

**MINUTES OF WATERBERG DISTRICT MUNICIPALITY MAYORAL
COMMITTEE MEETING HELD ON WEDNESDAY, 21 NOVEMBER 2018 AT 11:00
IN THE WDM COUNCIL CHAMBER**

1. Opening and Welcome

The meeting started at **11:02**.

The Executive Mayor Cllr. S. M. Mataboge read out the notice, acknowledged the presence of Mayoral Committee members and managers under the stewardship of the Acting Municipal Manager Mr. L. G. Tloubatla, welcomed everyone present and declared the meeting officially opened.

2. Apologies

The following apologies were received:

Councillors : (a) MMC. R. M. Radebe - attended another meeting

Resolved :

- That the apology tendered by MMC. R. M. Radebe be accepted.

3. Proposals of condolences or congratulations by the Executive Mayor

(a) Condolences

- None

(b) Congratulations

- None

4. Proposals of condolences or congratulations by other members

(c) Condolences

- None

(d) Congratulations

- Congratulatory message extended to Ms. G. M. Seleka on her appointment as Manager Corporate Support and Shared Services.

5. Official Notices

- That the IDP Rep Forum will be held on the 23 November 2018 in Bakenberg Tribal Authority (Mogalakwena Local Municipality).
- That the Mayoral Public Participation Programme will be held on the 30 November 2018 in Marulaneng (Mogalakwena Local Municipality).

6. Minutes of the previous meeting dated 14 August 2018

(a) Confirmation

- The Chairperson led the meeting through the minutes through page by page.

(b) Adoption

- MMC N. S. Monyamane moved for the adoption of the minutes of the previous meeting and was seconded by MMC. M. R. Boloka.

Resolved:

- That minutes of the previous meeting dated the 14th August 2018 be approved as a true reflection of what transpired during the meeting

7. Matters Arising

- None

MAYORAL COMMITTEE DATED 21 NOVEMBER 2018

**RESOLUTIONS OF THE EXECUTIVE MAYOR IN CONJUNCTION
WITH THE MAYORAL COMMITTEE BY VIRTUE OF DELEGATED
POWERS OF SECTION 59 OF THE LOCAL GOVERNMENT
MUNICIPAL SYSTEMS ACT NO. 32 OF 2000**

A170/ 2018 2017/18 PRE-AUDITED ANNUAL FINANCIAL STATEMENTS

Item 9/21/11/2018

RESOLVED TO RECOMMEND:

THAT:

1. The report by the Chief Financial Officer regarding the annual Financial Statements of the Waterberg District Municipality and Waterberg Economic Development Agency, and the consolidated annual financial statements of WDM for the year ended 30 June 2018, as contained in the agenda, be noted.
2. Council note that the annual financial statements were submitted to the Auditor General, National Treasury, Provincial Treasury and COGSTA within the timeframe specified in terms of MFMA section 126.
3. The annual financial statements of Waterberg District Municipality and Waterberg Economic Development Agency, and the consolidated annual financial statements of Waterberg District Municipality for the year ended 30 June 2018, as contained in the annexure, be noted.
4. The Auditor General's overall audit strategy for the 2017/18 audit of Waterberg District Municipality and Waterberg Economic Development Agency for the year ended 30 June 2018, as contained in the annexure, be noted.

A171/2018 CHRISTMAS AND NEW YEAR RECESS – 2018

Item 14/21/11/2018

RESOLVED TO RECOMMEND:

THAT:

1. The report on Christmas and New Year Recess by the Acting Manager Corporate Support Services be approved as follows:
2. The Municipal Offices close at 10h00 on the 20th December 2018 and re-open at 07h30 on the 3rd January 2019.
3. Council grants paid special leave to officials on 21st & 24th December 2018.
4. Officials take paid annual leave from their leave credit from 27th December 2018 – 2nd January 2019.
5. Skeleton staff for Planning and Economic Development Depart (Abattoir) and Social Development & Community Services (Fire Fighting & Municipal Health Services - EHP) be arranged by the Departmental Managers and / or Supervisors affected. Those officials be granted the number of days equal to the number of days they shall have worked during this period of recess.

6. The Municipal Head Offices Harry Gwala Street, Municipal Health Offices in the Local Municipalities of WDM and Abattoir of the Waterberg District Municipality be closed at 10h00 from 20th December 2018, and re-open at 07h30 on 3rd January 2019 excluding the skeleton staff that will work on the particular period.

A172/2018 REMOVAL OF ICT EQUIPMENT FROM WATERBERG DISTRICT MUNICIPALITY ASSET REGISTER

Item 15/21/11/2018

RESOLVED TO RECOMMEND:

THAT:

1. The report by the Acting Manager Corporate Support and Shared Services regarding the removal of the outdated, damaged and stolen ICT equipment from the Asset Register be approved.

A173/2018 DISPOSAL OF COUNCIL VEHICLE AND REMOVAL FROM WDM ASSET REGISTER

Item 17/21/11/2018

RESOLVED TO RECOMMEND:

THAT:

1. The report by Acting Manager Corporate Support and Shared Services regarding the removal of Isuzu KB200, BSG 336 L, from the Asset register, and its disposal, be approved.

A174/2018 REPORT ON REQUEST FOR RENOVATION OF WATERBERG DISTRICT MUNICIPALITY ABATTOIR

ITEM 23/21/11/2018

RESOLVED TO RECOMMEND:

THAT:

1. The report by Manager for planning and Economic Development on request for renovation at WDM abattoir be noted.
2. Council provide approval to utilize the current available budget for commencing with renovation.

A175/2018 **PROJECT NAME CHANGE: AMBIENT AIR QUALITY STATION TO
REVIEW OF WATERBERG DISTRICT MUNICIPALITY AIR
QUALITY MANAGEMENT PLAN**

ITEM 54/21/11/2018

RESOLVED TO RECOMMEND:

THAT:

1. The report of the Acting Manager Social Development and Community Services regarding the project name change from *Ambient Air Quality Station to Waterberg Air Quality Management Plan* as contained in the agenda be noted.
2. Council approves the project name change from *Ambient Air Quality Station to Waterberg Air Quality Management Plan* for immediate implementation.

**RESOLUTIONS OF THE EXECUTIVE MAYOR IN CONJUNCTION
WITH THE MAYORAL COMMITTEE BY VIRTUE OF DELEGATED
POWERS OF SECTION 59 OF THE LOCAL GOVERNMENT
MUNICIPAL SYSTEMS ACT NO. 32 OF 2000**

B381/2018 SDBIP PERFORMANCE REPORT

ITEM 1/21/11/2018

RESOLVED:

THAT:

1. The report by the Chief Financial Officer regarding the SDBIP performance of Waterberg District Municipality for the period ending 30 September 2018, as contained in this report, be noted.

**B382/2018 EXPENDITURE ON STAFF SALARIES, WAGES, ALLOWANCES
AND BENEFITS**

ITEM 2/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Chief Financial Officer regarding expenditure on staff salaries, wages, allowances and benefits as at 30 September 2018 as contained in the agenda, be noted.

B383/2018 QUARTERLY FINANCIAL REPORT SEPTEMBER 2018

ITEM 3/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Chief Financial Officer regarding the quarterly financial report as at 30 September 2018 as contained in the agenda, be noted.

B384/2018 SDBIP FIRST QUARTER PERFORMANCE REPORT

ITEM 10/21/11/2018

RESOLVED:

THAT:

1. The report of the Acting Municipal Manager regarding the SDBIP Quarterly Performance Report for the period ending 30 September 2018 be noted.

B385/2018 INTERNAL AUDIT PROGRESS REPORT

ITEM 7/21/11/2018

RESOLVED:

THAT:

1. The report by the Municipal Manager regarding the progress on the implementation of 2018/19 Internal Audit plan be noted.

B386/2018 FOLLOW UP ON AUDITOR GENERAL AND INTERNAL AUDIT FINDINGS

ITEM 8/21/11/2018

RESOLVED:

THAT:

1. The report of the Municipal Manager regarding the progress on the resolutions of audit queries raised by:
 - 1.1 Auditor General be noted, and
 - 1.2 Internal Audit be noted.

A387/2018 SDBIP PERFORMANCE REPORT

ITEM 10/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Corporate Support and Shared Services regarding the SDBIP performance of Waterberg District Municipality up to the period ending 30 September 2018, as contained in the agenda, be noted.

A388/2018 HUMAN RESOURCES DEVELOPMENT REPORT

Item 11/21/11/2018

RESOLVED:

THAT:

1. The report on Human Resources Development by the Acting Manager Corporate Support and Shared Services regarding Human Resources Development as contained in the agenda be noted.

A389/2018 EMPLOYMENT RELATIONS REPORT

Item 12/21/11/2018

RESOLVED:

THAT:

1. The report on Employment Relations by the Acting Manager Corporate Support and Shared Services regarding Employment Relations as contained in the agenda be noted.

A390/2018 HUMAN RESOURCES – STAFF PROVISIONING REPORT

Item 13/21/11/2018

RESOLVED:

THAT:

1. The report on Staff Provisioning by the Acting Manager Corporate Support and Shared Services as contained in the agenda be noted.

B391/2018 FLEET MANAGEMENT STATUS QUO REPORT: PERIOD ENDING 30 SEPT 2018

Item 14/21/11/2018

RESOLVED:

THAT:

1. Council take note of the report by the Acting Manager Corporate Support and Shared Services on Fleet Management for the period 01 July 2018 to 30 Sept 2018.

B392/2018 PROGRESS REPORT ON THE ACQUISITION AND IMPLEMENTATION OF THE WATERBERG DISTRICT MUNICIPAL GEOGRAPHICAL INFORMATION SYSTEM

Item 18/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Planning and Economic Development regarding progress report on the acquisition and implementation of the Waterberg District Municipal Geographical Information System as contained in the agenda be noted.

B393/2018 PROGRESS REPORT ON THE WATERBERG DISTRICT MUNICIPALITY IMPLEMENTATION OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 16 OF 2013

Item 19/21/11/2018

RESOLVED:

THAT:

1. The report on the Waterberg District Municipality SPLUMA implementation progress report by Acting Manager Planning and Economic Development as contained in the report be noted.

B394/201 TECHNICAL SUPPORT – DISTRICT WIDE LED COORDINATION

Item 20/21/11/2018

RESOLVED:

THAT

1. The report of Acting Manager Planning & Economic Development on Technical Support – District Wide LED Coordination as contained in the agenda be noted.

B395/2018 2018 DISTRICT DRIVER OF THE YEAR COMPETITION

Item 21/21/11/2018

RESOLVED:

THAT:

1. The report of the Acting Manager Planning and Economic Development about the 2018 District Driver of the Year Competition as contained in the agenda be noted.

**B396/2018 PROGRESS ON OPERATIONS AND CHALLENGES AT
WATERBERG DISTRICT MUNICIPALITY ABATTOIR**

Item 22/21/11/2018

RESOLVED:

THAT:

1. The report by Manager for planning and Economic Development on the progress and challenges at WDM abattoir be noted.
2. The total number of 520 cattle slaughtered amount to R111 800.00 be noted
3. The total number of 1630 pig slaughtered amount to R177 496.00 be noted
4. The total number of 279 sheep slaughtered amount to R15 066.00 be noted
5. The amount of R207 078.44 was spent on water and electricity
6. The total of R304 362.00 was collected for slaughtering fee.

**B397/2018 PROJECT STATUS REPORT AND SDBIP – INFRASTRUCTURE
DEVELOPMENT ENDING SEPTEMBER 2018**

Item 24/21/11/2018

RESOLVED:

THAT:

1. The report of Infrastructure Development Department Project Status for period ending September 2018 submitted by the Acting Manager Infrastructure Development as contained in the report be noted with progress made.
2. Council note the progress made on 1st quarter 2018/19 financial year SDBIP.

B398/2018 MUNICIPAL INFRASTRUCTURE GRANT (MIG) STATUS REPORT

Item 25/21/11/2018

RESOLVED:

THAT:

1. The Municipal Infrastructure Grant status report as at the end of August 2018 submitted by the Acting Manager Infrastructure Development as contained in the report be noted.
2. Council note the district wide MIG spending as at end of August 2018.

**B399/2018 MUNICIPAL INFRASTRUCTURE GRANT (MIG) STATUS REPORT
FOR THABAZIMBI LOCAL MUNICIPALITY**

Item 26/21/11/2018

RESOLVED:

THAT:

1. The Municipal Infrastructure Grant status report as at the end of September 2018 for Thabazimbi Local Municipality submitted by the Acting Manager Infrastructure Development as contained in the report be noted.

**B400/2018 EPWP PROJECTS IMPLEMENTED BY WATERBERG DISTRICT
MUNICIPALITY AS AT END AUGUST 2018**

Item 27/21/11/2018

RESOLVED:

THAT:

1. The report of Infrastructure Development Department EPWP Project Status for period ending August 2018 submitted by the Acting Manager Infrastructure Development as contained in the report be noted.

**B401/2018 ELECTRIFICATION PROGRESS REPORT FOR
ELECTRIFICATION PLAN BY ESKOM**

Item 28/21/11/2018

RESOLVED:

THAT:

1. The progress report on electrification project within the District as at end August 2018 submitted by the Acting Manager Infrastructure Development as contained in the report be noted.

**B402/2018 FREE BASIC ELECTRICITY REPORT BY ESKOM IN THE WDM
AREA**

Item 29/21/11/2018

RESOLVED:

THAT:

1. The report on Free Basic Electricity Provision in the Waterberg District as at end August 2018 submitted by Acting Manager Infrastructure Development as contained in the report be noted.

**B403/2018 REPORT ON WATER & SANITATION SUMMIT FOR WATERBERG
DISTRICT MUNICIPALITY HELD ON THE 28TH AUGUST 2018**

Item 30/21/11/2018

RESOLVED:

THAT:

1. The report of the Waterberg District Municipality Water and Sanitation Summit as submitted by the Acting Manager Infrastructure Development as contained in the report be noted.
2. Support be given to the municipalities to ensure that they are able to implement the resolutions taken during the summit.

B404/2018 HOSTING OF THE ANNUAL WATERBERG DISTRICT MAYORAL ROAD RACE 2018

Item 31/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the hosting of the Annual District Mayoral Road Race 2018 as contained in the agenda be noted.
2. The 2018 Road Race be held during the month of November 2018.

B405/2018 THE 2018 UNISA LIMPOPO AND WATERBERG DISTRICT MUNICIPALITY SHAPING FUTURES GOLF CHALLENGE

Item 32/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the 2018 UNISA Limpopo and Waterberg District Municipality Shaping Futures Golf Challenge as contained in the agenda be noted.

B406/2018 WATERBERG DISTRICT 2018 WOMEN IN SPORT CELEBRATION

Item 33/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the hosting of the Waterberg 2018 Women in Sport celebration as contained in the agenda be noted.

B407/2018 BENCHMARKING WITH FREE STATE SPORT SCIENCE INSTITUTE IN BLOEMFONTEIN

Item 34/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the Benchmarking between WDM and Free State Sport Science institute as contained in the agenda, be noted.

B408/2018 WATERBERG DISTRICT HANDING OVER OF LEARNING MATERIAL

Item 35/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the handing over of learning materials and sanitary towels to Batho Pele Secondary School in Pienaarsrivier as contained in the agenda be noted.

B409/2018 LAUNCHING OF THE DISTRICT TRADITIONAL HEALTH PRACTITIONERS COUNCIL

Item 36/21/11/2018

RESOLVED:

THAT:

1. The report of the Manager Executive Support regarding the launching of the District THP Council as contained in the agenda be noted.

B410/2018 LAUNCHING OF THE WATERBERG DISTRICT AIDS COUNCIL

Item 37/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the launching of the Waterberg District Aids Council as contained in the agenda be noted.
2. The Waterberg District Aids Council be launched before the end of the 2018/19 second quarter.

B411/2018 EXECUTIVE MAYOR'S PUBLIC PARTICIPATION PROGRAMME
2018/19

Item 38/21/11/2018

RESOLVED:

THAT:

1. The report regarding the planned Executive Mayor Public Participation events as contained in the agenda be noted.
2. The two planned Executive Mayor Public Participation events be held during the second and fourth quarter pf the 2018/19 Financial Year respectively.

B412/2018 OUTCOME OF THE 2018 DISTRICT OLDER PERSONS
PARLIAMENT

Item 39/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the 2018 District Older Persons Parliament as contained in the agenda be noted.

B413/2018 REPORT ON THE 3RD SALGA NATIONAL COMMUNICATORS
FORUM

Item 40/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support on the 3rd SALGA National Communicators Forum as contained in the agenda be noted.

B414/2018 REPORT ON THE OUTCOME OF THE 4TH BRICS YOUTH
SUMMIT

Item 41/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the outcome of 4th BRICS Youth Summit as contained in the agenda be noted.

B415/2018 HOSTING OF 2018 MANDELA CENTENARY CELEBRATIONS

Item 42/21/11/2018

RESOLVED:

THAT:

1. The report of the Executive Support regarding the outcome of the 2018 District Mandela Centenary Celebrations as contained in the agenda be noted.

B416/2018 CLIMATE CHANGE BILL

Item 43/21/11/2018

RESOLVED:

THAT

1. The report by the Acting Manager Social Development and Community Services be noted by council.

B417/2018 REPORT ON THE STATE OF AIR IN WATERBERG DISTRICT

Item 44/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Social Development and Community Services regarding the state of air in the Waterberg for the period May to July 2018 as contained in the agenda be noted.

B418/2018 REPORT ON THE 13TH ANNUAL AIR QUALITY LEKGOTLA

Item 45/21/11/2018

RESOLVED:

THAT

1. The report by Acting Manager Social Development and Community Services regarding the outcome of the 13th Air Quality Lekgotla held on the 01-03 October 2018 in Kimberly, Northern Cape as contained in the agenda be noted.

B419/2018 POSTPONEMENT OF COMPLIANCE TIME - FRAMES FOR EMISSION STANDARDS

Item 46/21/11/2018

RESOLVED:

THAT:

1. The report of the Acting Manager Social Development and Community Services regarding the Eskom Medupi and Matimba Power Stations regarding application for postponement of 2020 timeframes for emission standards compliance as contained in the agenda be noted.

B420/2018 VISIT TO NESTA FOOD PROCESSING FACILITY BY INCIDENT MANAGEMENT TASK TEAM (LISTERIA LIMPOPO)

Item 47/21/11/2018

RESOLVED:

THAT:

1. The report by Acting Manager Social development and Community Services regarding the inspection conducted by Limpopo Incident Management Task Team and Environmental Health Practitioners at Nesta processing plant in Mokopane be noted.
2. The factory should be given notice to prohibit them from processing, if pending surface swabs results be tested positive on *listeria monocytogenes*.

B421/2018 LEGAE LA BATHO MENTAL HEALTH CARE FACILITY

Item 48/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Social Development and Community Services regarding the conditions and findings pertaining to Environmental Health monitoring and evaluations of Legae La Batho Mental Health Care Facility as contained in the agenda be noted.

**B422/2018 JOINT OPERATION OF EXPIRED AND FAKE FOOD STUFF HELD
IN MOKOPANE**

Item 49/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Social Development and Community Services regarding intervention measures instituted by Environmental Health Practitioners on the sale of fake and expired food stuffs as contained in the agenda be noted.

**B423/2018 CONFISCATION OF EXPIRED FOODSTUFF AT BELA-BELA
CHOPPIES SUPERMARKET**

Item 50/21/11/2018

RESOLVED:

THAT:

1. The report of the Acting Manager Social Development and Community Services regarding the confiscation and condemnation of foodstuff at Bela-Bela Choppies Supermarket be noted.

**B424/2018 MEATRITE FOOD PROCESSING FACILITY IN MODIMOLLE BY
INCIDENT MANAGEMENT TASK TEAM (LISTERIA LIMPOPO)**

Item 51/21/11/2018

RESOLVED:

THAT:

1. The report by Acting Manager Social Development and Community Services regarding the visit done by member of Incident Management Task Team in Limpopo at Meatrite Modimolle during the outbreak of listeriosis as contained in the agenda be noted.

B425/2018 2018 KOMA SCHOOL ACTIVITIES IN WATERBERG DISTRICT MUNICIPALITY

Item 52/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Social Development and Community Services regarding the 2018 Koma School activities in the Waterberg District Municipality as contained in the agenda be noted.

B426/2018 MUNICIPAL HEALTH SERVICES CHOLERA OUTBREAK CONTINGENCY PLAN

Item 53/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Social Development and Community Services Cholera outbreak Contingency Plan of Waterberg District Municipality Municipal Health Services as contained in the agenda be noted.

B427/2018 ENVIRONMENTAL MANAGEMENT: LEDET Green Economic Strategy Review

Item 55/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Social and Community Services regarding the LEDET Green Economic Strategy Review that was held on 04 October 2018 at the Ranch Hotel, Polokwane, as contained in the agenda be noted.

B428/2018 ENVIRONMENTAL MANAGEMENT: Department of Environmental Affairs and SALGA – Local Government Support Strategy (LGSS) Review

Item 56/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Social and Community Services regarding the Local Government Support Strategy Review that was held on 22 August 2018 at LEDET Auditorium, Polokwane, as contained in the agenda be noted by Council.

B429/2018 ENVIRONMENTAL MANAGEMENT: WATERBERG ENVIRONMENT, BIODIVERSITY AND CONSERVATION (WEBC) FORUM AND ON THE DEPARTMENT OF ENVIRONMENTAL AFFAIRS MINISTER YOUTH ENVIRONMENTAL AMBASSADORS PROJECT

Item 57/21/11/2018

RESOLVED:

THAT:

1. The report by the Acting Manager Social and Community Services regarding the Waterberg Environment and Biodiversity Conservation Forum (WEBC FORUM) Meeting that was held on 04 September 2018 be noted by Council.

MATTERS DEALT WITH BY OFFICIALS

C020/2018 SCM VALUE-ADDED REPORT AS AT 30 SEPTEMBER 2018

ITEM 04/21/11/2018

RESOLVED:

THAT:

The following SCM yearly value-added reports for the quarter ending 30 September 2018 be noted:

- 1.1 Awards below R 200 000 with empowerment goals;
- 1.2 Awards above R 200 000 with empowerment goals;
- 1.3 Consolidated empowerment goals;
- 1.4 Tenders awarded above R200 000;
- 1.5 Tender validity turn-around report;
- 1.6 2013/2014 Contract Management Report;
- 1.7 2015/2016 Contract Management Report
- 1.8 2016/2017 Contract Management Report
- 1.9 2017/2018 Contract Management Report
- 1.10 2018/2019 Contract Management Report
- 1.11 Project Procurement Planning Template
- 1.12 WDM Blacklisted Service Providers

C021/2018 SUPPLY CHAIN MANAGEMENT DEVIATIONS

ITEM 05/21/11/2018

RESOLVED:

THAT:

1. The quarterly report for 30 September 2018 by the Municipal Manager regarding the 2018/19 limited bidding procurement, urgent/emergency procurement and avoidable deviations from the Supply Chain Management Policy, be noted (Annexure A).

9. Closure

The Executive Mayor thanked all Members of the Mayoral Committee and Management for the fruitful meeting and their positive inputs during the meeting.

The meeting was officially closed **12:02**