



WATERBERG DISTRICT MUNICIPALITY

Waterberg District Municipality is an equal opportunity employer subscribing to the Employment Equity Act, and hereby invites applications from suitably qualified persons to fill the under-mentioned post: Women and disabled are encouraged to apply.

BUDGET AND TREASURY OFFICE CHIEF FINANCIAL OFFICER

Remuneration: An All inclusive negotiable remuneration package. This is a fixed-term employment contract for five (5) years and the incumbent shall be expected to sign a performance agreement.

1. REQUIREMENTS

A B Com Degree in Accounting or relevant qualification (NQF 6). Chartered Accountant (SA) or a Certificate Program in Municipal Development (CPMD) or Municipal Finance Management Program (MFMP) (minimum competencies) will be an added advantage. A valid Code B driver's license. Minimum of 5 years proven track record of relevant experience, preferably in Local Government related field at Senior Management level. Proficiency in Local Government Financial legislative environment, Treasury Regulations, Supply Chain Management and other legislations governing Municipal Finance. Computer literacy in MS Word, Excel, Project and PowerPoint.

2. COMPETENCIES:

- Strategic Leadership and Management;
- Strategic Planning and budget Implementation, Financial and Performance Management;
- Governance, ethics, values and finance reporting;
- Policy development and implementation;
- Effective leadership in Supply Chain Management and Internal and External Audit & accountability;

3. KEY PERFORMANCE AREAS:

- Reporting directly to the Accounting Officer, the incumbent will be expected to perform amongst others: Provide strategic leadership in Budget and Treasury Office, develop and continuously evaluate short and long term strategic financial objectives.
- Ensure that internal financial targets and budgets are fully consistent with the Municipality's IDP, SDBIP and relevant agreements with other sectors of government.
- Ensure effective and efficient management and control of municipal bank accounts and investment of surplus funds.
- Ensure compliance with and implementation of the MFMA
- Advise the Accounting Officer on the exercise of powers and duties assigned to the Accounting Officer in terms of the MFMA
- Assist the Accounting Officer in the administration of the municipality's bank accounts and in the preparation and implementation of the budget
- Perform such budgeting accounting, analysis, financial reporting, cash management, debt management, supply chain management, financial management, review and other duties as may in terms of section 70 of the MFMA be delegated by the Accounting Officer to the Chief Financial Officer
- Knowledge of Performance Management and Reporting
- Policy conceptualization, analysis and implementation
- Compliance with and implementation of all council resolutions and policies

Applications must be accompanied by a comprehensive CV, originally certified copies of qualifications, ID, driver's license and covering letter that indicate the position you are applying for and must be sent by post to: The Municipal Manager, Waterberg District Municipality, Private Bag X1018, Modimolle, 0510 or hand delivered to Waterberg District Municipality, Harry Gwala Street, Registry Section, Room 27. Faxed or e-mailed applications and those without the relevant accompanying documents will be automatically disqualified.

All qualifications and references of shortlisted candidates will be verified

Further enquiries may be directed to Ms. Portia Makibelo at tel. no. 014 718 3367 during office hours.

Closing Date: 05 April 2012

Should you not be contacted within 60 days of the closing date please accept that your application had been unsuccessful.

The Waterberg District Municipality reserves the right not to fill the advertised post.

M.V LETSOALO

MUNICIPAL MANAGER