



Waterberg District Municipality is an equal opportunity employer subscribing to the Employment Equity Act, and hereby invites applications from suitably qualified persons to fill the under-mentioned post: Women and disabled persons are encouraged to apply.

INFRASTRUCTURE DEVELOPMENT

MANAGER: INFRASTRUCTURE DEVELOPMENT

Remuneration: An All-inclusive negotiable remuneration package. This is a fixed-term employment contract for five (5) years and the incumbent shall be expected to sign a performance agreement.

1. REQUIREMENTS

A B degree / National Diploma in Civil Engineering (NQF level 6). Registration with a professional body ECSA and/or a Certificate Program in Municipal Development (CPMD) or Municipal Finance Management Program (MFMP) (minimum competencies) will be an added advantage. A valid Code B driver's license. Minimum of 5 years relevant experience, preferably in Local Government at Senior Management level. Proficiency in Engineering Codes and Standard pertaining to Municipal Infrastructure Projects. Computer literacy in MS Word, Excel, Project and PowerPoint.

2. KNOWLEDGE

- a. Practical experience (5 years) gained at strategic management level.
- b. High level knowledge of project management, knowledge of infrastructure and civil engineering, decision-making capabilities, personnel motivation and leadership.
- c. Local government legislative framework: MFMA, Municipal Structures and Systems Acts, etc.
- d. Legal and policy frameworks in the Technical and Development Planning fields
- e. Financial and performance management reporting.
- f. Development of partnerships and management of stakeholder relations.

3. KEY RESPONSIBILITIES.

- a. Develops, Implement, Monitor and control capital projects and contract administration.
- b. Establishing the key performance indicators and measures for determining and accessing the level of service delivery.
- c. Ensure the implementation of IDP strategic objectives of the department and district.
- d. Ensure legal compliance in terms of Occupational Health and Safety Act.
- e. Project-manage Labour Intensive Projects in line with the Extended Public Works Programme (EPWP) framework and reporting requirements.
- f. Ensure compliance of all legal aspects and conditions required from the different spheres of government.
- g. Manage related Municipal Infrastructure Grant Programs (MIG).
- h. Manage the budget and human resource of the department in line with the council policies.
- i. Provide institutional and technical support to the local municipalities, Office of the Executive Mayor and Municipal Manager.
- j. Policy development and technical guidelines and processes.
- k. Attending Council, Mayoral and Portfolio Committee meetings and implementing the resolutions and policies.
- l. Liaising with other spheres of government departments and relevant outside bodies.
- m. Accountable for the development and maintenance of the district roads.
- n. Efficient and effective development and management of systems, procedures, processes, and resources for the day to day operation of the department.

Applications must be accompanied by a comprehensive CV, originally certified copies of qualifications, ID, driver's license and covering letter that indicate the position you are applying for and must be sent by post to: The Municipal Manager, Waterberg District Municipality, Private Bag X1018, Modimolle, 0510 or hand delivered to Waterberg District

Municipality, Harry Gwala Street, Registry Section, Room 27. Faxed or e-mailed applications and those without the relevant accompanying documents will be automatically disqualified.

All qualifications and references of shortlisted candidates will be verified

Further enquiries may be directed to Ms. Portia Makibelo at tel. no. 014 718 3367 during office hours.

Closing Date: 05 April 2012

Should you not be contacted within 60 days of the closing date please accept that your application had been unsuccessful.

The Waterberg District Municipality reserves the right not to fill the advertised post.

M.V LETSOALO

MUNICIPAL MANAGER