

WATERBERG DISTRICT MUNICIPALITY



IMPLEMENTATION OF COUNCIL RESOLUTIONS

QUARTER TWO IMPLEMENTATION PLAN

OCTOBER TO DECEMBER 2017

LIST OF OUTSTANDING COUNCIL RESOLUTIONS

ORDINARY COUNCIL MEETING DATED 07 DECEMBER 2017

No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
1.	07/12/2017	A097/2017	<u>THAT:</u> 1. The report of the Municipal Manager regarding Fraud Risk Management Strategy and Risk Management Strategy as contained in the agenda be noted. 2. Council approves the Reviewed Risk Management Strategy and Fraud Risk Management Strategy for 2017/18 <u>FRAUD RISK MANAGEMENT STRATEGY AND RISK MANAGEMENT STRATEGY</u>	INTERNAL AUDIT	Reviewed Risk management strategy is in place and reviewed annually	Resolved

LIST OF OUTSTANDING COUNCIL RESOLUTIONS
ORDINARY COUNCIL MEETING DATED 07 DECEMBER 2017

No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
2.	07/12/2017	A098/2017	<u>THAT:</u> 1. The report of the Manager Corporate Support and Shared Service regarding the Service Charter be noted. 2. The SALGA Service Charter be adopted and implemented as a WDM program. <u>THE SALGA SERVICE CHARTER</u>	CSSS	Implemented as per council resolution	Resolved
3.	07/12/2017	A099/2017	<u>THAT:</u> 1. The report of the Manager Corporate Support and Shared Service regarding the Collective Agreement on the Conditions of Service for the Limpopo Division of the SALGBC be noted. 2. The Collective Agreement on the Conditions of Service for the Limpopo Division of the SALGBC be adopted by council. <u>THE COLLECTIVE AGREEMENT ON THE CONDITIONS OF SERVICE FOR LIMPOPO DIVISION</u>	CSSS	Implemented as contained in the Collective Agreement on the conditions of Service for Limpopo Division	Resolved

LIST OF OUTSTANDING COUNCIL RESOLUTIONS
ORDINARY COUNCIL MEETING DATED 07 DECEMBER 2017

No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
4.	07/12/2017	A100/2017	<u>THAT:</u> 1. The 2016/17 Employment Equity Report (EEA2 and EEA4) by the Manager Corporate Support and Shared Services be approved, signed by the Municipal Manager and submitted to Department of Labour before due date of January 2018. <u>HUMAN RESOURCES – EMPLOYMENT EQUITY REPORT (EEA2 and EEA4) 2017</u>	CSSS	Report submitted in December 2017	Resolved

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ORDINARY COUNCIL MEETING DATED 07 DECEMBER 2017

No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
5.	07/12/2017	A101/2017	<u>THAT:</u> 1.The report on Christmas and New Year Recess by the Manager Corporate Support and Shared Services be approved As follows: a. Municipal Offices close at 10h00 on the 21st December 2017 and re-open at 07h30 on the 3rd January 2018. b. Council grants paid special leave to officials on 22nd & 27th December 2017. c. Official take paid annual leave from their leave credit from 28th December 2017 – 02nd January 2018. d. Skeleton staff for Abattoir and Disaster Management Centres be arranged by the Departmental Managers and / or Supervisors affected. Those officials be granted time off by the number of days equal to what they shall have worked. e. The Municipal Head Offices Harry Gwala Street, Municipal Health Offices in the Local Municipalities of WDM and Abattoir of the Waterberg District Municipality be closed at 10h00 from 21st December 2017, and re-open at 07h30 on 3rd January 2018 excluding the skeleton staff that will work on the particular period. <u>CHRISTMAS AND NEW YEAR RECESS – 2017</u>	CSSS	Implemented as per council resolution	Resolved

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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
6.	07/12/2017	A102/2017	<u>THAT:</u> 1. The report by Manager Planning and Economic Development on the Nomination of the Waterberg District Municipality Planning Tribunal Chairperson and Deputy Chairperson be noted. 2. The name of the chairperson and deputy chairperson must be selected from the list of the members to serve on the DMPT. 3. The process to fill the vacancy of the chairperson and deputy chairperson of the DMPT be commenced with immediate effect. 4. The Acting Municipal Manager and Executive Mayor be delegated to facilitate this matter and furnish a report to council in the next council meeting. <u>NOMINATION OF THE WATERBERG DISTRICT MUNICIPALITY PLANNING TRIBUNAL CHAIRPERSON AND DEPUTY CHAIRPERSON</u>	AMPED	Still waiting for response from Acting municipal Manager regarding the appointment of the chairperson and deputy	In progress

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ORDINARY COUNCIL MEETING DATED 07 DECEMBER 2017**

No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
7.	07/12/2017	A103/2017	<u>THAT:</u> 1. The report on the Waterberg District Municipality SPLUMA implementation progress report by Manager Planning and Economic Development be noted. 2. The notice of intention to withdraw by Lephalale Local Municipality in terms of the provision of clause 3.2 of the agreement on the modalities for the establishment of interim district municipal planning tribunal be noted. 3. The Planning and Economic Directorate afford Lephalale Local Municipality the necessary support to establish their own Municipal Planning Tribunal. <u>WATERBERG DISTRICT MUNICIPALITY SPLUMA IMPLEMENTATION PROGRESS REPORT</u>	AMPED	Lephalale Local Municipality was withdrawn from SLUMA tribunal, an item was submitted to the portfolio to discuss the matter	In progress

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ORDINARY COUNCIL MEETING DATED 07 DECEMBER 2017

No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
8.	07/12/2017	A104/2017	<u>THAT:</u> 1. The report by Manager for Planning and Economic Development relating to a Public Private Partnership (PPP) arrangement as contained in the agenda be noted. 2. Council approve the proposed model of public private partnership and the calling for expression of Interest from interested parties in the public domain as attached on the item. 3. Further approval be granted to the Accounting Officer to start consultation with labour and its representatives regarding the proposed model. 4. It be noted that all endeavors will be made to ensure that there are no casualties in terms of job losses. <u>PROPOSED PUBLIC PRIVATE PARTNERSHIP ARRANGEMENT AT THE WATERBERG DISTRICT MUNICIPALITY ABATTOIR</u>	AMPED	An advert prepared for call of expressions to invite potential investors to partner with WDM abattoir	In progress

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ORDINARY COUNCIL MEETING DATED 07 DECEMBER 2017

No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
9.	07/12/2017	A105/2017	<u>THAT:</u> 1. The report regarding the visit of the WDM Abattoir by the portfolio committees of PED and BTO as contained in the agenda be noted. 2. Management should address all operational challenges contained in the report and submit proposals to Council for consideration in future meetings. 3. The Department of Infrastructure services should investigate the possibility of drilling and equipping a borehole at the abattoir in order to mitigate water shortage caused by unscheduled water cuts by the local municipality. 4. Management should develop a permanent remedy towards the staff shortage challenge. <u>REPORT ON VISIT TO THE WDM ABATTOIR BY THE PORTFOLIO COMMITTEES OF PLANNING AND ECONOMIC DEVELOPMENT AND BUDGET AND TREASURY ON THE 08 AUGUST 2017</u>	AMPED	Waiting for Contractor's Appointment for the refurbishment of the Abattoir Boreholes are part of the scope of work	Resolved

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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
10.	07/12/2017	A106/2017	<u>THAT:</u> 1. The project name be changed from Climate Ambient Air Quality Station to Review of Waterberg Air Quality Management Plan and Development of Air Quality By-Laws. 2. The name change be approved. <u>PROJECT NAME CHANGE:</u> <u>REVIEW OF WATERBERG AIR QUALITY MANAGEMENT PLAN</u> <u>AND AIR QUALITY MANAGEMENT BY-LAWS</u>	MSDCS	Name change effected but there is no budget to implement the project	Not Resolved

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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
11.	07/12/2017	A107/2017	<u>THAT :</u> 1. The first quarter Audit Committee report for the 2017/18 financial year be noted. <u>The Audit Committee made the following recommendations to management :</u> i. That management include as part of the final Draft Annual Performance Report, evaluation of the external service providers and to support all variances with evidence. ii. That the Draft Annual Financial Statements and Draft Annual Performance Report be submitted to the AGSA for audit by 31 August 2017. <u>FIRST QUARTER AUDIT COMMITTEE REPORT – 2017/18 FINANCIAL YEAR</u>	INTERNAL AUDIT	Finalised Done	Resolved Resolved

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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
12.	07/12/2017	A108/2017	<u>THAT :</u> (a) <u>FIRST QUARTER 2017/2018 INSTITUTIONAL ASSESSMENT REPORT</u> 1. The report of the municipal Manager regarding the 2017/18 first quarter Institutional Performance Assessment Report for the period ending 30 September 2017 be approved. (b) <u>QUARTER ONE – THE BACK TO BASICS REPORT</u> <u>RESOLVED :</u> <u>THAT :</u> 1. Council approves the First Quarter Back to Basics report.	Strategic Support	The 1 st quarter Performance assessment report submitted to CoGHSTA and it is placed on the municipal website	Resolved

			<u>REPORT OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE</u>			
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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
13.	07/12/2017	A110/2017	<u>THAT :</u> 1. The Audit Committee membership be extended with two months till the end of January 2017. <u>AUDIT COMMITTEE MEMBERSHIP TERM EXTENSION</u>	INTERNAL AUDIT	Item to be submitted during March council meeting	In progress

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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
14.	07/12/2017	A111/2017	<u>THAT :</u> 1. The report by the Municipal Manager on the extension of the acting appointment of Divisional Manager Capital Projects, B F Mthombene as Acting Manager Infrastructure Development from 01 November 2017 until 31 January 2018 be condoned by Council. 2. Council approves acting allowance be paid to Divisional Manager Capital Projects for the extended period of acting which shall not exceed more than three months. 3. Council note a request for acting extension letter that was sent to the MEC as per legislation; Local Government: Municipal Systems Amendment Act, 2011. 4. Acting appointment will terminate automatically should the incumbent start before the acting appointment lapse.	CSSS	Acting appointment extended from the 01 February 2018 until 30 April 2018	Resolved

			<u>EXTENSION OF APPOINTMENT FOR ACTING MANAGER INFRASTRUCTURE DEVELOPMENT</u>			
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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
15.	07/12/2017	A112/2017	<u>THAT :</u> 1. The Municipal Manager and Managers directly reporting to the Municipal Manager receive a 7.36% annual increase on their total remuneration package for the 2017/18 financial year. 2. The above increase be effective and backdated from 1 July 2017. <u>2017/18 ANNUAL SALARY INCREASE FOR S57 MANAGERS</u>	CFO	Implemented as per council resolution increase paid with December 2017 salaries	Resolved

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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
16.	07/12/2017	A113/2017	<u>THAT :</u> 1. The report of the Acting Municipal Manager as contained in the agenda be approved. 2. The Manager Planning and Economic Development be appointed to act in the capacity of Chief Executive Officer for Waterberg Economic Development for a period of Six months effective from the 07th December 2017 to end May 2018 or until CEO is appointed. 3. Divisional Manager Development Planning be appointed as Acting Manager Planning and Economic Development effective from 07th December 2017 to end May 2018, during the period of the secondment of the departmental Manager to WEDA.	AMM	Implemented the incumbents acting effective from the 07 December 2017 until end of May 2018	Resolved

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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
16.	07/12/2017	A113/2017-continued	<u>THAT :</u> 4. The Acting Manager Planning & Economic Development be paid an acting allowance during the period stipulated in point 2 above. 5. The acting allowance for the incumbent stated in point 3 be defrayed from the operating budget in the Planning and Economic Development Department. <u>REPORT OF WEDA BOARD OF DIRECTORS</u> <u>(a) ACTING IN THE CAPACITY OF CHIEF EXECUTIVE OFFICER WATERBERG ECONOMIC DEVELOPMENT AGENCY AND ACTING IN THE CAPACITY OF MANAGER PLANNING & ECONOMIC DEVELOPMENT</u>			

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No.	Date of council meeting	Item No.	Resolution	Attention	Progress	Resolved/not resolved
16.	07/12/2017	A113/2017-continued	<u>THAT :</u> 1. The report of the Acting Municipal Manager relating to secondment of staff to WEDA as contained in the agenda be approved. 2. Council should supplement the seconded staff by approving secondment of shared services in the form of BTO (Income, Expenditure and SCM), Corporate Support Services (Legal, HR and IT) and Internal Audit (Risk and Internal audit) to the agency on an as and when need arise basis. 3. All the above mentioned secondments be effected from 07th December 2017 until the Agency is fully operational with its staff. 4. A clear memorandum of understanding regarding the said shared services be concluded between the shareholder and agency. REPORT OF WEDA BOARD OF DIRECTORS (b) <u>SECONDMENT OF SHARED SERVICES STAFF TO WEDA</u>	AMM		In progress

<i>TOTAL NUMBER OF RESOLUTIONS FOR THE QUARTER ENDING 30 SEPT 2017</i>	<i>=</i>	<i>16</i>	<i>=</i>	<i>100%</i>
<i>TOTAL NUMBER OF RESOLUTIONS RESOLVED</i>	<i>=</i>	<i>8</i>	<i>=</i>	<i>47%</i>
<i>TOTAL NUMBER OF RESOLUTIONS IN PROGRESS</i>	<i>=</i>	<i>9</i>	<i>=</i>	<i>53%</i>