

**MINUTES OF WATERBERG DISTRICT MUNICIPALITY MAYORAL  
COMMITTEE MEETING HELD ON THE 16 MAY 2019 IN THE COUNCIL  
CHAMBER AT 11:00**

**1. Opening and Welcome**

The meeting started at **11:10**.

The Executive Mayor, Cllr. S. M. Mataboge read out the notice, welcomed all members and officials present and declared the meeting officially opened.

**2. Apologies**

The following apologies were tendered

**Councilors** : MMC. N. S. Monyamane will join the meeting later

**Resolved :**

- That the apology tendered by the above councilor be accepted.

**3. Proposals of condolences and congratulations by the Executive Mayor**

**(a) Condolences**

- None

**(b) Congratulations**

- None

**4. Proposals of Condolences and congratulations by other members**

**(a) Condolences**

- Passing away of Cllr. Maname's mother of Bela-Bela Local Municipality

**(b) Congratulations**

Congratulatory messages extended to the following :

- South Africans for participating in the general elections and electing political parties of their choice
- All parties which won provincially and nationally
- Independent Electoral Commission for credible free and fair elections and South African Police Service for ensuring peaceful elections,

- All other chapter 9 institutions for making the elections a success
- Mamelodi Sundowns Football Team for retaining its first position on the PSL by winning it nine times.

## 5. **Official Notices**

- That there will be a Public Participation Programme on the 24<sup>th</sup> May 2019 at Mokurunyane / Abbotspoort (Lephalale Local Municipality)

## 6. **Minutes of the previous meeting dated 19 March 2019**

### (a) **Confirmation**

- The Chairperson led the meeting through minutes

### (b) **Adoption**

- MMC. R. M. Radebe moved for the adoption of the minutes of the meeting held on the 16 March 2019 and was seconded by MMC. M. R. Boloka

Resolved:

- That minutes of the meeting held on the 19 March 2019 was approved as a true reflection of what transpired during the meeting

## 7. **Matters Arising**

- None

**MAYORAL COMMITTEE DATED 16 MAY 2019**

**RESOLUTIONS OF THE EXECUTIVE MAYOR IN CONJUNCTION  
WITH THE MAYORAL COMMITTEE BY VIRTUE OF DELEGATED  
POWERS OF SECTION 59 OF THE LOCAL GOVERNMENT  
MUNICIPAL SYSTEMS ACT NO. 32 OF 2000**

**A205/2019     TERMS OF REFERENCE – BUDGET AND TREASURY  
COUNCIL COMMITTEE**

**Item 01/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Terms of Reference for the Budget and Treasury Portfolio Committee be approved by council.

**A206/2019     TERMS OF REFERENCE OF TRANSFORMATION AND  
ADMINISTRATION COUNCIL COMMITTEE**

**Item 11/16/05/2019**

**RESOLVED:**

**THAT**

1. The Terms of Reference for the Transformation and Admin Portfolio Committee be approved by council.

**A207/2019     REPORT ON THE IMPLEMENTATION OF ANNUAL SALARY AND  
WAGE INCREASE FOR 2019/2020 FINANCIAL YEAR**

**Item 13/16/05/2019**

**RESOLVED:**

**THAT:**

1. Council take note and approves the implementation of the Salary and Wage Increase for the period 2019 – 2020 financial year.
2. The Salary and Wage, linked benefits or conditions of service, minimum wage, flat rate home owners allowance, gap market employees and medical aid shall all increase by a rate of 6.5% for 2019/2020 financial year.
3. Bargaining Council Levy be increased by 6.5%
4. The 6.5% increase be effective from 01 July 2019 to 30 June 2020

5. Council note the provision in the collective agreement for application for exemption.

**A208/2019     REPORT ON THE IMPLEMENTATION OF THE JOB  
EVALUATION SYMPOSIUM RESOLUTIONS**

**Item 15/28/03/2019**

**RESOLVED:**

**THAT:**

1. The report on the Implementation of Job Evaluation Symposium Resolutions be noted.
2. The report on the Implementation of Job Evaluation Symposium Resolutions be submitted to Council for adoption.

**A209/2019     WATERBERG DISTRICT MUNICIPALITY: ICT SERVICE LEVEL  
AGREEMENT MANAGEMENT, ICT OPERATING SYSTEM  
SECURITY POLICY, PROBLEM AND INCIDENT MANAGEMENT  
POLICY**

**Item 21/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on ICT policies be noted.
2. The ICT Service Level Agreement Management be approved.
3. The ICT Operating System Security Policy be approved.
4. The Problem and Incident management policy be approved.

**A210/2019     TERMS OF REFERENCE OF PLANNING AND  
ECONOMIC DEVELOPMENT COUNCIL COMMITTEE**

**Item 23/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Terms of Reference for the Planning and Economic Development Portfolio Committee be approved by council.

**A211/2019      PROPOSED CLOSURE OF THE WATERBERG  
ECONOMIC DEVELOPMENT AGENCY (WEDA)**

**Item 26/16/05/2019**

**RESOLVED:**

**THAT:**

1. Council should consider disbanding WEDA, because the municipality can't afford to sustain the agency due to budget constraints
2. The agency's assets be transferred to WDM
3. The activities and programmes which were delegated to WEDA be delegated to PED
4. And that any other issues that may come as a result of the disbanding process be delegated to WDM's administration to attend to.

**A212/2019      TERMS OF REFERENCE OF INFRASTRUCTURE DEVELOPMENT  
COUNCIL COMMITTEE**

**Item 28/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Terms of Reference for the Infrastructure Development Portfolio Committee be approved by council.

**A213/2019      REPORT PROGRESS ON STATUS OF CAPITAL PROJECTS**

**Item 29/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Municipal Infrastructure Grant status report as at the end of March 2019 for Thabazimbi Local Municipality report be noted.
2. The progress reports on other capital project be noted

3. Provision for procurement of the booster pump to complete the project and handover to Modimolle-Mookgopong Local Municipality be approved.

**A214/2019     TERMS OF REFERENCE OF SPECIAL PROJECTS COUNCIL COMMITTEE**

**Item 32/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Terms of Reference for the Budget and Treasury Portfolio Committee be approved by council.

**A215/2019     DRAFT 2019/20 ANNUAL SCHEDULE OF MEETINGS**

**Item 33/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Speaker regarding the Annual Schedule of Meetings for Waterberg District Municipality for the period July 2019 to June 2020 as contained in the agenda be approved.
2. The schedule of meetings referred to in recommendation 1 above, does not preclude the convening of special meetings whenever need arises for such.
3. Copies of the schedule of meetings be send to local municipalities 14 days after approval by council to allow realignment of same.

**A216/2019     WATERBERG DISTRICT MUNICIPALITY COMMUNICATIONS STRATEGY 2019/2020**

**Item 34/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of Executive Support regarding the Waterberg District Municipality Communication Strategy as contained in the agenda, be approved.

**A217/2019     TERMS OF REFERENCE OF SOCIAL DEVELOPMENT  
COUNCIL COMMITTEE**

**Item 38/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Terms of Reference for the Social Development Portfolio Committee be approved by council.

**A218/2019     TERMS OF REFERENCE OF COMMUNITY SERVICES COUNCIL  
COMMITTEE**

**Item 45/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Terms of Reference for the Community Services Portfolio Committee be approved by council.

**RESOLUTIONS OF THE EXECUTIVE MAYOR IN  
CONJUNCTION WITH THE MAYORAL COMMITTEE BY  
VIRTUE OF DELEGATED POWERS IN TERMS OF  
SECTION 59 OF THE LOCAL GOVERNMENT MUNICIPAL  
SYSTEMS ACT 32 OF 2000**

**B484/2019     SDBIP PERFORMANCE REPORT**

**Item 02/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report regarding the SDBIP performance of Waterberg District Municipality for the period ending 31 March 2019, as contained in this report, be noted.

**B485/2019     REPORT OF QUARTERLY FINANCIAL REPORT FOR THE PERIOD 01 JULY 2018 TO 31 MARCH 2019.**

**Item 03/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report by the Chief Financial Officer regarding the quarterly financial report as at 31 March 2019 as contained in the agenda, be noted.

**B486/2019     EXPENDITURE REPORT ON STAFF SALARIES, WAGES, ALLOWANCES AND BENEFITS FOR THE PERIOD 01 JULY 2018 TO 31 MARCH 2019**

**Item 04/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report regarding expenditure on staff salaries, wages, allowances and benefits as at 31 March 2019 as contained in the agenda, be noted.

**B487/2019     REPORT ON REVISED INTERNAL AUDIT PLAN 2018/19FY**

**Item 07/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on revised Internal Audit Plan for 2018/19 be noted

**B488/2019     REPORT ON REVISED INTERNAL AUDIT PLAN 2018/19FY**

**Item 08/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on the progress made in implementing the annual internal audit plan for the period January 2019 to March 2019 be noted.

**B489/2019     PROGRESS ON IMPLEMENTATION OF AUDITOR GENERAL  
AND INTERNAL AUDIT FINDINGS FOR THE PERIOD JANUARY  
2019 – MARCH 2019**

**Item 09/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on the progress made in implementing the findings raised by Auditor General and Internal Audit for the period January 2019 to March 2019 be noted.

**B490/2019     REPORT OF THE SDBIP THIRD QUARTER PERFORMANCE FOR  
THE PERIOD 01 JANUARY 2019 – 31 MARCH 2019**

**Item 10/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Municipal Manager regarding the SDBIP Quarterly Performance Report for the period 31 March 2019 be noted.

**B491/2019     REPORT ON HUMAN RESOURCE MANAGEMENT: STAFF  
PROVISIONING PROGRESS REPORT FOR THE PERIOD  
01 JANUARY 2019 – 31 MARCH 2019**

**Item 12/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Report on Human Resource Management Staff Provisioning progress report for the period 01 January 2019 – 31 March 2019 be noted

**B492/2019     REPORT ON HUMAN RESOURCE DEVELOPMENT AND TRAINING QUARTERLY PROGRESS REPORT FOR THE PERIOD 01 JANUARY 2019 TO 31 MARCH 2019**

**Item 14/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on Human Resource Development and Training for the period 01 January 2019 to 31 March 2019 be noted.

**B493/2019     REPORT ON THE PROGRESS OF JOB EVALUATION IMPLEMENTATION (WATERBERG DISTRICT MUNICIPALITY)**

**Item 16/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on the Implementation of Job Evaluation in Waterberg District Municipality be noted.

**B494/2019     REPORT ON EMPLOYMENT RELATIONS PROGRESS REPORT FOR THE PERIOD 01 JANUARY 2019 – 31 MARCH 2019**

**Item 17/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on Employment Relations for the period January 2019 to March 2019 be noted.

**B495/2019     WATERBERG DISTRICT MUNICIPALITY STATUS REPORT ON LITIGATIONS FOR THE PERIOD ENDING MARCH 2019**

**Item 18/16/05/2019**

**RESOLVED:**

**THAT:**

1. Council take note of the report on Litigation Report for the period ending 31<sup>st</sup> March 2019.

**B496/2019     WATERBERG DISTRICT MUNICIPALITY FLEET MANAGEMENT STATUS QUO REPORT FOR THE PERIOD 01 JANUARY TO 31 MARCH 2019**

**Item 19/16/05/2019**

**RESOLVED:**

**THAT:**

1. The status report on fleet management for the period 1 January to 31 March 2019 be noted.

**B497/2019     INFORMATION COMMUNICATION AND TECHNOLOGY DIVISION MONTHLY PROGRESS REPORT FOR THE PERIOD 01 JANUARY 2019 TO 31 MARCH 2019**

**Item 20/16/05/2019**

**RESOLVED:**

**THAT:**

1. The Information and Communications Technology (ICT) report for the period 01 January 2019 to 31 March 2019 be noted.

**B498/2019     CORPORATE SUPPORT AND SHARED SERVICES THIRD QUARTER SDBIP PERFORMANCE REPORT**

**Item 22/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report by the Manager CSSS regarding third quarter SDBIP Performance for the Period ending 31 March 2019 be noted.

**B499/2019     PROGRESS ON OPERATIONS AT THE WATERBERG DISTRICT MUNICIPALITY ABATTOIR**

**Item 24/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report by the Acting Manager Planning and Economic Development on the operations at the WDM abattoir be noted.
2. A total of 294 cattle, 1196 pigs and 152 sheep were slaughtered in the last quarter.
3. A total of R208 958.00 collected from slaughtering fee be noted.

**B500/2019     PROGRESS REPORT ON THE WATERBERG DISTRICT MUNICIPALITY IMPLEMENTATION OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 16 OF 2013**

**Item 25/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on the Waterberg District Municipality SPLUMA implementation progress report by Acting Manager Planning and Economic Development be noted.

**B501/2019     MARULA FESTIVAL SMME EXHIBITIONS**

**Item 27/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Manager Planning and Economic Development regarding the Marula Festival and SMME Exhibitions be noted.

**B502/2019     PROGRESS REPORT ON COORDINATION AND TECHNICAL SUPPORT AT LMs MARCH 2019**

**Item 30/16/05/2019**

**RESOLVED:**

**THAT:**

1. The progress report on technical support and coordination at Local Municipalities be noted

**B503/2019     PROGRESS REPORT ON OPERATION AND MAINTENANCE AS AT END OF MARCH 2019**

**Item 31/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report on operation and maintenance be noted

**B504/2019     QUARTERLY REPORT ON PRESIDENTIAL AND PREMIER HOTLINES**

**Item 35/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Executive Support regarding the management of the Presidential and Premier Hotlines as contained in the agenda, be noted

**B505/2019     REPORT ON THE OUTCOME OF LAUNCHING THE DISTRICT AIDS COUNCIL (DAC)**

**Item 36/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of Executive Support regarding the Waterberg District Aids Council launch as contained in the agenda be noted.
2. The Executive Mayor be requested to address the challenge of transport for civil society members with local Mayors during their District IGR Meetings.

**B506/2019     REPORT ON THE 2019 WOMEN RUGBY DEVELOPMENT**

**Item 37/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of Executive Support regarding the 2019 Women Rugby development as contained in the agenda be noted.

**B507/2019     REPORT ON MONITORING OF AMBIENT AIR QUALITY IN MARAPONG FOR THE PERIOD FEBRUARY 2019**

**Item 39/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding the Monitoring of ambient air quality in Marapong Township, Lephallale as contained in the agenda be noted.

**B508/2019     REPORT ON MUNICIPAL HEALTH JOINT OPERATION**

**Item 40/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding the Municipal Health joint operation held in Bela Bela on the 15<sup>th</sup> March 2019 as contained in the agenda be noted.

**B509/2019     REPORT ON FOOD SAMPLES OF THE 05 LOCAL MUNICIPALITIES IN WATERBERG DISTRICT THAT WERE COLLECTED IN MARCH 2019**

**Item 41/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding food quality control as contained in the agenda be noted.

**B510/2019     REPORT ON WATER SAMPLES RESULTS THAT WERE TAKEN ON THE 25<sup>TH</sup> MARCH 2019**

**Item 42/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding the water samples taken on the 25 March 2019 as contained in the agenda be noted.

**B511/2019     REPORT ON NATIONAL MUNICIPAL HEALTH SERVICES SUMMIT**

**Item 43/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services report regarding the National Municipal Health Services Summit as contained in the agenda be noted.

**B512/2019     REPORT ON ENVIRONMENTAL AWARENESS WORKSHOP**

**Item 44/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding the Environmental Health Workshop as contained in the agenda be noted.

**B513/2019     REPORT ON RENEWAL OF SERVICE DELIVERY AGREEMENT BETWEEN WATERBERG DISTRICT AND MOGALAKWENA LOCAL MUNICIPALITIES**

**Item 46/16/05/2019**

**RESOLVED:**

**THAT:**

1. That the report by the Acting Manager Social Development and Community Services regarding the review of the Service Delivery Agreement (SDA) between Waterberg District Municipality and Mogalakwena Local Municipality as contained in the agenda be noted.

**B514/2019     REPORT ON UPDATES REGARDING THE IMPLEMENTATION OF MERRIESPRUIT BRIDGE DISASTER PROJECT**

**Item 47/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding the an updates on the implementation of Merriespruit Bridge which was totally cut-off as a result of March 2014 declared flooding disaster across the Waterberg District be noted.

**B515/2019     REPORT ON THE VISITS TO DECLARED FOUR (04) NATIONAL KEY POINTS (NKP's) WITHIN THE WATERBERG DISTRICT: REVIEW OF THE WATERBERG DISTRICT DISASTER RISK MANAGEMENT FRAMEWORK AND PLAN**

**Item 48/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding the visits to four (04) declared National Key Points (NKP's) with an aim of soliciting assistance for the review of the District Disaster Management plan as contained in the agenda be noted.

**B516/2019     REPORT ON FAIR DISTRIBUTION OF PROCURED HUMANITARIAN RELIEF MATERIALS**

**Item 49/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manger Social development and Community Services on the fair distribution of procured humanitarian relief materials to our five (05) local municipalities as contained in the agenda be noted.

**B517/2019     QUARTERLY FIRE SERVICE STATUS REPORT FOR JANUARY TO MARCH 2019**

**Item 50/19/03/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding the Fire Services quarterly status report as contained in the agenda be noted.

**B518/2019     CONDUCTED DISASTER RISK MANAGEMENT FLOODS EDUCATIONAL AWARENESS CAMPAIGNS AROUND MOOKGOPHONG PRIMARY SCHOOLS**

**Item 51/16/05/2019**

**RESOLVED:**

**THAT:**

1. The report of the Acting Manager Social Development and Community Services regarding the conducted floods educational awareness campaigns around Mookgophong Primary Schools, be noted.
2. Budget allocation be considered in the 2019/20 financial year for these campaigns to take place effectively across the Waterberg District.

***MATTERS DEALT WITH BY OFFICIALS***

**C024/2018     SCM VALUE-ADDED REPORT AS AT 31 March 2019**

**Item 05/19/05/2019**

**RESOLVED:**

**THAT:**

1. The following SCM quarterly value-added reports for the quarter ending 31 March 2019 be noted:
  - 1.1 Awards below R200 000 with empowerment goals;
  - 1.2 Awards above R 200 000 with empowerment goals;
  - 1.3 Consolidated empowerment goals;
  - 1.4 Tenders awarded above R200 000;
  - 1.5 Tender validity turn-around report;
  - 1.6 2013/2014 Contract Management Report;
  - 1.7 2015/2016 Contract Management Report
  - 1.8 2016/2017 Contract Management Report
  - 1.9 2017/2018 Contract Management Report
  - 1.10 2018/2019 Contract Management Report
  - 1.11 Project Procurement Planning Template
  - 1.12 WDM Blacklisted Service Provider

**C025/2019     SUPPLY CHAIN MANAGEMENT DEVIATIONS**

**Item 06/16/05/2019**

**RESOLVED:**

**THAT:**

1. The quarterly report for 31 March 2019 by the Municipal Manager regarding the 2018/19 limited bidding procurement, urgent/emergency procurement and avoidable deviations from the Supply Chain Management Policy, be noted (Annexure A).
2. Irregular expenditure be referred for investigations by the Disciplinary Board in line with Financial Misconduct Procedures and Criminal Proceedings (Annexure B).

9. **Closure**

The Chairperson thanked all members and officials for the fruitful meeting. He then wished everyone a safe trip to their final destination.

The meeting was officially closed at **11:40**.

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**CLLR. S. M. MATABOGE**  
**EXECUTIVE MAYOR**

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**DATE**