

The Waterberg District Municipality situated in Modimolle in the Province of Limpopo, intends to appoint Performance Management System and Risk & Internal Control Interns as stipulated below:

OFFICE OF THE MUNICIPAL MANAGER

PERFORMANCE MANAGEMENT SYSTEM AND RISK & INTERNAL CONTROL INTERNSHIP PROGRAMME X 2

• REF: 4/3/1 -PF PMS/RISK 2024

Position: Performance Management System and Risk & Internal Control Intern

Salary: R 100 000.00 (per annum) an all-inclusive package

Term of appointment: Two-year fixed term-Internship Contract

REQUIREMENTS: Grade12, three- year National Diploma in Public Management/ Administration; National Diploma in Human Resources Management or equivalent. No experience required. The intern will work closely with the Chief Operational Officer Monitoring & Evaluation. The intern will sign an internship agreement contract. The effect of the agreement is to ensure commitment to the programme which require, amongst other, full participation in the educational and workplace assignments and observance of policies and procedures. The candidates must not have been exposed or have participated in an internship programme and must be between the ages of 21 and 35. **KEY PERFORMANCE AREAS INCLUDE:** • Assist the manager to develop and implement the Service Delivery and Budget Implementation Plan • Assist the manager in compiling quarterly and annual performance reports • Assist the manager with the development of planning, monitoring and reporting tools on PMS, Risk and Internal Control • Assist in filing signed performance agreements • Assist with the compilation MM Performance file.

BUDGET AND TREASURY OFFICE

MUNICIPAL FINANCE MANAGEMENT INTERNSHIP PROGRAMME • REF: 4/3/1 -PF MFMIP/21/06/2023

Position: Financial Management Intern

Salary: R 100 000.00 (per annum) an all-inclusive package

Term of appointment : Two-year fixed term-Internship Contract

REQUIREMENTS: Grade12, three- year National Diploma / B. Com. Degree in Financial Management (Economics, Accounting or Finance) including either Risk Management and/or Auditing, among others. No experience required. The intern will work closely with the Chief Financial Officer. The intern will sign an internship agreement contract. The effect of the agreement is to ensure commitment to the programme which require, amongst other, full participation in the educational and workplace assignments and observance of policies and procedures. The candidates must not have been exposed or have participated in an internship programme and must be between the ages of 21 and 35.

Internship overview: The MFMIP is a structured professional training and work experience programme with the goal of providing high quality training and practical exposure in all aspects of a Municipal Budget and Treasury Office which is governed by the Municipal Finance Management Act, Act 56 of 2003 and the underlying reforms. The programme has a logical training sequence that builds on the skills and competencies acquired during University and Technikon training. It ends where appropriate, with the credits or a qualification in Municipal Finance Management in line with the Municipal Minimum Competency Regulations, Gazette 29967 of June 2007. **KEY PERFORMANCE AREAS INCLUDE:** • Implementation of GRAP and Budget Reforms • Financial and Performance reporting • Change, Risk and Project Management • Expenditure and revenue management • Supply chain/ procurement management • Implementation of the Municipal Finance Management Act • Asset Management.

The Waterberg District Municipality situated in Modimolle in the Province of Limpopo, intends to appoint Interns as stipulated below:

All applications must be submitted on an official Waterberg District Municipality's application form that is downloadable on our website: www.waterberg.gov.za or obtainable from the reception desk. The form must be accompanied by a detailed updated CV, recently (not older than 3 months) originally certified copies of qualifications, ID, driver's license and a signed covering letter that indicate the position you are applying for and must be sent by post to: The Municipal Manager, Waterberg District Municipality, Private Bag X 1018, Modimolle, 0510 or hand delivered to Waterberg District Municipality, Harry Gwala Street, Registry Section, Room 27. Faxed, e-mailed, late applications and those without the relevant accompanying documents will not be considered.

NOTE: Qualifications vetting will be done for the recommended candidate. The successful candidate will sign Declaration of Interest Form and submit an affidavit declaring that they do not hold political office in political party, whether in a permanent, temporary or acting capacity.

Further enquiries may be directed to Ms. RPT Makibelo at tel. no. 014 718 3367 or Mr. J Matlou at 014 718 3339 during office hours.

Closing date: 01 March 2024

Correspondence will be limited to short-listed candidates only. Should you not be contacted within 90 days of the closing date please consider your application unsuccessful.

The Waterberg District Municipality reserves the right not to appoint or fill the advertised post.

P RAPUTSOA - MUNICIPAL MANAGER



WATERBERG DISTRICT
MUNICIPALITY