrated management & governance .	Auditing	% Internal Audit Unit audit queries related to department resolved	100%	100%	25%	50%-1/2 IA queries resolved	50%	0%- no Queries raised related to the department	75%	0%- no Queries raised related to the department	Internal Audit query register	75%	None
16	Good Governance and Public Participation	To develop and implement integrated management & governance	Auditing	% Identified risk resolved within timeframes as specified in risk plan	100%	100%	25%	100%-1/1 risk resolved	40%	100%-resolved in Q1	75%	100%-resolved in Q1	Risk register	75%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		ce systems													
17	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Auditing	% AG audit queries related to department resolved	0%	100%	N/A	No target for the Quarter	40%	0%-No Queries raised from AG	60%	0%-No Queries raised from AG	2013/14 Audit action plan	60%	None
18	Good Governance and Public Participation	To develop and implement integrated management & governance .	Governance	% Council resolutions related to department implemented within timeframe	100%	100%	100%	100%-5/5 council resolution resolved / Implemented	100%	100%-3/3 resolution resolved (8/8)	100%	80% 8/10 resolutions resolved	Council resolution	20%	Fastrack to resolve the resolution
19	Good Governance and Public Participation	To develop and implement integrated	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department	0%	90%	90%	100%-1/1 MM's resolutions related to the department	90%	0%-0/1 related to the department to be resolved	100%	100% 2/2 resolutions related to the Department	MM' resolutions	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		management & governance systems		implemented within specified timeframes				implemented				not resolved			
20	Transformation and organisational development	To attract, develop and retain ethical and best human capital	Human resources management	% Disciplinary actions initiated by MCSSS	0%	100%	100%	0%-No case of misconduct report	100%	0%-No case of misconduct report	100%	0%-No case of misconduct report	None	100%	None

N.B % means Percentage & # means Number.

3.2. INFRASTRUCTURE DEVELOPMENT – VOTE 005

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for provision of	Project Management	% of Rollover from the previous financial year completed	70%	100%	50%	18%-3/9 rollover project completed . The other projects were handed	100%	39%-2/6 project from other department	N/A	39% 2/6 -2 contractors for 2 project were appoin	Project status report	32%	Implement forward planning in the implementation of projects.

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		access to services						over from other departments in 14/15fy				ted in Q3			
2	Basic Service Delivery	To coordinate and monitor infrastructure development for provision of access to services	Water and sanitation	# of Quarterly Water & Sanitation forum meetings coordinated	4	4	1	1/1-IWSS meeting was 17/09/2014	2	2 IWSS meeting held on the 17/09/2014 & 03/12/2014	3	MWIG meeting held 18/02/2015	Invitation, Agenda, Minutes & attendance register	0	None
3	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Electricity	# of Electricity forum meetings coordinated	4	4	1	2/1-held on the 30/07/2014 & 17/09/2014	2	3/2 meeting held on 30/07/2014, 17/09/2014 & 26/11/2014	3	5/3 meetings held 20/01/2015 & 16/03/2015	Invitation, Agenda, Minutes & attendance register	0	None
4	Basic Service Delivery	To coordinate and monitor infrastructure development for provision	District roads	# of Roads forum meetings coordinated	4	4	1	1/1-meeting held on the 16 Sept 2014	2	1/2 meeting held in the last Quarter 2 nd meeting schedule	3	2/3 meetings held 31/01/2015	Invitation, Agenda, Minutes & attendance register	1	Make follow up on the invitation after sending.

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		and access to services								d for 11/12/2014 unsuccessful due to quorum					
5	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	MIG	# of District MIG forum meetings coordinated	11	11	3	3/3 meeting held - 11/07/2014, 15/08/2014 & 12/09/2014	6	4/6 meeting held. 11/07/14 15/08/2014 12/09/2014 15/10/2014	8	7/8 Meeting held 14/01/2015, 04/02/2015 & 13/03/2015	Invitation, Agenda, Minutes & attendance register	1	Adhere to schedule
6	Local economic development	To ensure optimal utilisation of & adherence to space economy	Job creation	# of Jobs created through EPWP	15	15	5	0-The project is still on tender closed 24/10/2014	8	0-contacter for provision of VIP sanitation appointed January 2015	12	24/25 jobs created	Project status Report	1	Implement forward planning in the implementation of projects
7	Local economic development	To ensure optimal utilisation of & adherence to space economy	Job creation	# of jobs created through other municipal initiatives	80	80	5	57 job opportunities created on the two project	25	39/25 jobs created through municipal initiative	50	39/50 jobs created	Job creation report	11	Implement forward planning in the implementation of

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
				such as infrastructure Project				which have been completed in the first Quarter.		s					projects
8	Local economic development	To ensure optimal utilisation of & adherence to space economy	Job creation	# of district EPWP forum meeting held	4	4	1	1/1 meeting held 04/09/2014	2	2/2 meeting held 10/12/2014	3	3/3 meeting held 11/03/2015	Invitation, Agenda, Minutes & attendance register	0	None
9	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	19%	10%	10%	4.71% variance	10%	7.38%	10%	19.59% Opex Variance	Annexure B financial report	9.59%	Increase Opex expenditure
10	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	40%	10%	10%	Financial report pending	10%	-3%	10%	33% Capex variance	Annexure D financial report	23%	Increase the Capex expenditure
11	Good Governance and Public Participation	To develop & implement integrated management & governance	Auditing	% Internal Audit Unit audit queries related to department resolved	100%	100%	25%	25%-1/1 internal Audit Query is at 25% -Draft ToR developed	50%	50%-1/1 ToR developed & waiting for comment	75%	50% 1/1 ToR	Draft ToR	25%	ToR developed, to be approved next meeting

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		systems								ts from the members					
1 2	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	100%	100%	25%	25%-1/1 Risk identified Infrastructure forum is established to discuss projects	50%	1 risk identified and is going	75%	1 risk identified and is going	Risk register	0%	None
1 3	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Auditing	% AG audit queries related to department resolved	0%	100%	20%	100%-1/1 Query raised 2012/13 resolved	40%	0%-No query related to the department raised	60%	0%-No query related to the department raised	Audit action plan	0%	None
1 4	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Governance	% Council resolutions related to department implemented within timeframe	100%	100%	100%	50%-2 council resolution which are not yet resolved but the process is on going	100%	45% 1/3 resolution resolved	100%	50% 2/4 resolution resolved	Council resolution register	50%	Develop the plan to resolve the council resolutions

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
15	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	0%	90%	90%	100%-2/2 Resolutions resolved	90%	0%- no resolution related to the department taken on meeting held 13 Nov 2014	100%	0%	MM's form resolution register	100%	None

N.B % means Percentage & # means Number.

3.3. EXECUTIVE SUPPORT – VOTE 006

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision	Client Relations Management	% Presidential hotline queries addressed within 2 weeks of receipt	100%	100%	100%	100%-10/10 cases reported and resolved	100%	100%-12/12 resolved	100%	100%	Report	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		and access to services													
2	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Client Relations Management	% Premier hotline queries addressed within 2 weeks of receipt	100%	100%	100%	100%-1/1 case reported and resolved	100%	100%-1/1 resolved	100%	100%	Report	0%	None
3	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	6%	10%	10%	3.12% variance	10%	5.03%-Opex Variance	10%	8% Opex variance	Annexure B financial report	2%	None
4	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	34%	10%	10%	Financial report pending	10%	40%-Capex variance	10%	34% Capex Variance	Annexure D financial report	24%	Increase spending on capital projects

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
5	Good governance and public participation	To develop & implement integrated management & governance systems	Auditing	% AG Audit queries addressed	0%	100%	N/A	No target for the Quarter	40%	No target for the Quarter	60%	No Queries raised	Audit action plan	60%	None
6	Good governance and public participation	To develop & implement integrated management & governance systems	Internal Audit	% Internal Audit queries addressed	100%	100%	25%	100%-4/4 IA queries resolved	50%	100% resolved in the Q1	75%	100% resolved in the Q1	Internal Audit Query Register	100%	None
7	Good governance and public participation	To develop & implement integrated management & governance systems	Risk Management	% Risks related to OEM addressed	100%	100%	25%	12.5%-1/1 risk not yet resolved	50%	12.5% -1/1 risk not yet resolved	75%	50% 1/1 risk not yet resolved	Risk Register	25%	Develop the strategies to addressing risks
8	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	# of council meeting held	4	4	1	1/1 council meeting held 28 August 2014	2	2/2 council meeting held	3	5/3 meetings held	Agenda, Minutes & attendance register	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
9	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	% Council resolutions implemented within time frame	100%	100%	100%	100%-3/3 council resolution resolved	100%	0% no council resolution related to the department	100%		Council resolutions	100%	None
10	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	# of Portfolio Committees meetings convened	35	35	7	7/7 Portfolio committee held	14	14/14 Portfolio committee held	21	21/21 Portfolio committee held	Agendas, Minutes & Attendance register	0	None
11	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	# of MPAC meetings held	4	4	1	0/1 meeting held	2	1/2 meeting held 22/10/2014	3	2/3 meeting held	Agendas, Minutes & Attendance register	1	Adhere to schedule
12	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	# of MPAC reports with recommendations submitted to council	4	4	1	0/1 resolution	2	1/1 report recommended Draft 2013/14 AR to be tabled to council on 04 Dec	3	4/3 reports recommended	Annual Report, Oversight report Project report, Back to basics	1	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
										2014					
13	Good governance and public participation	To develop & implement integrated management & governance systems	Public participation	# of Community feedback meetings held	4	4	1	1/1 meeting held 26 September 2014 – Rooiberg Sports Ground	2	1/2 meeting held 26/09/2014	3	2/3 held	Agenda & Report Attendance register	1	Adhere to schedule
14	Good governance and public participation	To develop & implement integrated management & governance systems	Public participation	# of District IGR meeting held	4	4	1	1/1 Meeting held 21 August 2014- Modimolle LM	2	1/2 meeting held 18 /11/2014 was postponed to Feb 2015	3	1/3 meeting arranged but could not be held due to non-availability of politicians	Agenda, Minutes & Attendance register	2	Adhere to schedule
15	Good governance and public participation	To develop and implement integrated management and	Intergovernmental relations	% District Intergovernmental Relations Forum meeting	100%	100%	100%	0%-No resolution related to the department taken	100%	0%-No meeting held for the quarter	100%	0%-No meeting held for the quarter	-	100%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		governance systems		resolutions implemented											
16	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Inter-governmental relations	# of Sharing & learning (Twinning) meetings held	2	2	N/A	1/1 Meeting held 31 July 2014	1	2/1 -2 nd meeting held 11/12/2014	2	3/2 meeting held	Agenda, Minutes & attendance register	1	None
17	Good governance and public participation	To empower the community and instil sense of ownership of development	Community awareness	# of HIV/AIDS Committee meetings held	2	2	N/A	No target for the Quarter	N/A	Meeting held 14 October 2014	N/A	No target for the Quarter	Minutes	1	None
18	Good governance and public participation	To develop and implement integrated management and governance systems	Disability Development	# of District disability desk meetings held	4	4	1	1/1 meeting held	2	1/2 – 2 nd meeting postponed due to transport	2	3/3 meeting held	Agenda, Minutes & attendance register	1	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
19	Good governance and public participation	To develop and implement integrated management and governance systems	Communications	# of District communications forum meetings	4	4	1	1/1 meeting held 29 August 2014- WDM – Council foyer	2	2/2 meetings held -2 nd meeting held 21 Nov 2014	3	3/3 meeting held	Agenda, Minutes & attendance register	0	None
20	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	# of Community service surveys conducted	1	1	N/A	No target for the Quarter	N/A	No target for the Quarter	N/A	No target for the Quarter	-	-	-

N.B % means Percentage & # means Number.

3.4. SOCIAL DEVELOPMENT & COMMUNITY SERVICES – VOTE 007

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to service	Project management	% of Rollover from the previous financial year completed	60%	0%	50%	50%-4/8 projects completed	100%	63%-5/8 projects completed	N/A	63%- 5/8 projects completed	Project status report	25%	Implement forward planning to address rollover projects
2	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Fire Fighting/Disaster Management	# of established disaster management centre in line with National Norms & standards	2	2	2	2/2- Disaster Management centres established in line with norms & standards Lephalale & Modimolle	2	2/2- Disaster Management centres established in line with norms & standards Lephalale & Modimolle	N/A	No target for the Quarter	-	-	-
3	Basic delivery service	To coordinate and monitor infrastructure development	Disaster Management	# of Disaster Management Advisory Forum meetings held	4	4	1	1-Meeting held on 11 July 2014 Lephalale DMC	2	1/2 meeting held date of meeting in Q1	3	1/3 meeting held in Q1	Minutes & Attendance register	2	Adhere to schedule

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		t for the provision and access to service													
4	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Disaster Management	# of Disaster Management Annual Report submitted within timeframe	1	1	N/A	Not applicable for the Quarter	N/A	Not applicable for the Quarter	N/A	Not applicable for the Quarter	-	-	-
5	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Fire Fighting	% Building plans approved by local municipalities	100%	100%	100%	100%-2/2 building plans received and approved	100%	100%-49/49 Building plans	100%	100% 65/65 plans received & approved	Report	0%	None
6	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access	Fire fighting	# of Fire fighting reports submitted by local municipalities	4	4	6	5/6 LMs submitted Quarter 1 reports	12	11/12 report submitted by locals for Q2	18	18/18 Quarterly report submitted	Reports	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
		to													
7	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	% Food outlets issued with certificate of compliance (for outlets that comply with set standards)	100%	100%	100%	100%-70/70 outlets issued with certificates of compliance	100%	100%-27/27 certificates for the Q2(97 for mid-year)	100%	100%-44/44 outlets issued with certificate	Copies of certificates	0%	None
8	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	# of Permitted municipal landfill sites monitored	8	8	2	18/2 Landfill sites monitored	4	8/4 –land fill sites monitored	6	16/6 land fill sites monitored	Reports	10	None
9	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	# of Water samples collected and analysed	100%	100%	1	1/1 collected & analysed	9	100% 9/9 collected & analysed	6	7/6 water samples collected and analysed (17/16)	Report	1	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
10	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	# of Health and hygiene awareness campaign initiated	150	152	38	100/38 Awareness campaigns conducted	76	220/76 Awareness campaigns conducted	114	176/114 Awareness campaigns conducted	Report	62	None
11	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	% of EIA attended to	100%	100%	100%	100%-4/4 EIA attended to.	100%	100%-5/5 EIA attended to	100%	8/8 EIA attended to (17/17)	Report	100%	None
12	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	Number of listed activities in terms of AQA inspected	20	20	5	5/5 in terms of AQA inspected	10	8/10 in terms of AQA inspected	15	28/15 Activities in terms of AQA inspected	Report	13	None
13	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	Number of ambient air quality monitoring reports submitted	6	12	3	4/3 ambient air quality monitoring reports submitted	6	33/6 ambient air quality report submitted	9	39/9 ambient air quality report submitted	Reports	30	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
14	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	12%	10%	10%	8.74% Fire =18.96% SDCS=4.66% Health =2.62%	10%	10.55% Fire =15.59% SDCS=6.80% Health =7.26%	10%	17% Fire =24.54% Health =12.44% SDCS=12.88%	Annexure B financial report	7%	Increase spending on Opex Budget
15	Financial management and viability	To effectively manage finances and improve viability	Expenditure management	% Capital budget variance in terms of SDBIP	35%	10%	10%	Financial report pending	10%	15% Fire =15% SDCS=0% Health =0%	10%	25% Capex variance	Annexure D financial report	5%	Increase spending on capital projects Budget
16	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% AG audit queries related to SCDS addressed	0%	100%	20%	No Queries from 2012/13 Audit None	40%	0%-no queries related to the department raised	60%	0%-no queries related to the department raised	2013/14 Audit action plan	100%	None
17	Good governance and public participation	To develop and implement integrated management and governance	Internal Audit	% Internal Audit queries related to SCDS addressed	100%	100%	25%	100%-4/4 IA Queries resolves	50%	50%-0/5 issues raised in progress	75%	0/5 issues raised in progress	IA query register	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 2014-2015	Sept 2014		Dec 2014		March 2015		Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Target Quarter 2	Actual Quarter 2	Target Quarter 3	Actual Quarter 3			
18	Good governance and public participation	To develop and implement integrated management and governance systems	Risk Management	% Risks related to SDCS addressed	100%	100%	25%	100%-1/1 Risk resolved	50%	3/3 risks not resolved	75%	100% All risks resolved in Q2	Risk register	25%	None
19	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions related to SDCS implemented within timeframe	100%	100%	100%	0%-No council resolution related to the Department	100%	0%-No council resolution related to the Department	100%	100%-1/1 council resolution resolved	Council resolution register	0%	None

N.B % means Percentage & # means Number.

4. DETAILED CAPITAL WORKS PLAN

No.	Dept	Project name	2014/15 Budget	Adjusted Budget 2014/15	Quarter 3		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
					% Prog.	Milestone					
1	OMM	District Wide Audit System	R56 473	-	-	-	R45 644	100%	0%	Project status report	Project complete
2	OMM	District IDP Strategic Planning Programme - Municipal Manager	R731 458	-	75%	Strategic planning, 3 rd IDP Rep forum	R409 870	75%	0%	Project status report	Draft 2015/16 tabled on 31 March 2015, strategic planning held 5 & 6 February 2015. Held the 3 rd Rep forum 19 March 2015 in Bela –Bela Local Municipality
3	CSSS	Procurement of movable assets	R1 709 686	-	-	-	R796 885	100%	0%	Project status report	Procured Mayoral Vehicle in Q2
4	CSSS	Procurement of IT equipment	R388 385	-	-	-	R357 603	75%	0%	Project status report	Procured Payday ESS system and procured printing and sever files software
5	CSSS	District Wide VPN Network	R65 440	-	50%	Maintenance	R22 619	75%	15%	Project status report	Procured CCTV cameras to replace damaged ones, procured wireless antennas and new reception phone
6	PED	Co-ordination of district wide LED	R154 220	-	75%	Implementati on	R-113 269	70%	20%	Project status report	Currently arranging sectoral summits. The district mining summit is scheduled for 16-17 April 2015. WDM expect to co-fund some activites with LM. Costing to be determined once all quotes are received.
7	PED	Vaalwater Beautification	R236 458	-	50%	Implementati on	R0.00	0%	50%	Project status report	Technical spec completed. Limited source bidding proposed and require MM approval. Anticipatd completion date end of May 2015
8	PED	Tourism	R394 556	-	75%	Program	R116 571	0%	50%	Project status report	Exhibition space for indaba secured. Awaiting quotes for stand design. 80% of the remaining funds to be expensed

No .	Dept	Project name	2014/15 Budget	Adjusted Budget 2014/15	Quarter 3		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
					% Prog.	Milestone					
											through the event
9	PED	Waterberg Biosphere Meander Reserve	200 000	-	50%	Implementation	R99 049	0%	50%	Project status report	Programmes for Feasibility study approved. Quotations for walking Rails to be finalised and approved before end of March 2015
10	PED	WEDA	2 000 000	-	50%	Implementation	R0.00	20%	30%	Project status report	Inception report approved. SLA Approved. Concept document to be finalised at a meeting on the 18 March 2015
11	PED	Agri-park support	306 852	-	75%	Technical & financial support	R0.00	0%	50%	Project status report	Several financial assistance requests received from farmers on the programme. Will be processing requests for financing before end of March 2015
12	ID	Completion of Street in Mahwelereng (Phase)	21 296	-	-	-	R0.00	-	-	Project status report	Project complete- remaining funds will be released after the submission of the final report.
13	ID	Upgrade of Streets in Marapong Township	1 416 776	-	-	-	R1 130 084	-	-	Project status report	Project completed
14	ID	Upgrade of Streets in Regorogile Township	4 784	-	-	-	R4 784	-	-	Project status report	Project completed
15	ID	Road Asset Management System	1 971 930	-	25%	Implementation	R912 281	60%	10%	Project status report	Project ongoing, continuation of 2013/14 financial year
16	ID	EPWP IG – Provision of household VIP (Ventilated Improved Pit latrines) sanitation in rural villages (area still to be	1 000 000	-	50%	Construction	R10 124	20%	30%	Project status report	Contractor appointed – handover to be done January 2015

No .	Dept	Project name	2014/15 Budget	Adjusted Budget 2014/15	Quarter 3		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
					% Prog.	Milestone					
17	ID	Mookgophong Township Sewer Connection	447 052	-	-	-	R0.00	-	-	Project status report	Project completed
18	ID	Development of Landfill site Mookgophong	1 285 193	-	75%	Construction	R526 227	54%	46%	Project status report	Project construction stage at 54% complete
19	ID	Dissater Risks Management Toll Free number & promotional signage	866 152	-	0%	Awarding of tender	R4 887	10%	40%	Project status report	Re-advertised on limited bidding, closed on the 15 Jan 2014
20	ID	Construction of fencing on 1.2HA land.	314 890	-	-	-	R185 262	-	-	Project status report	Project completed
21	ID	Installation of Lift in WDM head office	745 000	-	0%	Awarding of tender					
22	ES	Communication	200 000	-	75%	Supply	R80 000	60%	10%	Project status report	5th edition of the newsletter delivered
23	ES	District IDP Public Participation Programme Executive Mayor	1 040 222	-	50%	program	R483 095	50%	0%	Project status report	Co-hosted the provincial Exco outreach at Rapotokwane
24	ES	Production of Diaries for Cllrs & Traditional Leaders	71 220	-	-	-	-	-	-	-	Appointed the service provider awaiting delivery
25	ES	Learning & sharing (twinning agreement)	255 885	-	-	-	R26 321	50%	0%	Project status report	Joint Executives & Technical committee to visit Botswana during February and subsequently hosting of sporting activities in march 2015
26	ES	Back to School Campaign	51 224	-	100%	program	-	-	-	-	January Programme
27	ES	Executive Mayor's	115 021	-	-	-	-	-	-	-	Preparations ongoing for the marathon

No.	Dept	Project name	2014/15 Budget	Adjusted Budget 2014/15	Quarter 3		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
					% Prog.	Milestone					
		Marothan									scheduled for May 2015
28	ES	Traditional Leadership development Programme	55 159	-	3	Meeting	-	-	-	-	Meeting scheduled for 20 th January 2015
29	Disaster	Review of Waterberg Disaster Risk Management Plan & Framework	286 037	-	-	-	R221 505	-	-	Project status report & council resolution	Project completed –adopted by council 04 Dec 2014
30	Disaster	Two-way radio communication facilities for the Waterberg District Disaster Risk Management Centre	255 624	-	100%	Supply	R0.00	0%	100%	Project status report	Project at BEC stage , meeting scheduled 21 Jan 2015.
	Fire	LDC – Major Heavy Duty Pumper	3 000 000	-	-	-	-	-	-	-	Project not moving – the case was handed to legal unit
	Fire	LDC-4X4 Major Urban Rescue Pumper & equipment	1 458 572	-	-	-	-	-	-	-	Project not moving – the case was handed to legal unit
31	Fire	LDC – 1 X 1000 KPA / 100 bar skid units	108 500	-	-	-	R108 500	-	-	Project status report	Project completed
32	Fire	Thabazimbi- Equiped 24 hours operating room / mobile house – radio room / control room	57 354	-	-	-	R57 354	-	-	Project status report	Project completed
33	Fire	Lephalale – Refurbishment of Iveco Fire Truck	140 022	-	-	-	R0.00	-	-	Project status report	Project completed
34	Fire	Mogalakwena – 1 x communication / alarm	122 914	-	-	-	R122 913	-	-	Project status report	Project completed

No.	Dept	Project name	2014/15 Budget	Adjusted Budget 2014/15	Quarter 3		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
					% Prog.	Milestone					
		system & voice logger									

5. QUALITY CERTIFICATE

I MS MABOTJA, Municipal Manager of Waterberg District municipality hereby certify that the Mid-year Budget and Performance Assessment Report 2014/15 and supporting documentations have been prepared in accordance with the Municipal Systems Act 32 of 2000 and the Regulations made under the Act and that the 2nd Quarter Performance Report and supporting documents are consistent with the 2014/15 Integrated Development Plan of the Municipality.

MPHETA SAMUEL MABOTJA, the Municipal Manager of Waterberg District Municipality (Dc 536)

MS MABOTJA

Date