Waterberg District Municipality

on the Go for Growth

VACANCY

Waterberg District Municipality is an equal opportunity employer subscribing to the Employment Equity Act, and hereby invites applications from suitably qualified persons to fill the under-mentioned post: Women and disabled are encouraged to apply.

ADVERT

MANAGER INFRASTRUCTURE DEVELOPMENT

The contract of employment will be on a permanent basis in line with Sec 56 (8) and Sec 57 (7) of the Local Government: Municipal Systems Amendment Act, 2022 (Act No.3 of 2022). REF: 4/3/1 – MC36ISIS001

Annual Total Remuneration Package: Minimum R 935,100, midpoint R 1,068,686 maximum R 1,184,979, per annum for a category 3 Municipality; (*Annual Total Remuneration Package will be determined by competence, qualification, experience and knowledge read together with the guidelines as set out in Government Gazette 48789 dated 14 June 2023).* The successful incumbent shall be expected to sign employment contract, performance agreement and disclosure of financial interest form. The candidates recommended for appointment to the post must undergo a competency assessment and security vetting. The recruitment for the Manager Infrastructure Development is in accordance with the Local Government: Regulations on appointment and Conditions of employment of Senior Managers and other relevant legislations and Regulations.

The incumbent will be stationed at Waterberg District Municipality with its Offices in Modimolle Town.

REQUIREMENTS: Bachelor of Science Degree in Engineering/BTech: Engineering or equivalent. The applicant must have a minimum of five (5) years relevant experience at middle management level, or as programme/project manager; and 3-4 years must be at professional/management level engineering management. Certificate of competency as required in terms of the General Machinery Regulations, 1988; or Registration with a recognised relevant engineering professional body will be an added advantage. The applicant must be computer literate and have a driver's license and his/her own roadworthy vehicle.

KNOWLEDGE: Good knowledge and understanding of relevant policy and legislation; Good knowledge and understanding of institutional governance systems and performance management; Must have extensive knowledge of the public office environment; and Must be able to formulate engineering master planning, project management and implementation

The incumbent must have the following Leading and Core Competencies as per the Government Gazette No. 37245 of 17 January 2014: Strategic direction and leadership; people management; program and project management; financial management; change management; government leadership. Moral competence; planning & organising; analysis & innovation; knowledge & information management; communication and results & quality focus

KEY PERFORMANCE AREAS: As the Manager Infrastructure Development, the incumbent will subject to the policy direction of the municipal council be responsible and accountable for: • Develops, Implement, Monitor and control capital projects and contract management; • Establishing the key performance indicators and measures for determining and assessing the level of service delivery; • Ensure the implementation of IDP strategic objectives of the department and district; • Ensure legal compliance in terms of Occupational Health and Safety Act; • Project-manage Labour Intensive Projects in line with the Extended Public Works Programme (EPWP) framework and reporting requirements; • Ensure compliance of all legal aspects and conditions required from the different spheres of government; • Coordinate and management of related Municipal Infrastructure Grant Programs (MIG); • Manage the budget and human resource of the department in line with the council policies; • Provide institutional and technical support to the local municipalities, Office of the Executive Mayor and Municipal Manager; • Policy development and technical guidelines and processes; • Attending Council, Mayoral and Portfolio Committee meetings and implementing the resolutions and policies; • Liaising with other spheres of government departments and relevant outside bodies. • Accountable for the development and maintenance of the district roads; • Efficient and effective development and management of systems, procedures, processes, and resources for the day to day operation of the department; • Identify and implement revenue enhancement strategies and projects.

All applications must be submitted on an official Waterberg District Municipality's application form (<u>for senior managers</u>) that is downloadable on our website: www.waterberg.gov.za or obtainable from the reception desk. The form must be accompanied by a detailed updated CV, recently (not older than 3 months) originally certified copies of qualifications, ID, driver's license and a signed covering letter that indicate the position you are applying for and must be sent by post to: The Municipal Manager, Waterberg District Municipality, Private Bag X 1018, Modimolle, 0510 or hand delivered to Waterberg District Municipality, Harry Gwala Street, Registry Section, Room 27. Faxed, e-mailed, late applications and those without the relevant accompanying documents will not be considered.

NOTE: Qualifications, employment background check and security vetting will be done for the shortlisted candidates. The successful candidate will sign Declaration of Interest Form, Performance Agreement Contract and submit an affidavit declaring that they do not hold political office in political party, whether in a permanent, temporary or acting capacity

Further enquiries may be directed to Ms. RPT Makibelo at tel. no. 014 718 3367 or Mr J Matlou at 014 718 3339 during office hours.

Closing Date: 31 October 2023

Correspondence will be limited to short-listed candidates only. Should you not be contacted within 90 days of the closing date please consider your application unsuccessful.

The Waterberg District Municipality reserves the right not to appoint or fill the advertised post.

P RAPUTSOA - MUNICIPAL MANAGER

WATERBERG DISTRICT MUNICIPALITY