

**MINUTES OF WATERBERG DISTRICT MUNICIPALITY MAYORAL
COMMITTEE MEETING HELD ON THE 14TH AUGUST 2018 AT 11:00 IN THE
WDM COUNCIL CHAMBER**

1. Opening and Welcome

The meeting started at **11:02**.

The Executive Mayor Cllr. S. M. Mataboge read out the notice, acknowledged the presence of Mayoral Committee members and managers under the stewardship of the Acting Municipal Manager Mr. L. G. Tloubatla, welcomed everyone present and declared the meeting officially opened.

2. Apologies

The following apology was received:

Councillors : (a) MMC. N.S. Monyamane – will join the meeting later

Resolved :

➤ That the apology tendered by the following member be accepted :

(a) MMC N.S. Monyamane – will join the meeting later

3. Proposals of condolences or congratulations by the Executive Mayor

(a) Condolences

➤ None

(b) Congratulations

➤ None

4. Proposals of condolences or congratulations by other members

(a) Condolences

➤ None

(b) Congratulations

➤ MMC F.S. Hlungwane extended congratulatory messages to the following :

- Executive Mayor for being re-elected as Chairperson of the ANC REC.
- MMC N.S. Monyamane and MMC R.M. Radebe for being elected as Deputy Secretary and Additional Member of the REC respectively.

5. Official Notices

- None.

6. Minutes of the previous meeting dated 17 May 2018

(a) Confirmation

- The Chairperson led the meeting through the minutes through page by page

(b) Adoption

- MMC T.A. Mashamaite moved for the adoption of the minutes of the previous meeting and was seconded by MMC. F.S. Hlungwane.

Resolved:

- That minutes of the previous meeting dated the 17 May 2018 be approved as a true reflection of what transpired during the meeting

7. Matters Arising

- None

MAYORAL COMMITTEE DATED 14 AUGUST 2018

**RESOLUTIONS OF THE EXECUTIVE MAYOR IN CONJUNCTION
WITH THE MAYORAL COMMITTEE BY VIRTUE OF DELEGATED
POWERS OF SECTION 59 OF THE LOCAL GOVERNMENT
MUNICIPAL SYSTEMS ACT NO. 32 OF 2000**

A154 2018 WORKPLACE SKILLS PLAN (WSP)

Item 13/14/08/2018

RESOLVED TO RECOMMEND:

THAT:

1. Council note the report on submission of the Workplace Skills Plan, Annual Training Report and Pivotal Plan by the Acting Manager Corporate Support & Shared Services for 2018-2019 to the LGSETA.

**RESOLUTIONS OF THE EXECUTIVE MAYOR IN
CONJUNCTION WITH THE MAYORAL COMMITTEE BY
VIRTUE OF DELEGATED POWERS IN TERMS OF
SECTION 59 OF THE LOCAL GOVERNMENT MUNICIPAL
SYSTEMS ACT 32 OF 2000**

B340/2018 SDBIP PERFORMANCE REPORT

Item 01/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The report by the Acting Chief Financial Officer regarding the SDBIP performance of Waterberg District Municipality for the period ending 30 June 2018, as contained in this report, be noted.

**B341/2018 EXPENDITURE ON STAFF SALARIES, WAGES, ALLOWANCES
AND BENEFITS**

Item 02/14/08/2018

RESOLVED TO RECOMMEND:

THAT:

1. The report by the Acting Chief Financial Officer regarding expenditure on staff salaries, wages, allowances and benefits as at 30 June 2018 as contained in the agenda, be noted.

B342/2018 QUARTERLY FINANCIAL REPORT JUNE 2018

Item 03/14/08/2018

RESOLVED TO RECOMMEND:

THAT:

1. The report by the Acting Chief Financial Officer regarding the quarterly financial report as at 30 June 2018 as contained in the agenda, be noted.

B343/2018 FINANCE MANAGEMENT GRANT ACTIVITY PLAN FOR 2017/2018

Item 04/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The plan submitted by the Acting Chief Financial Officer regarding Finance Management Grant Activity Plan for 2017/2018 as contained in the agenda, be noted.

B344/2018 INTERNAL AUDIT PROGRESS REPORT

Item 07/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The report by the Acting Municipal Manager regarding the progress on the implementation of 2017/18 Internal Audit plan be noted.

B345/2018 FOLLOW UP ON AUDITOR GENERAL AND INTERNAL AUDIT FINDINGS

Item 08/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The report of the Acting Municipal Manager regarding the progress on the resolutions of audit queries raised by:
 - 1.1 Auditor General be noted
 - 1.2 Internal Audit be noted.

B346/2018 DBIP FOURTH QUARTER PERFORMANCE REPORT

Item 09/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The report of the Acting Municipal Manager regarding the SDBIP Quarterly Performance Report for the period ending 30 June 2018 be noted.

B347/2018 EMPLOYMENT RELATIONS REPORT

Item 10/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The report on Employment Relations by the Acting Manager Corporate Support and Shared Services for the period April to June 2018 as contained in the agenda, be noted.

B348/2018 HUMAN RESOURCES – STAFF PROVISIONING REPORT

Item 11/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The report on Staff Provisioning by the Acting Manager Corporate Support and Shared Services for the period 01 April to 30 June 2018 as contained in the agenda, be noted.

B349/2018 HUMAN RESOURCES DEVELOPMENT REPORT

Item 12/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The report on Human Resources Development by the Acting Manager Corporate Support and Shared Services for the period 01 April to 30 June 2018 as contained in the agenda, be noted.

B350/2018 INFORMATION AND COMMUNICATION TECHNOLOGY (I.C.T) REPORT

Item 14/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. The Information and Communications Technology Report by the Acting Manager Corporate Support and Shared Services as contained in the agenda, be noted.

B351/2018 FLEET MANAGEMENT STATUS QUO REPORT: PERIOD ENDING 30 JUNE 2018

Item 15/14/08/2018

RESOLVED TO RECOMMEND :

THAT:

1. Council take note of the report by the Acting Manager Corporate Support and Shared Services on Fleet Management for the period 01 April 2018 to 30 June 2018.

B352/2018 PROGRESS REPORT ON THE ACQUISITION AND IMPLEMENTATION OF THE WATERBERG DISTRICT MUNICIPAL GEOGRAPHICAL INFORMATION SYSTEM

Item 16/14/08/2018

RESOLVED :

THAT :

1. The report by the Acting Manager Planning and Economic Development on the status and progress made to date, regarding the acquisition and implementation of GIS in the Waterberg District Municipality, be noted;
2. It be noted that WDM is currently in a position of a fully functional GIS with some of relevant equipment's, which will require continuous awareness and training development;
3. The continuous skills development support with regards to the WDM Local Municipalities, on the implementation and operation of GIS be noted;
4. The financial deliberations and support needed for the WDM GIS maintenance and upgrade be noted.

B353/2018 PROGRESS REPORT ON THE WATERBERG DISTRICT MUNICIPALITY IMPLEMENTATION OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 16 OF 2013

Item 17/14/08/2018

RESOLVED TO RECOMMEND :

THAT :

1. The report on the Waterberg District Municipality SPLUMA implementation progress report by the Acting Manager Planning and Economic Development be noted.

B354/2018 AFRICA's TRAVEL INDABA 2018

Item 18/14/08/2018

RESOLVED :

THAT:

1. The report of Manager Planning and Economic Development regarding the 2018 Africa's Travel Indaba that took place on the 08th – 10th May 2018, at the Albert Luthuli International Convention Centre in Durban be noted.

B355/2018 WORLD TRAVEL MARKET 2018

Item 19/14/08/2018

RESOLVED :

THAT:

1. The report of the Acting Manager Planning and Economic Development regarding WDM's participation at the World Travel Market Africa 2018 that took place on the 18th – 20th April 2018, at the Cape Town International Convention Centre., be noted.
2. WDM should consider allocating a budget for Word Travel Market main exhibitor participation in future.

B356/2018 PROGRESS ON OPERATIONS AND CHALLENGES AT WATERBERG DISTRICT MUNICIPALITY ABATTOIR

Item 20/14/08/2018

RESOLVED :

THAT :

1. The report by the Acting Manager Planning and Economic Development on progress and challenges at WDM abattoir be noted.
2. An advert for a call of expression of interest has been published.
3. The total number of 535 cattle slaughtered amount to R114 595.00 be noted
4. The total number of 1764 pig slaughtered amount to R185 220.00 be noted
5. The total number of 225 sheep slaughtered amount to R12 150.00 be noted
6. An amount of R207 078.44 was spent on water and electricity
7. A total of R311 965.00 was collected for slaughtering fee.

B357/2018 SMME AND COOPERATIVE SUPPORT

Item 21/14/08/2018

RESOLVED :

THAT :

1. The report of the Acting Manager Planning & Economic Development on SMME and Cooperative Support be noted.

B358/2018 SMME FLEA MARKET

Item 22/14/08/2018

RESOLVED :

THAT :

1. The report of the Acting Manager Planning and Economic Development regarding the flea market which was held on the 2nd of May 2018 at Mogalakwena Local Municipality (Ruiter Street) in support of emerging farmers, hawkers and SMMEs of different sectors based in Mogalakwena and Mookgophong, be noted.

B359/2018 PROJECT STATUS REPORT AND SDBIP – INFRASTRUCTURE DEVELOPMENT ENDING JUNE 2018

Item 23/14/08/2018

RESOLVED :

THAT :

1. The report of Infrastructure Development Department Project Status for period ending June 2018 submitted by the Acting Manager Infrastructure Development as contained in the report be noted with progress made.
2. Council note the progress made on 4th quarter 2017/18 financial year SDBIP.

B360/2018 MUNICIPAL WATER INFRASTRUCTURE GRANT (MWIG) STATUS

Item 24/14/08/2018

RESOLVED :

THAT :

1. The MWIG status report for the period ending June 2018 submitted by the Acting Manager Infrastructure Development be noted.

**B361/2018 MUNICIPAL INFRASTRUCTURE GRANT (MIG) STATUS REPORT
FOR THABAZIMBI LOCAL MUNICIPALITY**

Item 25/14/08/2018

RESOLVED :

THAT :

1. The Municipal Infrastructure Grant status report as at the end of May 2018 for Thabazimbi Local Municipality submitted by the Acting Manager Infrastructure Development as contained in the report be noted.

B362/2018 MUNICIPAL INFRASTRUCTURE GRANT (MIG) STATUS REPORT

Item 26/14/08/2018

RESOLVED :

THAT :

1. The Municipal Infrastructure Grant status report as at the end of May 2018 submitted by the Acting Manager Infrastructure Development as contained in the report be noted.
2. Council note the district wide MIG spending as at end of May 2018.

**B363/2018 EPWP PROJECTS IMPLEMENTED BY WATERBERG DISTRICT
MUNICIPALITY AS AT END JUNE 2018**

Item 27/14/08/2018

RESOLVED :

THAT :

1. The report of Infrastructure Development Department EPWP Project Status for period ending June 2018 submitted by the Acting Manager Infrastructure Development as contained in the report be noted.

**B364/2018 ELECTRIFICATION PROGRESS REPORT FOR ELECTRIFICATION
PLAN BY ESKOM**

Item 28/14/08/2018

RESOLVED :

THAT :

1. The progress report on electrification project within the District as at end May 2018 submitted by the Acting Manager Infrastructure Development as contained in the report be noted.

B365/2018 FREE BASIC ELECTRICITY REPORT BY ESKOM IN THE WDM AREA

Item 29/14/08/2018

RESOLVED :

THAT:

1. The report on Free Basic Electricity Provision in the Waterberg District as at end May 2018 submitted by Acting Manager Infrastructure Development as contained in the report be noted.

B366/2018 SDBIP PROJECT STATUS REPORT

Item 30/14/08/2018

RESOLVED :

THAT:

1. The report by the Manager Executive Support regarding the SDBIP and Project Status Report for the period ending 30 June 2018, as contained in the agenda, be noted.
2. Projects planned for implementation by the Executive Support during the 2018/19 Financial as attached to the report be noted.

B367/2018 HOSTING OF 2018 MANDELA CENTENARY CELEBRATIONS

Item 31/14/08/2018

RESOLVED :

THAT:

1. The report of the Manager Executive Support regarding the 2018 District Mandela Centenary Celebrations as contained in the agenda be noted.

B368/2018 OFFICIAL OPENING OF THE WATERBERG LOCAL HOUSE OF TRADITIONAL LEADERS

Item 32/14/08/2018

RESOLVED :

THAT:

1. The report of the Manager Executive Support regarding the Official Opening of the Waterberg Local House of Traditional Leaders scheduled to take place on the 27th July 2018 at Rapotokwane Traditional Council as contained in the report be noted.

B369/2018 REPORT ON THE HOSTING OF DISTRICT INTERGOVERNMENTAL RELATIONS SUMMIT

Item 33/14/08/2018

RESOLVED :

THAT:

1. The report of the Manager Executive Support on the hosting of the District IGR Summit be noted as contained in the agenda.
2. The District IGR Summit be held during the second quarter of the 2018/19 Financial year.

B370/2018 REPORT ON THE OUTCOME OF THE INDUCTION PROGRAMME FOR WARD COMMITTEES

Item 34/14/08/2018

RESOLVED :

THAT:

1. The report of the Manager Executive Support regarding the District Ward Committee Induction Programme that was held in Modimolle-Mookgophong and Thabazimbi Local Municipality on 14 -16 May 2018 and 18 June 2018 respectively, as contained in the agenda be noted.

B371/2018 VISIT BY INCIDENT MANAGEMENT TASK TEAM (LISTERIA LIMPOPO) TO MEATRITE FOOD PROCESSING FACILITY MODIMOLLE

Item 35/14/08/2018

RESOLVED :

THAT:

1. The report by Manager Social Development and Community Services regarding visit by incident management task team (Listeria Limpopo) to Meatrite Food Processing facility Modimolle as contained in the agenda be noted.

B372/2018 HEALTH AND HYGIENE TRAINING CONDUCTED AT VAALWATER CIRCUIT

Item 36/14/08/2018

RESOLVED :

THAT:

1. The report by Manager Social Development and Community Services regarding health and hygiene training conducted at Vaalwater circuit as contained in the agenda be noted.

B373/2018 RABBIES VACCINATION AND HEALTH AND HYGIENE AWARENESS ON RABIES

Item 37/14/08/2018

RESOLVED :

THAT:

1. The report by the Manager Social Development and Community Services regarding rabbies vaccination and health and hygiene awareness on rabies be noted by the Departmental Portfolio Committee

**B374/2018 CLEAN-UP CAMPAIGN AND WORLD ENVIRONMENT DAY AT
MOGALAKWENA LOCAL MUNICIPALITY**

Item 38/14/08/2018

RESOLVED :

THAT:

1. The report by the manager Social Development and Community Services regarding Clean-up Campaign and World Environment Day at Mogalakwena Local Municipality be noted by the Departmental Portfolio Committee

B375/2018 SHORT COURSE ON EMISSION MANAGEMENT

Item 39/14/08/2018

RESOLVED :

THAT:

1. The report by the Manager Social and Community Services regarding Environment Management as contained in the agenda be noted by Council.

B376/2018 THE ENVIRONMENTAL MANAGEMENT

Item 40/14/08/2018

RESOLVED :

THAT:

1. The report by the Manager Social and Community Services regarding Youth Environmental Summit as contained in the agenda be noted by Council.

B377/2018 THE ENVIRONMENTAL MANAGEMENT

Item 41/14/08/2018

RESOLVED :

THAT:

1. The report by the Manager Social and Community Services regarding Traditional Leaders Environmental Education and Capacity Building Workshop on Natural Resources Management and Biodiversity Economy be noted by Council.

**B378/2018 REPORT ON THE VISIT TO NKANGALA DISTRICT
MUNICIPALITY FOR THE PURPOSE OF BENCHMARKING.**

Item 42/14/08/2018

RESOLVED :

THAT:

1. The report by the Manager Social Development and Community Services on the visit to Nkangala District Municipality for the purpose of benchmarking be noted.
2. WDM implement the approved SANS 10090: Community Protection against Fire as a service delivery standard.
3. Funding be made available to implement the available Fire Services programmes.

B379/2018 REPORT ON 2017/18 STATUS OF FIRE SERVICE IN THE DISTRICT

Item 43/14/08/2018

RESOLVED :

THAT:

1. The report by the Manager Social Development and Community Services on status of Fire Service be approved by Council for implementation.
2. Annexures “A” and “B” above be implemented.
3. It be noted that due to lack of personnel, WDM is compelled to utilise unqualified personnel from the local municipalities, which expose the District to litigations should something goes wrong.
4. It be noted that we put the current personnel in danger of heart related diseases due to long hours of work.
5. It be noted that since 2010, only one Leading Firefighter was appointed, this is a space of almost eight years.
6. It be noted the donated Fire Station in Bela-Bela is not operational and not conducive to the inhabitants and failure to improve the conditions will compel the Department to relocate the two members to respond from Modimolle Fire Station
7. It be noted that budget provision for the 3x local municipalities namely Lephalale, Bela-Bela, and then (LIM 368)Modimolle/Mookgophong for 2017/18 financial year was not made with lack of funds cited as a reason.
8. It be noted that structures like ModiMall for instance when involved in a fire, 26 Firefighters and 2 Fire Officers should be deployed to effectively extinguish the fire in a safe manner and should WDM not be able to extinguish the fire, the Chief Fire Officer is by the law, the one to be questioned. During the Bela-Bela Spar fire, request for assistance from Mogalakwena Fire Station proved to be challenging.
9. It further be noted that since the relocation of the service on 01 May 2017, WDM Fire Service has started with proper inspections on Major Hazard Installations (MHI) to instil compliance, but the hindrance is lack of funds, currently Kranskop N1 Stop is been revamped after recommendations from the Fire Services to comply, which demand lot of time for both the Chief Fire Officer and the Divisional Officer-Fire Safety

**B380/2018 REPORT FOR APRIL 2018 EXPERIENCED FLASH FLOODS
INCIDENTS WITHIN MODIMOLLE LOCAL MUNICIPALITY AND
THE NECESSARY INTERVENTIONS OR SUPPORT MADE BY
VARIOUS STAKEHOLDERS**

Item 44/14/08/2018

RESOLVED :

THAT:

1. The report of the Manager Social Development and Community Services regarding April 2018 Floods experienced incidents within Modimolle-Mookgophong Municipality and the necessary intervention and/or support which were made by various stakeholders, be noted.
2. In terms of the standard procedures/protocol to be followed minor incidents that the local municipalities can be able to cope with should be reported directly to the responsible people/officers at the local level. Those incidents that are beyond the control of the local municipalities should be reported to the District Disaster Management Centre that will be responsible to intervene, assess and mobilize more resources, whereby if it happen to be beyond the District level automatically it will be elevated to the Province and then the National; and
3. It further be noted that on an annual basis the WDM should made available sufficient capital (i.e. relief resources) budgets in order to be able to render efficient and effective services to our vulnerable distressed/disadvantaged victims.

MATTERS DEALT WITH BY OFFICIALS

C018 2018 SUPPLY CHAIN MANAGEMENT DEVIATIONS

Item 05/14/08/2018

RESOLVED :

THAT:

1. The report for the year ending 30 June 2018 by the Acting Chief Financial Officer regarding the 2017/18 limited bidding procurement, urgent/emergency procurement and avoidable deviations from the Supply Chain Management Policy, be noted (Annexure A).

C019 2018 SCM VALUE-ADDED REPORT AS AT 30 JUNE 2018

Item 06/14/08/2018

RESOLVED :

THAT:

1. The following SCM yearly value-added reports for the year ending 30 June 2018 be noted:
 - 1.1 Awards above R30 000 with empowerment goals;
 - 1.2 Awards above R 200 000 with empowerment goals;
 - 1.3 Consolidated empowerment goals;
 - 1.4 Tenders awarded above R200 000;
 - 1.5 Tender validity turn-around report;
 - 1.6 2011/2012 Contract Management Report;
 - 1.7 2013/2014 Contract Management Report;
 - 1.8 2014/2015 Contract Management Report
 - 1.9 2015/2016 Contract Management Report
 - 1.10 2016/2018 Contract Management Report
 - 1.11 2018/2018 Contract Management Report
 - 1.12 Project Procurement Planning Template
 - 1.13 WDM Blacklisted Service Providers

9. Closure

The Executive Mayor thanked all Members of the Mayoral Committee and Management for the successful meeting.

The meeting was officially closed **11h50**.

S.M. MATABOGE
EXECUTIVE MAYOR

DATE