



on the Go for Growth

Field Street	Tel no. (014) 718-3300	Private Bag X1018
MODIMOLLE	Fax no. (014) 717-2398	MODIMOLLE
0510	gmatlou@waterberg.gov.za	0510

The Waterberg District Municipality hereby invites service providers to submit quotations for the attached specifications.

Insertion date: 15 /03/2010

SPECIFICATIONS

NO	DESCRIPTION			
1.	Editing of WDM's Corporate Marketing and Investment DVD. Scope of work: - Extract old information from the existing DVD and record new information. N.B: Service providers are requested to submit similar proof of work done recently (a DVD).			

The following Conditions will apply

- Price(s) quoted must be valid for at least sixty (60) days from the date of your offer; and be according to specification.
 - Price(s) quote must be firm and Inclusive of VAT(IF VAT Registered);
 - CIPRO Certificate with all shareholders or alternative company registration documents indicating shareholders.
 - Valid Tax Clearance Certificate;
 - Quotations will be evaluated on PPPFA 80/20 points system.
 - The Following information must be indicated, percentage owned by HDI, Women; Youth and Disabled or service provider will be allocated zero on preferential points.
 - Location of the company need to be specified.
 - Water & lights statements to confirm location.
 - A proof of similar work done previously (Sample) must be submitted with your quote.
 - CV's of Key Staff must be submitted
- **The municipality has the right to increase or decrease the scope of work according to the budget available.**
- **The municipality has the right not to appoint.**

NB: THE LOWEST QUOTATION/PRICE DOES NOT MAKE YOU ELIGIBLE FOR APPOINTMENT

Evaluation Criteria

Price =60

Functionality=20

Preferential Element (20)

HDI=8

Women=3

Youth=3

Disability=1

Location=5 (WDM=5, Provincial=3, National =1)

Quotations must be marked “**Editing WDM’s Corporate DVD**” and be deposited in the **tender box of WDM** Council Building, Harry Gwala Street, and Modimolle or be faxed to **0866214148** or emailed to **lkutumela @waterberg.gov.za**. The closing date for submission is **24 March 2010**

Failure to comply with these conditions may invalidate your offer. Any quotations received after the closing date &time will not be considered

All queries regarding specification should be directed to Betty Molekwa @ 014718 3381.

NB. Only quotations deposited in the tender box or to the given fax number will be accepted.

