



Waterberg District Municipality is an equal opportunity employer subscribing to the Employment Equity Act, and hereby invites applications from suitably qualified persons to fill the under-mentioned post: Women and disabled are encouraged to apply.

RE-ADVERTISEMENT

MANAGER SOCIAL DEVELOPMENT AND COMMUNITY SERVICES

REF: PF-MSDCS / 001

This is a fixed-term employment contract for five (5) years and the incumbent shall be expected to sign an employment contract, a performance agreement and disclosure of financial interest. The incumbent will be stationed at Waterberg District Municipality with its Offices in Modimolle Town.

Remuneration: An All-inclusive negotiable annual remuneration package of R 854 913.00.

Requirements: Bachelor Degree in Social Sciences / Public Administration / Law or equivalent. The incumbent must have a minimum of five years relevant experience at a middle management level and proven successful institutional transformation within public or private sector. The applicant must be computer literate and have a driver's license and his/her own roadworthy vehicle. An incumbent must be a person of honesty and integrity. Registration with the South African Council for Social Services Professional (SACSSP), or similar recognised relevant professional body will be an added advantage

The incumbent must have the following leading and Core Competencies as per the Government Gazette No. 37245:

- **Strategic direction and leadership; people management; program and project management; financial management; change management; government leadership**
- **Moral competence; planning and organising; analysis and innovation; knowledge and information management; communication; results and quality focus**

Knowledge:

- Good knowledge and understanding of relevant policy and legislation;
- Good knowledge and understanding of institutional governance systems and performance management;
- Understanding of council operations and delegation of powers, as well as –
 - Health services management;
 - Public safety
 - Fire Brigade Services
 - Disaster Management

Skills: Have finance, planning, organising, leading and management skills. Have Communication (internal & external). Have excellent people motivator. Ability to develop and update policies and by-laws

CORE/KEY PERFORMANCE AREAS:

- Plan, organise and co-ordinate the activities of a disaster management, fire fighting service, social service program and community outreach program.
- Providing and controlling Municipal Health Services which includes social development, environmental health care.
- Providing and controlling Fire services and disaster management district wide
- Manage departmental budget and human resources
- Develop and implement waste management plan, disaster management plan, fire fighting services, community development, and environmental health services.
- Ensure compliance with legislation relating to Municipal Health, Disaster Management, and Fire Fighting.
- Design program, policies and by-laws relevant to the department
- Ensure co-ordination and implementation of fire services, disaster management, health and community development matters in line with the Council's IDP
- Prepare and submit reports to the Municipal Manager, portfolio committee and other relevant structures established by Council or in terms of the Municipal Systems Act.
- Provide support and advice to Council on challenges facing each section in the department and communities.

All applications must be submitted on an official Waterberg District Municipality's application form that is downloadable on our website: www.waterberg.gov.za and must be accompanied by a detailed CV, originally certified copies of qualifications, ID, driver's license and covering letter that indicate the position you are applying for and must be sent by post to: The Acting Municipal Manager, Waterberg District Municipality, Private Bag X1018, Modimolle, 0510 or hand delivered to Waterberg District Municipality, Harry Gwala Street, Registry Section, Room 27. Faxed or e-mailed applications and those without the relevant accompanying documents will not be considered.

Qualifications, employment background check and a security vetting will be done for all the shortlisted candidates

Further enquiries may be directed to Ms. Portia Makibelo at tel. no. 014 718 3367 during office hours.

NB. Candidates who previously applied are encouraged to re-apply

Closing Date: 14 March 2014

Should you not be contacted within 60 days of the closing date please accept that your application had been unsuccessful.

The Waterberg District Municipality reserves the right not to fill the advertised post.

**P F. NOGILANA-RAPHELA
ACTING MUNICIPAL MANAGER**