

WATERBERG DISTRICT MUNICIPALITY

MID-YEAR BUDGET & PERFORMANCE REPORT 2013/14





CONTENTS

1.	Executive Mayor's report.....	3
2.	Executive summary.....	4
3.	Performance as per KPA and Strategic Objective.....	5
4.	ORGANISATIONAL PERFORMANCE SCORE -CARD.....	6
4.1.	Budget and Treasury Office- Vote 001.....	6
4.2.	Office of the Municipal Manager – Vote 002.....	12
4.3.	Corporate support & Shared Services – Vote 003.....	15
4.4.	Planning and Economic Development – Vote 004.....	18
4.5.	Infrastructure Development – Vote 005.....	22
4.6.	Executive Support – Vote 006.....	25
4.7.	Social Development & Community Services – Vote 007.....	29
5.	Detailed capital works plan.....	33
6.	SDBIP Budget STATEMENTS COMPONENTS.....	42
6.1	Table C1- Monthly Budget Statement Summary.....	43
6.2	Table C2- Financial Performance (Standard Classification).....	45
6.3	Table C3-Financial Performance (Revenue and Expenditure by Municipal Vote).....	47
6.5	Table C4- Financial Performance (Revenue & Expenditure).....	49
6.6	Table C5-Capital Expenditure (Municipal Vote, Standard Classification & Funding).....	51



6.7 Table C6- Financial Position.....	54
6.8 Table C7-Cash Flow.....	56
7. QUALITY CERTIFICATE	57



1. EXECUTIVE MAYOR'S REPORT

The Purpose of this report is to give feedback to Council regarding the non- financial performance of Waterberg District municipality. It is in compliance with section 72 of the Municipal Financial Management Act, Act 56 of 2003, where by the accounting officer should submit a Budget and Performance Assessment report to the Executive Mayor, National and Provincial Treasuries by 25 January of each year.

This Mid-year performance report (July to December 2013) 2013/14 financial year contains information about:

- ❖ The mid-year assessment of all section 56 managers which was conducted by the Acting Municipal manager on the 16-17 January 2014, and the assessment conducted by the executive mayor on the 17 January 2014, were she was assessing the two departments at the same time, which was Office of the municipal Manger and corporate Support & Shared services.
- ❖ This Report is a progress of the implementation of the 2013/14 integrated Development Plan (IDP) which was approved by council on 30 May 2013 as required by section 28 of the Municipal Systems Act 32 Of 2000. The notice was issued on the 07 of June 2013 as required by section 28(3)of the Municipal Systems Act(MSA) 32 Of 2000. The service Delivery Budget & implementation plan (SDBIP) 2013/14 was approved by the Executive Mayor on the 18 of June 2013. Chapter 4 of this Report –Organisational Performance score card is based on the approved 2013/14 SDBIP.
- ❖ The Mid- year Performance report will cover 124 KPIs spread across the seven Municipal departments, namely Office of Municipal Manager (Vote 02), Budget & Treasury(Vote 01), Executive support (vote 06), Planning and Economic Development (Vote 04), Corporate Support and Shared Services(vote 03),Infrastructure Development (Vote 05) and Social Development & Community Services (Vote 07). The report will also cover a total of 79 Projects for the financial year 2013/14 which include Multi-year projects from the previous financial year.
- ❖ The Performance Management policy and Framework was reviewed and approved by council on the 30 May 2013. All Senior Managers positions are filled and all have signed the 2013/14 Performance agreement as required by Performance Regulations for Municipal Manager and Managers Directly Reporting to the Municipal Manager-Regulation 805 Of 2006.
- ❖ The Draft 2012/13 Annual report was tabled in council on 05 December 2013, the notice to invite public comments was also issued on the 19th December 2013 and the closing date for public comments is 06 February 2014.WDM received a Qualified Audit opinion for 12/13 but was on district roads classification and SALGA Wage Curve, both of which are provincial matters out of our control, although we are trying to resolve them and requested provincial and political intervention.



2. EXECUTIVE SUMMARY

In general the Office of the Municipal Manager is responsible for managing 124 KPIs across the institution, of which 26 were zero weighted which means that they were not applicable for the quarter. A critical analysis of the KPIs will reveal that the performance against the targets is fairly well accepted. Out of a total of 124 KPIs 69 were achieved, 26 not achieved and 29 were zero weighted.

Waterberg District Municipality is having 78 projects of which 23 completed, 24 delayed, 29 on progress and 2 projects changed namely: Performance Management Reporting System and upgrading of sports facilities in Mahwelereng and Lephalale. The CAPEX of 26.32% as at 31 December 2013.

The Report will also comprise of comparison of performance against set targets and performance in the previous financial year (Baseline 2012/13).

- ❖ Calculations to calculate the variance between actual performance and Annual targets are included for each Key Performance Indicator(KPI)
- ❖ Calculations to calculate the variance between actual Performance and Baseline (previous Financial Year)Performance are included for each KPI

The scoring method utilized was in line with the assessment rating calculator prescribed by the local Government: Municipal Performance Regulations for Municipal Manager and Managers Directly accountable to the Municipal Manager- Regulation 805 of 2006.

An explanation is as per the table below:

Rating	Terminology	Description	% Score
5	Outstanding performance	Performance far exceeds the standard expected of an employee at this level.	167
4	Performance significantly above expectations	Performance is significantly higher than the standard expected.	133 - 166
3	Fully effective	Performance fully meets the standards expected.	100 - 132
2	Performance not fully effective	Performance is below the standard required	67 - 99
1	Unacceptable performance	Performance does not meet the standard expected. The employee has failed to demonstrate the commitment or ability to bring performance up to the level expected despite management efforts to encourage improvement.	0 – 66

Measures taken to improve performance

- ❖ Corrective actions or Remedial action is included for each Key Performance Indicator.



3. PERFORMANCE AS PER KPA AND STRATEGIC OBJECTIVE

1. Spatial Rational – To ensure coordinated Developmental Planning and Implementation.

- ❖ The objective set target was achieved with 2/2 of the IDP Representative Forum meetings that took place on 26/08/ 2013 and 12/11/2013. The project Bela-Bela Flea market complete, CBD Development and SDF Review at final draft stage.

2. Basic services – To Coordinate and monitor Infrastructure Development for Provision & access to services.

- ❖ The objective set targets were achieved; IDP public participation is on 50% as per the Quarterly target and The project PMS electronic system was cancelled because the service providers quoted more than the available budget.

3. Local Economic Development (LED)-To ensure optimal utilization and adherence to space economy.

- ❖ The objective set on the target was achieved LED jobs created in the 2nd Quarter was 124(24 jobs created on mabatlane project and LED strategy Review field work, 1 Modimolle security cameras and 100 Waterberg meander). Functional CTAs District wide only Modimolle & Mookgophong resuscitation plan in place. The resuscitation of WEDA is milestone achievement of this objective.

4. Financial Management and Viability – To effectively manage finances and improve sustainability.

- ❖ The Objective Opex Variance target was not achieved. The Opex variance for Quarter 2 was at 12.48(Actual expenditure R42 222173 according to Financial report Annexure B) but Capex Variance was below target at 48%, and Capex expenditure for the 2nd Quarter was at 26.32% with target of 50.77%.

5. Good Governance and Public Participation – To develop and implement integrated management and governance system.

- ❖ Received a qualified audit opinion for 12/13 but was on district roads classification and SALGA Wage Curve, both of which are provincial matters out of our control, although we are trying to resolve them and requested provincial and political intervention.

6. Transformation and Organisational Development- To attract develop and retain ethical and best human capital.

- ❖ The objective targets were achieved. Manager PED was appointed 1 July 2013 which make the institution to have 7/7 Senior Managers to ensure stability as at 31 December 2013. No case of misconduct was reported the two Quarters under review.



4. ORGANISATIONAL PERFORMANCE SCORE -CARD

MFMA Circular 13 requires non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. The quarterly projections in the SDBIP must be consistent with the annual performance agreements of the municipal manager and senior managers so that they can be held accountable for performance in line with the SDBIP, Budget and IDP.

The service delivery and performance indicators and targets for 2013-2014 per department are reflected below.

4.1. Budget and Treasury Office- Vote 001

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Explanations	Target Quarter 2	Actual Quarter 2	Explanation			
1	Spatial rationale	To ensure coordinated developmental planning and implementation	Integrated planning	% Alignment of Budget & IDP	100%	100%	Not applicable	N/A	No target for Q1	N/A	N/A	No target for Q2	Budget	0	None
2	Financial Management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Operating budget variance in terms of SDBIP projections for BTO	9%	10%	10%	3.85%	As per 30 September 2013 financial report	10%	3.14%	As per 31 December 2013 financial report	Financial report	0%	None
3	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Capital Budget variance in terms of SDBIP projections for BTO	0%	10%	10%	0% variance	As per September 2013 project status report - no spending targeted for BTO	10%	0% variance	As per December 2013 project status report - no spending targeted for BTO - no projects for 13/14	SDBIP report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Explanations	Target Quarter 2	Actual Quarter 2	Explanation			
4	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure management	% Timeous submission of Annual Financial Statements	100%	100%	100%	100%	Financial statements for year ending 30 June 2013 were submitted to AG, COGHSTA, Provincial and National Treasury on 30 August 2013.	N/A	N/A	No target for Q2	Submission receipt	0%	None
5	Financial management and viability	To effectively manage finances and improve financial sustainability	Budget and reporting	# of Accurate bank reconciliation reports submitted within 10 working days of each month	12	12	3	3	Submitted June to September 2013 within average of 3 working days.	6	6	Submitted October to December 2013 within average of 3 working days. Reconciling items cleared on monthly basis.	Bank reconciliation	0	None
6	Financial management and viability	To effectively manage finances and improve financial sustainability	Budget and reporting	% Adjustments budget submitted within timeframe	100%	100%	100%	100%	Roll over projects adjustment budget was approved by Council on 28 August 2013	N/A	N/A	No target for Q2	Council item	0%	None
7	Financial management and viability	To effectively manage finances and improve financial sustainability	Supply chain management	# of SCM deviation reports submitted to Council	4	4	1	1	Submitted quarterly June 2013 SCM deviation and value-added reports to July 2013 finance portfolio committee & August 2013 MAYCO & Council. Additional report includes value added	2	2	Submitted quarterly September 2013 SCM deviation and value-added reports to November 2013 finance portfolio committee & December 2013 Council. Additional report	SCM reports	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Explanations	Target Quarter 2	Actual Quarter 2	Explanation			
									reports such as poor performance, long term contract, contract management, tender turnaround time & empowerment report.			includes value added reports such as poor performance, long term contract, contract management, tender turnaround time & empowerment report. Deviation only legislatively required once a year and value-added none, thus above 100% compliance to MFMA & SCM Regulations. Also compiled new Circular 62 register which became effective from 1 July 2013.			
8	Financial management and viability	To effectively manage finances and improve financial sustainability	Supply Chain Management	% Orders issued within 10 working days of receipt of requisition	100%	100%	100%	170%	Average of 3 working days on random sample selected vs required 10 days – July to September 2013	100%	160%	Average of 4 working days on random sample selected vs required 10 days - October to December 2013.	Orders	0%	None
9	Financial management and viability	To effectively manage finances and improve	Revenue	% Cost coverage	130%	100%	100%	134%	92% as at 30 September 2013, but 2 portions of equitable	100%	121%	121% as at 31 December 2013 excluding 1	Financial viability report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Explanations	Target Quarter 2	Actual Quarter 2	Explanation			
		financial sustainability							share still outstanding which will increase cost coverage to 134%.			legislated equitable share portion still outstanding, then 144%. WDM thus does have sufficient cash to honour all our annual commitments, both capital & operating.			
10	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions resolved related to department within timeframe	100%	95%	95%	100%	Resolved 5/5 items for BTO on council meeting resolutions of July to August 2013.	95%	100%	4/4 December 2013 council resolutions have been resolved / assisted other departments in resolving.	Council resolution register	0%	None
11	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% AG queries related to BTO addressed	100%	100%	Not applicable	N/A	No target for Q1	20%	89%	Already resolved 8 / 9 audit queries relating to BTO = 89%.	AG query resolution register	0%	None
12	Good governance and public participation	To develop and implement integrated management and governance systems	Internal Auditing	% Internal Audit Unit queries related to BTO addressed	100%	100%	25%	100%	3/3 audit queries issued for 12/13 related to BTO/CFO has been resolved. No 13/14 queries issued yet.	50%	100%	3/3 audit queries issued for 12/13 related to BTO/CFO has been resolved. No audit queries for 13/14 to date.	IA query resolution register	0%	None
13	Good governance and public participation	To develop and implement integrated management and governance	Risk Management	% Risks in terms of risk register related to BTO	80%	100%	25%	25%	1 risk for BTO, vacant SCM post advertised & interviewed, to be appointed in	50%	75%	1 risk for BTO, appointed SCM Administrator, started 1	Risk register	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Explanations	Target Quarter 2	Actual Quarter 2	Explanation			
		systems		addressed within timeframe					Q2.			November 2013 and full centralisation has commenced.			
14	Good governance and public participation	To develop and implement integrated management and governance systems	Intergovernmental relations	# of CFO forum meeting held	1	4	1	1	1 District Wide CFO Forum held on 18 September 2013	2	1	1 District wide CFO Forum held on 18 September 2013. Assisted LMs telephonically and via e-mails with audit queries, policies & templates.	Invites and e-mails	1 meeting instead of 2	Meeting to be arranged for March / April 2014
15	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% outcome of the audit report	100%	100%	Not applicable	N/A	No target for Q1	100%	75%	Received a qualified audit opinion for 12/13 but was on district roads classification and SALGA Wage Curve, both of which are provincial matters out of our control, although we are trying to resolve them and requested provincial and political intervention.	Audit report	25%	Request provincial and political intervention on the two matters



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Quarter 1	Explanations	Target Quarter 2	Actual Quarter 2	Explanation			
16	Good governance and public participation	To develop and implement integrated management and governance systems	Financial policies	# of Financial policies reviewed	7	7	Not applicable	N/A	No target for Q1	N/A	N/A	No target for Q2	Policy review register	0	None
17	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of disciplinary action initiated by the Manager	0%	100%	100%	100%	No disciplinary actions implemented and no reported instances of alleged misconduct in Q1.	100%	100%	No disciplinary actions implemented and no reported instances of alleged misconduct in Q2.	HR report	0%	None



4.2. Office of the Municipal Manager – Vote 002

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
1	Spatial rationale	To ensure co-ordinated developmental planning and implementation	Integrated Planning	% Highly rated IDP	100%	100%	25%	25%	2014/15 IDP/Budget/ PMS framework/ process plan approved by council on 29 August 2013	50%	50%	Held the 2 nd IDP Rep forum 12 November 2013 at Bela -Bela community hall	Invitations, Agenda, Minutes & Attendance register	0%	None
2	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Monitoring and Evaluation	% project management efficiency	100%	100%	Not applicable this quarter	50%	IDP public participation is on 25% as per the Quarterly target and PMS electronic system comparative quotations have been obtained, & appointment will be finalised in the next Quarter	N/A	50%	IDP Public participation is at 50%. The project PMS electronic system was cancelled because the service providers quoted more than the available budget.	The budget will be used for printing of the 2012/13 Annual report	0%	None
3	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	16%	10%	10%	4.35%	4.35% Opex for Quarter 1	10%	10.57%	10.57% – Opex variance	Annexure B Financial Report	0.57 %	Improve spending
4	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	40%	10%	10%	25%	limited bidding process of the Electronic PM Reporting System at advanced stage	10%	-4%	-4 % The project PMS electronic system was cancelled.	Annexure C Project status report	0%	None
5	Financial management and viability	To effectively manage finances and improve financial sustainability	Supply chain management	% Project specifications / terms of reference ready for advertisement before the end of financial year	0%	100%	Not applicable	-	N/A	N/A	-	Not applicable for this quarter	-	-	-



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
6	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	Average % AG material audit queries resolved	0%	100%	Not applicable this quarter	-	N/A	20%	75%	9/12 issues raised by AG for 2012/13 have been resolved	2012/13 Action plan	0%	none
7	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	50%	95%	25%	10%	1/10 resolved with in the first quarter	50%	20	2/10 issues were resolved in the second quarter.	Risk register		Fast track progress in mitigating Identified risks
8	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	% of Audit Committee recommendations implemented	4	100%	100%	100%	4/4 all recommendations implemented with regard to 2012/13 Annual performance Report	100%	100%	3/3 audit committee recommendations were implemented the second quarter	Audit committee report	0%	none
9	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	# of Performance audit reports submitted to Council	0	4	1	1	Q1 assessments conducted on 29 October 2013 a report will be submitted in the next council meeting	2	2	The chairperson of the audit committee presented the quarterly to council in December 2013	Audit Committee report to council.	0%	none
10	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions implemented within timeframes	80%	90%	90%	100%	5/5 resolutions implemented	90%	100%	the notice for public comments was issued on the 19/12/13 for 2012/13 Draft Annual report	Council resolution Implementation report and Notice	0%	None
11	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	80%	100%	90%	100%	6/6 resolution implemented	90%	0%	The MM's forum was rescheduled to be held in the 3 rd Quarter	None	95%	Adhere to schedule



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
12	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Monitoring and Evaluation	# of Performance coaching with Senior Managers conducted	0	4	1	0	No coaching was conducted because no senior manager scored less than 100 in the assessment	2	0	No coaching was conducted because no senior manager scored less than 100 in the assessment	Assessment report	0%	None
13	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Public Participation	# of IDP Representative Forum meetings convened	4	4	1	1	1 st IDP rep forum held 26 August 2013 at Aboo Tayob- Mokopane	2	2	2 nd Rep Forum held 12 November 2013	Invitations, Agenda, Attendance register & Minutes	0	None
14	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	% of disciplinary actions initiated by the Municipal Manager	100%	100%	100%	0%	No case of misconduct was reported	100%	0%	No case of misconduct was report in the Quarter	-	0%	None
15	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	# of Senior Management with signed Performance Agreements within one month of appointment	5	7	4	7/7	7/7 Senior Managers has signed the Performance Agreement within the 1 st month of appointment	5	7/7	All senior managers signed the Performance agreements.	2013/14 performance Agreements	0	None
16	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Organisational Development	# of Senior Managers' Performance Assessment conducted	3	4	1	7/7	1 st Quarter assessment was conducted 29 October 2013	2	1	The 2 nd assessment is schedule for the 15-16 Jan 2014	Assessment Schedule,	0	None
17	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Monitoring and Evaluation	# of Performance evaluation conducted	0	1	Not applicable	-	N/A	N/A	-	Not applicable	-	-	-
18	Transformation and organisational development	To attract ,develop and retain ethical and best human capital	Organisational Development	# of policies / framework reviewed	2	2	Not applicable	-	N/A The 2 policies will be reviewed on the 3 rd Quarter	N/A	-	Not applicable	-	0	None



4.3. Corporate support & Shared Services – Vote 003

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Project management	% Projects management efficiency	80%	100%	25%	44.4%	3/9 project completed	50%	25%	3/9 project completed	Project status report	25%	Frastrack the SCM processes to implement projects effectively
2	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Project Management	% of Rollover from the previous financial year completed	70%	N/A	100%	57%	2/5 rollover projects completed	N/A	3/5	The 2 outstanding rollovers will be completed in the next quarter	Project status report	2	Implement forward planning in the implementation of projects
3	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	7%	10%	10%	5.62%	Variance Opex 5.62%	10%	14.06%	Opex variance 14.06%	Annexure B Financial Report	4%	Will increase spending
4	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	10%	10%	10%	137%	Over-expenditure on Capex	10%	34%	Capex variance 34%	Annexure C Project status report	14%	Will increase spending on capital project
5	Financial management and viability	To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications/ terms of reference ready before the end of current financial year	0%	100%	Not applicable	N/A	-	N/A	N/A	-	-	-	-
6	Good governance and public participation	To develop & implement integrated management and governance systems	External Auditing	% AG queries related to CSSS addressed	0%	100%	20%	N/A	Audit outcome will be issued end of November 2013	40%	100%	1/1 Audit query was resolved	Audit action plan	0	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
7	Good governance and public participation	To develop and implement management and governance systems	Internal Auditing	% Internal Audit queries related to CSSS addressed	80%	100%	25%	90%	4/5 Queries related to the department are resolved	50%	85%	15/20 resolved	Internal Audit report	5	Frastrack the resolution of queries
8	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions related to CSSS implemented within timeframe	90%	100%	90%	100%	1/1 council resolutions were resolved	90%	100%	4/4 resolutions implemented	Council register	0%	None
9	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Risks related to CSSS addressed	60%	100%	25%	50%	2/4 risks addressed	50%	100%	2/2 resolved	Risk register	2	The two identified risks are scheduled to be resolved in 4 th Quarter
10	Good governance and public participation	To develop and implement integrated management and governance systems	Fleet management	% Compliance of service interval of vehicles	100%	100%	100%	100%	All vehicles were serviced as per service plan	100%	100%	All vehicles were serviced as per service plan	SLA Report	0%	None
11	Good governance and public participation	To develop & implement integrated management & governance systems	Information and Communication Technology	% actual uptime of Key Systems	90%	90%	90%	99%	Municipal Key system were on line in the first quarter 99%	90%	98%	98% of the time the system running	SLA Reports	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
12	Good governance and public participation	To develop & implement integrated management & governance systems	Information and Communication Technology	% Actual implementation of ICT Plan	70%	80%	70%	100%	CCTV for Lephalale fire fighting projects completed	70%	40%	1/3 project completed	CCTV Final invoice	30%	Frastrack the implementation of projects
13	Good governance and public participation	To develop & implement integrated management & governance systems	Information and Communication Technology	# of Website maintenance report submitted	3	4	1	3	3 maintenance report submitted on 30 September 2013	2	2	2/2 reports submitted	Report attached	0%	none
14	Good Governance and public participation	To develop & implement integrated management & governance systems	ICT	% of website updated with legislative reports	60%	100%	Not applicable	N/A	-	N/A	N/A	The draft 12/13 annual report 11/12/2013	Website report	0%	none
15	Good governance and public participation	To develop & implement integrated management & governance systems	Human resources management	# of HR policies reviewed	2	2	Not applicable	N/A	-	N/A	-	-	-	-	-
16	Transformation and Organisational Development	To attract, develop and retain best human capital	Capacity building and Training (HRD)	% Training budget actually spent on training	80%	100%	25%	44%	48 000.00/ 370 000.00 Spent in the first quarter	50%	64.92%	240 210 of 370 000 Spend in the 2 nd Quarter	Training report attached	0%	None
17	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of disciplinary actions initiated within 90 days of occurrence	80%	100%	100%	0%	No case of misconduct were reported in Q1	100%	100%	No case has been reported	None	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Targets 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
18	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% of ROI in training	0%	100%	25%	0%	ROI will be calculated in the 4 th Quarter	50%	0%	ROI will be measured in the 4 th quarter	none	0%	None
19	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	# of LLF meetings held	4	4	1	1	1/1 meeting was held 03 /09/2013	2	2	2/2 meeting held on 03 Dec 2013	Attendance register and minutes attached	0%	None
20	Transformation and Organisational Development	To attract, develop and retain best human capital	Human Resource Management	% Progress with compilation and submission of WSP to LGSETA	100%	100%	Not applicable	N/A	Report will be submitted in the 4 th Quarter	N/A	-	Report will be submitted in the 4 th Quarter	-	-	-

4.4. Planning and Economic Development – Vote 004

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
1	Spatial rationale	To ensure coordinated developmental planning and implementation	Integrated planning	# of Spatial planning project in the SDF implemented	1	1	1	1	Draft phases 1-4 in place	1	1	Final SDF draft presented to the general public. Public comments due date scheduled for 20/01/2014	Draft SDF	0	None
2	Spatial rationale	To coordinate and monitor infrastructure development for the provision and access to services	Integrated planning	# of District Planning Forum meeting held	40%	4	1	0	No meeting held. Currently reviewing the TOR to be in line with WEDA Operations	1	1	Plenary meeting with COGTA and other stakeholders held on the National concept of Business development forum. TOR similar to district planning	Minutes & attendance register	0	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
												forum			
3	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Project Management	% Projects management efficiency	90%	100%	25%	25%	All projects on course, except the Mabatlane Beautification project	50%	50%	All project on course except the Mabatlane beautification project. Shortage of concrete blocks as a result is coursing the delay.	Project status report	0%	None
4	Basic service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Project management	% of Rollover from the previous financial year completed	70%	100%	100%	80%	Bela-Bela Flea market complete, CBD Development and SDF Review at final draft stage	N/A	N/A	-	-	-	-
5	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of Jobs created through LED initiatives	30	40	20	0	No jobs created in the 1st Q	30	124	24 jobs created on mabatlane project and LED strategy Review field work, 1 Modimolle security cameras and 100 Waterberg meander	Projects implementation report	0	None
6	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of functional CTAs District wide	4	2	Not applicable	1	Modimolle & Mookgophong resuscitation plan in place	1	1	Modimolle CTA launched & functional	CTA Report	0	None
7	Local economic development	To ensure optimal utilisation and adherence to space economy	Job creation	# of publication issued /made	1	2	1	None	No publications for the 1st Quarter	N/A	3000	3000 Tourism guide booklets Modimolle CTA	None	0	None
8	Financial management and viability	To effectively manage finances and improve	Expenditure management	% Operating budget variance in terms of SDBIP	9%	10%	10%	5.18%	Opex Q1 for the department variance 5.18	10%	10.20 %	10.20% -Opex variance for the quarter	Annexure b Financial Report	0.20%	Increase spending



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
		sustainability													
9	Financial management	To effectively manage finances and improve sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	0%	10%	10%	56%	CAPAX Q1 for the department variance 58%	10%	59%	59%- Capex variance for the quarter	Annexure D financial report	49%	Forward planning in the implementation of Projects.
10	Financial management and viability	To effectively manage finances and improve sustainability	Supply chain management	% Projects terms of reference/specifications ready for advertisement before end of current financial year	New target	100%	Not applicable	N/A	Specifications for all the identified projects were in place before end of the year	N/A	N/A	Specifications were concluded in the last quarter	-	-	-
11	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Auditing	% Internal Audit Unit audit queries related to department resolved	0%	100%	25%	100%	No internal audit queries related to PED	50%	100%	No internal audit queries raised related to PED	Internal Audit report	0%	None
12	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	60%	100%	25%	25%	One out of three risks identified resolved the will be resolved in Q3 & Q4	50%	50%	The remaining two risks are scheduled for completion in the next quarter	Risk register	0%	None
13	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Auditing	% AG audit queries related to department resolved	100%	100%	Not applicable	0	No AG queries for PED	40%	100%	No AG queries related to PED	None	0%	None
14	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Governance	% Council resolutions related to department implemented within timeframe	90%	100%	100%	80%	WEDA - Benchmarking visit with Sekhukhune Econ. Dev. Agency done. - Draft	100%	100%	All council resolutions implemented within timeframe.	Council resolutions implementation report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
									advert for inviting board members of WEDA in place. Awaiting comments of EM AgriPark • Co-ordination meetings and Skills audit done						
15	Good Governance and Public Participation	To develop and implement integrated management & governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	90%	90%	90%	90%	No Municipal Managers Forum meeting resolutions outstanding for PED	90%	100%	No meeting for the quarter	None	0%	None
16	Transformation and organisational development	To attract, develop and retain ethical and best human capital	Human resources management	% Disciplinary actions initiated by MCSSS	100%	100%	100%	0%	No case of misconduct report related to the department	100%	100%	No case of misconduct was report	Report	0%	None



4.5. Infrastructure Development – Vote 005

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for provision of access to services	Project Management	% of Rollover from the previous financial year completed	60%	100%	100%	2.39%	All the contractors are on site except Mookgophong sewer connection and provision of VIP sanitation	N/A	43%	Spending on roll overs is at 43%	Payment certificates	57%	Implement forward planning in the implementation of Projects.
2	Basic Service Delivery	To coordinate and monitor infrastructure development for provision of access to services	Project Management	% Projects management efficiency	70%	100%	100%	90%	All the contractors are on site except Mookgophong sewer connection and provision of VIP sanitation	100%	100%	All contractors are on site and are busy with construction. Monthly process report are submitted to & we conduct monthly meetings on site.	Project status report	0%	None
3	Basic Service Delivery	To coordinate and monitor infrastructure development for provision of access to services	Water and sanitation	# of Quarterly Water & Sanitation (FBS) forum meetings coordinated	4	4	1	3/1	3 meetings held on the 12 July ,16 August, 13 September 2013	2	2	Integrated water support forum has been established & the 1 st meeting held on the 3 rd of December 2013. The crocodile west strategy meeting was held on	MIG Minutes, Invitations & attendance register	0	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
4	Basic Service Delivery	To coordinate and monitor infrastructure development for provision and access to services	Electricity	# of Electricity forum meetings coordinated	11	11	3	3/3	3 meetings held on the 31 July, 28 August & 18 September 2013. Eskom was invited to make presentation on application process of electricity process.	5	5	5/5 meeting held at local municipalities.	Energy forum minutes & invitation & Attendance register	0	None
5	Local economic development	To ensure optimal utilisation of & adherence to space economy	Job creation	# of Jobs created through EPWP	140	140	40	27/40	Mookgophong sewer & provision of VIP sanitation have not yet started.	80	102	120 jobs were created through PEWP programme.	EPWP report	0	None
6	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	10%	10%	10%	3.06%	Opex Variance 3.06%	10%	7.16%	Opex Variance 7.16%	Annexure B financial report	0%	None
7	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	20%	10%	10%	79%	CAPAX variance related to the department 79%	10%	37%	37% all project are under construction delays were due to BEC & BAC	Annexure D Financial report	69%	Implement forward planning to implement project in time & within budget
8	Financial management	To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications/ terms of reference ready for advertisement before the end of current financial year	0%	100%	Not applicable	N/A	-	N/A	-	-	-	-	-
9	Good Governance and Public Participation	To develop & implement integrated management &	Auditing	% Internal Audit Unit audit queries related to department	100%	100%	25%	0%	No queries related to the department	50%	100%	No Queries related to the department for this quarter	Internal Audit report	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
		governance systems		resolved											
10	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	100%	100%	25%	0%	No risks identified related to the department	50%	100%	No risk identified for the department	Risk register	0%	None
11	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Auditing	% AG audit queries related to department resolved	100%	100%	20%	0%	Audit outcome will be issued at the end of November	50%	100%	No AG queries related to the department	N/A	0%	None
12	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Governance	% Council resolutions related to department implemented within timeframe	100%	100%	100%	0%	No resolution related to the department	100%	100%	no resolution related to the department	Council resolutions	0%	None
13	Good Governance and Public Participation	To develop & implement integrated management & governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented.	100%	90%	90%	0%	No resolutions related to the department	90%	100%	No meeting was held for the quarter	MM's forum resolutions	0%	None



4.6. Executive Support – Vote 006

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Project management	% Project management efficiency	80%	100%	100%	80%	Tender for the production of the Newsletter at an adjudication stage	100%	80%	Service Provider appointed for production of the Newsletter	Appointment letter	20%	Production of 4 editions in the remaining two quarters
2	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Client Relations Management	% Presidential hotline queries addressed within 2 weeks of receipt	83%	100%	100%	90%	1 Query outstanding & referred to Bela-Bela Local Municipality	100%	100%	All queries related to WDM resolved	Hotline Report	None	None
3	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to services	Client Relations Management	% Premier hotline queries addressed within 2 weeks of receipt	100%	100%	100%	100%	No Premier hotline queries received	100%	100%	No Premier Hotline queries related to WDM	Hotline Report	None	None
4	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	7%	10%	10%	3.21%	Training for councillors on executive leadership	50%	45.06%	Caused by vacant post of the IGR Officer	Operating expenditure Report	4.94%	Appointment of the IGR Officer
5	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	9%	10%	10%	-15%	Woman programme brought forward	100%	143%	Youth and HIV/AIDS programmes brought forward	SDBIP Expenditure Report	-43%	Alignment to the approved SDBIP
6	Financial management	To effectively manage	Expenditure management	% Tender specifications/	New target	100%	Not applicable	0%	Specifications were ready by	N/A	N/A	N/A	-	--	-



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
	and viability	finances and improve sustainability		terms of reference ready for advertisement before the end of current financial year					June 2013						
7	Good governance and public participation	To develop & implement integrated management & governance systems	Auditing	% AG Audit queries addressed	0%	100%	Not applicable	N/A	Audit outcome will be issued at the end of November 2013	N/A	N/A	No AG queries related to the department	-	-	-
8	Good governance and public participation	To develop & implement integrated management & governance systems	Internal Audit	% Internal Audit queries addressed	60%	100%	25%	100%	All internal Queries addressed	50%	25%	Awaiting appointment of the IGR Officer (post advertised)	Internal Audit Report	25%	Expedite appointment of the IGR Officer
9	Good governance and public participation	To develop & implement integrated management & governance systems	Risk Management	% Risks related to OEM addressed	90%	100%	25%	12.5%	1/2 risk addressed	50%	25%	Awaiting appointment of the IGR Officer (post advertised)	Risk Management Report	25%	Expedite appointment of the IGR Officer
10	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	% Council resolutions implemented within time frame	90%	100%	100%	100%	2/2 council resolutions related to the department implemented	100%	100%	2 of 2 resolutions implemented	Resolution Register	0%	None
11	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	# of Portfolio Committees meetings convened	7	35	7	14	14 various portfolio committee meetings held as per schedule	14	14	All portfolio committee meetings held as per schedule	Attendance Registers	0%	None



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
12	Good governance and public participation	To develop & implement integrated management & governance systems	Governance	# of MPAC meetings held	4	4	1	0	Meeting postponed due to unavailability of members	2	2	MPAC met on the 22 October to discuss the Annual Report and 14 November for projects visit	Minutes and Reports	0	None
13	Good governance and public participation	To develop & implement integrated management & governance systems	Public participation	# of Community feedback meetings held	4	4	1	0	Batho pele postponed due to the visit by the Premier	2	2	PPP held on the 17 and Batho Pele Event on the 18 October	Event Report	0	None
14	Good governance and public participation	To develop and implement integrated management and governance systems	Inter-governmental relations	% District Inter-governmental Relations Forum meeting resolutions implemented	80%	100%	100%	100%	1/1 resolution implemented	100%		IGR met on 7 November and 1 out of 1 resolutions implemented	Letter to the MEC for non-attendance of meetings by stakeholders	0	Meeting with the MEC and all local Mayors
15	Good governance	To develop and implement integrated management and governance systems	Governance	# of Ordinary Council meetings held	4	4	1	1	Meeting held 29 August 2013.	2	2	Meeting held on the 5 th December 2013	Minutes	0	None
16	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Inter-governmental relations	# of Sharing & learning (Twinning) meetings held	2	2	Not applicable	N/A	-	N/A	-	-	-	-	-



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual	Explanations	Target Quarter 2	Actual	Explanations			
17	Good governance and public participation	To empower the community and instil sense of ownership of development	Community awareness	# of HIV/AIDS Committee meetings held	0	2	Not applicable	N/A	-	1	2	HIV/AIDS awareness campaigns held on the 17 October and 6 December 2013	Reports	0	None
18	Good governance and public participation	To develop and implement integrated management and governance systems	Disability Development	# of District disability desk meetings held	2	4	1	0	Meeting for 20 September postponed to 04 October 20113	2	4	3 Prep meetings held and Disability Event held on the 29 November 2013	Event Report	0	None
19	Good governance and public participation	To develop and implement integrated management and governance systems	Gender Development	# of District gender desk meetings held	2	4	1	1	Woman Caucus held on the 28 August 2013 to discuss council agenda	2	1	Event on the 16 Days of Activism Against the abuse of women and children held on the 8 Dec. 2013	Event Report	0	None
20	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	# of Community service surveys conducted	0	1	Not applicable	N/A	-	N/A	-	-	--	-	-



4.7. Social Development & Community Services – Vote 007

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Explanations	Target Quarter 2	Actual	Explanations			
1	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to service	Project management	% of Rollover from the previous financial year completed	0%	100%	50%	30%	3/10 – insufficient budget which is now corrected , limited service providers, SP unable to perform & requested that the contract be cancelled & second SP appointed , project extension requested	100%	70%	7/10 roll over projects completed. The three remaining projects were re-advertised	Project status report	30%	Implement forward planning in the implementation of projects
2	Basic Service Delivery	To coordinate and monitor infrastructure development for the provision and access to service	Project Management	% Projects management efficiency	90%	90%	90%	90%	All project are implemented without waste of time & money	90%	N/A	-	-	-	-
3	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Fire Fighting/Disaster Management	% Building plans approved by local municipalities	100%	100%	100%	100%	42/42 received & attended to	100%	100%	8/8 building plans were approved	Register & copies of report	0%	None
4	Basic delivery service	To coordinate and monitor infrastructure development	Disaster Management	# of Disaster Management Advisory Forum meetings held	4	4	1	1	Meeting held 19 September 2013	2	1	The 2 nd meeting was scheduled for 05 Dec 13 and the quorum	Invitations agenda	1	Make follow up/reminders after invitation were issued .



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Explanations	Target Quarter 2	Actual	Explanations			
		for the provision and access to service										was not constituted , it was postponed			
5	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Disaster Management	# of Disaster Management Annual Report submitted within timeframe	1	1	Not applicable	N/A	-	N/A	N/A	-	-	-	-
6	Basic service delivery	To coordinate and monitor infrastructure development for the provision and access to service	Fire fighting	# of Fire fighting reports submitted by local municipalities	4	4	1	2/6	Lephalale & Bela-Bela local Municipality submitted.	2	5	5 fire fighting reports submitted by local municipalities	Reports	4	Encourage all Local municipality to report on time
7	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	% Food outlets issued with certificate of compliance (for outlets that comply with set standards)	100%	100%	100%	100%	57/57 applications received & issued with certificate of compliance	100%	100%	49/49 applications received & issued with certificates of acceptability	Copy of Certificates	0%	None
8	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	# of Permitted municipal landfill sites monitored	8	8	2	13	13/13 monitoring inspections were done.	4	17	17 monitoring inspections were done	Reports	0	None
9	Basic service delivery	To preserve and protect natural resources and promote	Municipal Health	% Water samples collected and analysed	100%	100%	100%	100%	36/36 samples collected were all analysed	100%	0%	No water samples taken because the budget is exhausted	-	100%	make sufficient budget to implement monitoring of water



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Explanations	Target Quarter 2	Actual	Explanations			
		public health													
10	Basic service delivery	To preserve and protect natural resources and promote public health	Municipal Health	# of Health and hygiene awareness campaign initiated	150	152	38	30	30/38 session were held	76	45	45/75 health & hygiene sessions were held	Agenda, Attendance registers Minutes	30	Adhere to schedule
11	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	% of EIA attended to	0%	100%	Not applicable	N/A	-	N/A	5	5 submitted and attended to	Copies of EIA	0	None
12	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	Number of listed activities in terms of AQA inspected	0	20	Not applicable	N/A	-	N/A	3	3 listed activities in terms of AQA were inspected	Copies of reports	0	None
13	Basic Service Delivery	To preserve and protect natural resources and promote public health	Air quality management	Number of ambient air quality monitoring reports submitted	0	6	Not applicable	N/A	-	N/A	3	3 monitoring reports submitted	Copies of reports	0	None
14	Financial management and viability	To effectively manage finances and improve sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	9%	10%	10%	9.26%	11.29% SDCS 15.36% Fire-fighting 1.15% Health	10%	18%	16.29% SDCS 26.65% fire fighting 2.72% health	Annexure B Financial report	8	Increase spending
15	Financial management and viability	To effectively manage finances and improve viability	Expenditure management	% Capital budget variance in terms of SDBIP	10%	10%	10%	58.7%	-353 % Fire-fighting -18% Disaster(Fire-Fighting)	10%	54%	96% SDCS 70% Disaster -4% health	Annexure D Financial report	44%	Implement forward planning in the implementation of projects
16	Financial management and viability	To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications ready for advertisement before end of current	New target	100%	Not applicable	N/A	-	N/A	N/A	Specifications are expected to be ready for advertisement in the 4 th quarter	-	-	-



	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline	Annual Target 13/14	Sep 2013			Dec 2013			Evidence	Variance	Remedial Action
							Target Quarter 1	Actual Q1	Explanations	Target Quarter 2	Actual	Explanations			
				financial year											
17	Good governance and public participation	To develop and implement integrated management and governance systems	Auditing	% AG audit queries related to SCDS addressed	0%	100%	20%	0%	Audit outcome will be received at the end of November 2013	40%	100%	No AG queries related to the department	N/A	-	-
18	Good governance and public participation	To develop and implement integrated management and governance systems	Internal Audit	% Internal Audit queries related to SCDS addressed	25%	100%	25%	0%	No Internal Audit Queries related to the department	50%	100%	No Internal Audit related to the Department	N/A	0%	None
19	Good governance and public participation	To develop and implement integrated management and governance systems	Risk Management	% Risks related to SDCS addressed	25%	100%	25%	0%	No risks identified during Q1 that related to the department	50%	100%	No risks were identified related to the department	Risk register	0%	None
20	Good governance and public participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions related to SDCS implemented within timeframe	100%	100%	100%	100%	1/1 resolution resolved	100%	100%	No council resolution related to the department	Resolution register	0%	None



5. DETAILED CAPITAL WORKS PLAN

No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
1	OMM	Performance Management System	R246 087	50%	Mid-year budget and performance report	R980.00	0%	50%	Project status report	Limited bidding was at advanced stage, we could not appoint. The service provider's Quotations was above the available budget, the lowest Quoted R399 136.80 with escalation price of 10% in 14/15 FY & 15/16FY respectively. Project will be cancelled & the budget will be transferred to printing of the Annual report
2	OMM	District Public Participation	R750 000	50%	Analysis & strategies phase	R212 495	50%	0%	Project status Report	Held the 2 nd IDP (Analysis phase) Rep Form, Printing of Public documents, held Provincial strategies engagement session and the publication of notice of 2012/13 draft Annual Report.
3	BTO	-	-	-	-	-	-	-	-	-
4	CSSS	Procurement of movable assets	R650 000	30%	Provision	R272 064	50%	0%	Project status Report	New office furniture for Cashier's new office was bought at an amount of R25 500. A multi-functional (4-in-1) printer was also purchased for the Abattoir to an amount of R9 860.
5	CSSS	Procurement of IT equipment	R371 090	75%	Quotations and implementation	R151 590	75%	0%	Project status Report	Procured 3 printers and lap tops.
6	CSSS	Fleet Management System	R1 800 000	75%	Implementation	R0.00	0%	25%	Project status Report	Section 32 procurement method was opted for renting of WDM pool vehicles. The department is currently struggling to get a municipality that followed the correct Supply Chain procurement procedures in the leasing of their vehicles.
7	CSSS	HRM and OD Strategy	R400 000	25%	Awarding of tender	R0.00	0%	25%	Project status Report	Specification completed, SALGA has made their input and advert ready but because of the festive season we might not attract a good pool hence we will advertise early January 2014.
8	CSSS	TASK(Job Evaluation System)	R150 000	-	Advocacy	-	-	-	-	Spoke to Ms. K Molekwa regarding the signing of the agreement, she said they are still waiting for National Office to update them on the issue, we therefore cannot procure the system as Deloitte is the sole provider of TASK without SALGA



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
										signing the agreement.
9	ID	Standby Diesel Generator	R 290 000	50%	Maintenance	R0.00	0%	50%	Project status Report	The SLA was signed on 6 November 2013. The service provider is busy with the procurement of equipment.
10	CSSS	WDM HO Lift	R745 000	50%	Supply	R0.00	0%	50%	Project status Report	The services of consultants to be used to determine specifications, additional funds to be considered during budget adjustment.
11	CSSS	CCTV Cameras	R480 000	80%	Supply	R454 459	100%	0%	Project status Report	Project completed
12	PED	Coordination of district-wide LED	R200 000	50%	Implementation	R5 930	30%	20%	Project status Report	A date will be set in 2014 to introduce the new terms of reference for the forum to all stakeholders. COGTA is partnering the municipality in rolling out the Programme of establishment of Business Development Forums nationally and a service provider has been appointed to assist in this regard.
13	PED	SMME Support	R300 000	60%	implementation	R22 450	30%	30%	Project status Report	Proposals for support to be submitted.
14	PED	Review of Tourism Strategy	R200 000	50%	Draft strategy	R0.00	0%	50%	Project status Report	The project was merged with the review of the LED strategy
15	PED	Development of Makapans Valley	R100 000	80%	Implementation	R0.00	0%	80%	Project status Report	Awaiting response from NDT on the requested funds. Finalizing specifications.
16	PED	Waterberg Biosphere Meander	R123 775	50%	Implementation	R0.00	0%	50%	Project status Report	The SLA was signed, the order was issued.
17	PED	Rural Tourism Development	R100 000	50%	Implementation	R0.00	0%	50%	Project status Report	The funds will be used to assist Mogalakwena Municipality to develop a feasibility study for Makapan Heritage Route. Busy developing TOR.



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
18	PED	Modimolle security camera	R50 000	50%	Installation	R0.00	0%	50%	Project status Report	The SLA was signed, the order was issued.
19	PED	Local Tourism Association Support	R60 000	50%	implementation	R60 000	65%	0%	Project status Report	Modimolle CTA launched and functional
20	PED	Getaway Show	R200 000	100%	Not applicable	R136 461.15	100%	0%	Project status Report	The project completed in quarter 1
21	PED	Marula Festival activities	R100 000	-	Not applicable	-	-	-	-	Scheduled for 3 rd quarter
22	PED	Tourism Indaba	R300 000	-	Not applicable	-	-	-	-	Scheduled for 4 th quarter
23	PED	Tourism monthly activities	R30 000	100%	Not applicable	-	--	-	-	Completed in the 1 st quarter
24	PED	Publication	R100 000	50%	implementation	R	100%	0%	Project status Report	Produced 3000 copies for Modimolle CTA
25	PED	Wildlife Expo	R50 000	100%	Not applicable	-	-	-	-	Completed in the 1 st Quarter
26	PED	Arrive Alive Campaign	R15 000	-	-	N/A	-	-	Project status Report	The event is scheduled for next year during the Easter vacation(Quarter 03)
27	PED	Lephalale Agricultural Corridor	R200 000	50%	implementation	R0.00	0%	25%	Project status Report	An activity has been prioritized from list of the required interventions - Installation of a Transformer.
28	PED	Agri Park Support	R346 543	50%	Financial support	R26 209	25%	25%	Project status Report	Training for project beneficiaries scheduled for 02-06 December 2013.
29	PED	Review DITP and CPTR	R164 000	50%	1 st draft plan	R0.00	0%	50%	Project status Report	SLA signed with service provider. Awaiting project implementation plan



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
30	PED	WEDA	R499 300	50%	implementation	R55 694	50%	0%	Project status Report	A breakfast investor engagement session was held on the 15 November 2013.
31	ID	Upgrading of Regorogile streets	R2 450 000	100%	Project closure	R1 297 930	50.60%	49.40%	Project status Report	project under construction and the physical progress is at 50.60% complete.
32	ID	Upgrading of Marapong Township Street phase	R2 451 027	100%	Project closure	R721 848	35.43%	64.57%	Project status Report	project under construction and the physical progress is at 35.43% complete.
33	ID	Provision of VIP sanitation	R1 500 000	80%	Construction	R4 963	0%	80%	Project status Report	The contractor has been appointed; site handover was done on 26 November 2013.
34	ID	Roads Management System	R1 571 000	50%	Implementation	R698 595	27%	32%	Project status Report	The consultant is busy, currently about 27% of work has been done.
35	ID	Procurement of Diesel Generator	R472 325	50%	Maintenance	R0.00	0%	50%	Project status Report	The SLA was signed on 6 November 2013. The service provider is busy with the procurement of equipment.
36	ID	Mookgophong sewer connection	R6 166 823	50%	Implementation	R2 559 423	16%	34%	Project status Report	project is under construction and the physical progress is at 16% complete
37	ID	Upgrade of Ga-Seleka Dropp in Centre	R494 705	50%	Implementation	353 473	50%	0%	Project status Report	Contractor is busy on site, currently busy with paving and installation of gutters and down pipes.
38	ID	Upgrading of sport facilities @ Lephalale & Mogalakwena	R500 00		-	-	-	-	-	Project removal & budget transfer approved by Council on 6 December 2013 and money transferred to various Sport votes



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
39	ID	Completion of street in Mahwelereng (phase 2)	R83 791	100%	Completion	R0.00	100%	0%	Project status Report	Project completed
40	ES	District Public Participation	R900 000	50%	Coordination of 1 st PPP meeting	R419 203	50%	0%	Project status Report	Public Participation Programme scheduled for the first week of February in Lephalale
41	ES	Communication-Newsletter	R250 000	50%	Delivery of the 1 st edition	R15 248	25%	25%	Project status Report	Service provider has been appointed.
42	ES	Production of diaries and calendars	R100 000	100%	Delivery	R0.00	0%	100%	Project status Report	Diaries and Calendars awaiting delivery
43	ES	Twinning agreement	R300 000	50%	Implementation of MOU agreement	R23 670	25%	25%	Project status Report	Arranging for benchmarking mission to Newcastle Municipality on Paperless project
44	ES	Mandela Day Celebration	R140 000	100%	Programme implementation	R124 239	100%		Project status Report	Project completed –Community service work held 18 July 2013
45	ES	Back to School campaign	R100 000	N/A	Programme implementation	-	-	-	-	Project implantation Quarter 3 (January 2014)
46	ES	Farmworkers Empowerment	R100 000	N/A	Programme Implementation	-	-	-	-	Project implemented in Quarter 3. Campaign planned in February 2014
47	ES	Gender program(16 Days of Activism)	R100 000	50%	Programme implementation	R73 194	50%	0%	Project status Report	16 Days of Activism held on 08 December 2013, waiting for invoices



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
48	ES	Senior Citizens Programme	R100 000	50%	Programme implementation	R0.00	0%	50%	Project status Report	In talks with the committee for a possible Indaba in March 2014
49	ES	Women Economic Summit	R120 000	50%	Programme implementation	R153 584	50%	0%	Project status Report	Project completed - reserved for Evaluation meeting
50	ES	Youth Development Programmes	R250 000	50%	Programme implementation	R165 975	50%	0%	Project status Report	Youth month activities planned for June 2014
51	ES	People with Disability Programmes	R150 000	50%	Programme implementation	R72 800	50%	0%	Project status Report	Disability Indaba held on the 22 Nov. 2013
52	ES	HIV/AIDS Awareness Campaign	R150 000	N/A	-	R134 625	50%	-	Project status Report	Campaign held in conjunction with the Dept of Health in December 2013.
53	ES	Heritage day Celebration	R180 000	100%	Programme development & implementation	R166 102	100%	0%	Project status Report	Completed in Q1
54	ES	Traditional leadership development	R150 000	50%	Conducting training	R163 100	25%	0%	Project status Report	Opening of the House to be held in March 2014
55	ES	Women in sports	R100 000	-	-	R91 500	100%	0%	Project status Report	Project completed - reserved for Evaluation meeting
56	ES	EM-Marathon	R75 000	-	-	-	N/A	-	-	Marathon scheduled for May 2014
57	ES	Coordination of moral regeneration	R180 000	N/A	Awarding of tender	R0.00	N/A	0%	Project status Report	MRM District Summit planned for February 2014(Quarter 3)



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
58	Health	Development of landfill site in Mookgophong	R1 650 000	50%	Implementation	R0.00	0%	50%	Project status Report	specifications ready to be submitted to SCM after endorsement by ID
59	Health	Waste Manage & Environment Lekgotla	R50 000	-	-	N/A	-	-	Project status Report	September 2013 Programme , completed
60	SDCS	Air quality Lekgotla	R50 000	100%	Completion	R27 900	100%	0%	Project status Report	October 2013 Programme (quarter 2)completed
61	SDCS	Air quality managements plans for LLM,TLM and Mog LM	R940 000	50%	Development of plans	R9 926	0%	50%	Project status Report	Service provider appointed
62	Disaster	Review of WDM Disaster Risk Management Plan & Framework	R300 000	50%	Awarding of tender	R0.00	0%	50%	Project status Report	Still busy with specifications
63	Disaster	Ground monitors- (All locals)	R180 000	50%	Assembling	R0.00	0%	50%	Project status Report	SP appointed, order issued on 20/08/2013, the SP will receive the goods from overseas in early January 2013.
64	Disaster	MDC- 4x2 Mobile Command Unit	R813 576	100%	completion	R650 665	100%	0%	Project status Report	Project completed .The vehicle was delivered on 22 August and registration was completed on 23 August 2013.



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
65	Disaster	LDC- 4x4 Major Urban Rescue Pumper & Equipment	R1 459 286	100%	completion	R0.00	0%	100%	Project status Report	The SP requested contract extension to 02 December citing financial challenges. Had 11 October 2013 meeting between WDM & SP to discuss challenges faced by SP was held on 11/10/2013.
66	Disaster	Bela-Bela- 4x2 Double Cab RIV fully equipped	R704 000	100%	Completion	R0.00	100%	0%	Project status Report	Project complete, 10% retention outstanding.
67	Disaster	LDC-1x set of Rescue equipment (extrication Unit) TNT Rescue equipment	R200 000	100%	Completion	R0.00	0%	100%	Project status Report	SP appointed, order issued on 27/11/2013 and sent to SP on 28/11/2013.
68	Disaster	LDC - 1 x 1000 KPA / 100 bar skid units	R100 000	100%	Completion	R0.00	0%	100%	Project status Report	The BSC convened on 17 July 2013 and BEC on 20 August 2013. SCM required 2x additional quotation and was sent on 27 September 2013, further quotes were requested by SCM and PM send the documents on 19 November 2013 to SPs with a closing date of 28 November 2013. The evaluation is expected to take place on Monday 09 December 2013.
69	Disaster	Mookgopong- 2x 1000 KPA / 100 bar Skid Units	R195 000	100%	Completion	R0.00	0%	100%	Project status Report	The BSC convened on the 17 July 2013 and BEC on 20 August 2013. SCM required 2x additional quotation and was sent on 27 September 2013, another quote is also requested and it will be submitted to SCM once received from the SP.
70	Disaster	Mookgophong F/F equipment	R35 000	100%	Completion	R0.00	0%	100%	Project status Report	The project was to be advertised on 16 September 2013 and close on 25 September 2013, but it was by mistake omitted and was advertised on 22 October 2013. further quotes were requested by SCM and PM send the documents on 19 November 2013 to SPs with a closing date of 28 November 2013. The evaluation is expected to take place on Monday 09



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
										December 2013.
71	Disaster	Thabazimbi-Equipped 24 hours operating room / mobile house - radio room / control room	R170 000	100%	Completion	R0.00	0%	100%	Project status Report	The project was advertised on 16 September 2013 and closed on 25 September 2013, was to be evaluated on 22 October 2013, but further quotes were requested from SCM and PM send the documents on 19 November 2013 to SPs with a closing date of 28 November 2013. The evaluation is expected to take place on Monday 09 December 2013.
72	Disaster	Lephalale R/of Iveco fire track (Thabazimbi-Renault Fire Truck-rebuild of engine)	R200 000	100%	Completion	R0.00	0%	100%	Project status Report	Project name change approved 29 August council meeting. SP appointed, order issued on 27/11/2013 and PM sent to SP on 28/11/2013.
73	Disaster	Mogalakwena - 1 x PPV Fan	R30 000	100%	Completion	R0.00	0%	100%	Project status Report	SP appointed, order issued on 27/11/2013 and sent to SP on 28/11/2013
74	Disaster	Mogalakwena - 1 x 1000 KPA / 100 bar skid units (ultra high-pressure pumps)	R100 000	100%	Completion	R0.00	0%	100%	Project status Report	The BSC convened on 17 July 2013 and BEC on 20 August 2013. SCM required 2x additional quotation and was sent on 27 September 2013, further quotes were requested by SCM and PM send the documents on 19 November 2013 to SPs with a closing date of 28 November 2013. The evaluation is expected to take place on Monday 09 December 2013.
75	Disaster	Mogalakwena refurbishment of FMC Fire Engine	R100 000	N/A	-	-	-	-	-	Project removal approved 29 August council meeting.
76	Disaster	Mogalakwena - 1 x communication /	R50 000	100%	Completion	R0.00	0%	100%	Project status Report	The project was advertised on 28 June 2013 and closed on 09 July, none of the bidders qualified and it was re-advertised on



No.	Dept	Project name	2013/14 Budget	Quarter 2		Actual Expenditure	Actual progress in %	Variance	Evidence	Status
				% Prog.	Milestone					
		alarm system/voice logger.								the 30 August and closed on 10 September 2013. Only one SP submitted for Alarm system and none submission for Voice Logger
77	Disaster	Mookgophong medium bush pump & equipment	R646 000	100%	Completion	R0.00	100%	0%	Project status Report	The vehicle was delivered on 20 September 2013 and later registered. The project is complete. Payment in progress.
78	Disaster	2-way radio communication facilities for MDC	R83 000	100%	Completion	R0.00	0%	100%	Project status Report	Still busy with specifications
79	Disaster	Construction of fencing on the remainder of 1.2HA land donated	R280 000	100%	Completion	R0.00	0%	100%	Project status Report	Still busy with specifications

6. SDBIP BUDGET STATEMENTS COMPONENTS

The Municipal Budget and Reporting Regulations (MBRR) R33, specifies that the financial report of a municipality must be in the format specified in Schedule C and include all the required tables, charts, explanatory information and the quality certificate, taking into account any guidelines issued by the Minister in terms of section 168(1) of the MFMA Act 56 of 2003 .

1. Table C1 – Summary
2. Table C2 – Financial Performance (standard classification)
3. Table C3 – Financial Performance (revenue and expenditure by municipal vote)
4. Table C4 – Financial Performance (revenue and expenditure)
5. Table C5 – Capital Expenditure (municipal vote, standard classification and funding)
6. Table C6 – Financial Position
7. Table C7 – Cash flow



6.1 TABLE C1- Monthly Budget Statement Summary

DC36 Waterberg - Table C1 Consolidated Monthly Budget Statement Summary - M06 December

Description	2012/13	Budget Year 2013/14							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Financial Performance</u>									
Property rates	–	–	–	–	–	–	–		–
Service charges	719	729	–	202	785	365	421	115%	365
Investment revenue	5 874	6 020	–	484	2 799	3 110	(311)	-10%	2 913
Transfers recognised - operational	93 442	99 420	–	503	73 716	75 468	(1 752)	-2%	23 952
Other own revenue	1 100	141	–	11	50	40	10	26%	101
Total Revenue (excluding capital transfers and contributions)	101 136	106 310	–	1 200	77 351	78 983	(1 632)	-2%	27 330
Employee costs	48 550	62 540	–	4 693	27 128	31 270	(4 142)	-13%	31 270
Remuneration of Councillors	5 478	5 879	–	453	2 711	2 774	(63)	-2%	3 106
Depreciation & asset impairment	6 348	9 144	–	–	–	4 572	(4 572)	-100%	4 572
Finance charges	–	–	–	–	–	–	–		–
Materials and bulk purchases	–	–	–	–	–	–	–		–
Transfers and grants	24 155	15 821	–	2 754	11 620	7 910	3 709		7 911
Other expenditure	28 442	34 957	–	1 998	12 384	15 652	(3 269)	-21%	19 305
Total Expenditure	112 972	128 341	–	9 899	53 842	62 178	(8 336)	-13%	66 163
Surplus/(Deficit)	(11 836)	(22 032)	–	(8 699)	23 509	16 805	6 704	40%	(38 833)
Transfers recognised - capital	–	–	–	–	–	–	–		–
Contributions & Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	(11 836)	(22 032)	–	(8 699)	23 509	16 805	6 704	40%	(38 833)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	(11 836)	(22 032)	–	(8 699)	23 509	16 805	6 704	40%	(38 833)
<u>Capital expenditure & funds sources</u>									
Capital expenditure	8 339	6 729	–	–	2 621	5 259	(2 638)	-50%	1 470



Capital transfers recognised	–	–	–	–	–	–	–	–	–
Public contributions & donations	–	–	–	–	–	–	–	–	–
Borrowing	–	–	–	–	–	–	–	–	–
Internally generated funds	8 339	6 729	–	–	2 621	5 259	(2 638)	-50%	1 470
Total sources of capital funds	8 339	6 729	–	–	2 621	5 259	(2 638)	-50%	1 470
<u>Financial position</u>									
Total current assets	107 522	53 165	–		132 672				53 165
Total non current assets	61 341	68 697	–		61 532				68 697
Total current liabilities	6 639	9 841	–		10 968				9 841
Total non current liabilities	12 756	15 522	–		13 765				15 522
Community wealth/Equity	149 468	96 498	–		169 471				96 498
<u>Cash flows</u>									
Net cash from (used) operating	(6 243)	(12 711)	–	(8 699)	23 209	21 466	1 742	8%	(34 178)
Net cash from (used) investing	(8 028)	(6 579)	–	–	(2 621)	(5 259)	2 638	-50%	(1 320)
Net cash from (used) financing	(1)	(6)	–	–	–	–	–		(6)
Cash/cash equivalents at the month/year end	103 754	52 462	–	–	92 345	87 965	4 380	5%	36 255
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
<u>Debtors Age Analysis</u>									
Total By Income Source	53	0	–	–	–	–	–	–	53
<u>Creditors Age Analysis</u>									
Total Creditors	65	–	–	–	–	–	–	–	65



6.2 TABLE C2- Financial Performance (Standard Classification)

DC36 Waterberg - Table C2 Consolidated Monthly Budget Statement - Financial Performance (standard classification) - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Standard										
Governance and administration		98 690	102 912	–	528	74 580	76 349	(1 769)	-2%	26 563
Executive and council		1 082	1 190	–	8	164	1 190	(1 026)	-86%	–
Budget and treasury office		97 415	101 622	–	509	74 382	75 059	(676)	-1%	26 563
Corporate services		193	100	–	11	34	100	(66)	-66%	–
Community and public safety		14	95	–	–	18	–	18	#DIV/0!	95
Community and social services		–	–	–	–	–	–	–		–
Sport and recreation		–	–	–	–	–	–	–		–
Public safety		14	95	–	–	18	–	18	#DIV/0!	95
Housing		–	–	–	–	–	–	–		–
Health		–	–	–	–	–	–	–		–
Economic and environmental services		1 697	2 571	–	470	1 967	2 271	(304)	-13%	300
Planning and development		368	–	–	–	–	–	–		–
Road transport		1 330	2 571	–	470	1 967	2 271	(304)	-13%	300
Environmental protection		–	–	–	–	–	–	–		–
Trading services		–	–	–	–	–	–	–		–
Electricity		–	–	–	–	–	–	–		–
Water		–	–	–	–	–	–	–		–
Waste water management		–	–	–	–	–	–	–		–
Waste management		–	–	–	–	–	–	–		–
Other	4	734	732	–	202	785	365	421	115%	368
Total Revenue - Standard	2	101 136	106 310	–	1 200	77 351	78 984	(1 633)	-2%	27 325
Expenditure - Standard	–									
Governance and administration		52 433	59 144	–	3 970	24 774	28 112	(3 338)	-12%	31 032
Executive and council		29 316	28 245	–	2 131	12 297	13 997	(1 700)	-12%	14 248
Budget and treasury office		8 744	11 807	–	1 016	5 532	4 761	771	16%	7 046
Corporate services		14 373	19 091	–	823	6 945	9 354	(2 409)	-26%	9 738



Community and public safety		38 726	50 333	–	2 584	17 640	24 880	(7 240)	-29%	25 453
Community and social services		1 873	3 858	–	317	1 005	1 914	(909)	-48%	1 944
Sport and recreation		–	–	–	–	–	–	–		–
Public safety		21 268	28 119	–	1 085	8 471	14 009	(5 538)	-40%	14 110
Housing		–	–	–	–	–	–	–		–
Health		15 585	18 356	–	1 181	8 164	8 957	(793)	-9%	9 399
Economic and environmental services		18 098	13 539	–	3 002	9 457	6 701	2 755	41%	6 838
Planning and development		6 218	6 913	–	561	2 576	3 428	(852)	-25%	3 485
Road transport		11 880	6 627	–	2 441	6 881	3 274	3 607	110%	3 353
Environmental protection		–	–	–	–	–	–	–		–
Trading services		–	–	–	–	–	–	–		–
Electricity		–	–	–	–	–	–	–		–
Water		–	–	–	–	–	–	–		–
Waste water management		–	–	–	–	–	–	–		–
Waste management		–	–	–	–	–	–	–		–
Other		3 715	5 325	–	342	1 971	2 485	(514)	-21%	2 840
Total Expenditure - Standard	3	112 972	128 341	–	9 899	53 842	62 178	(8 336)	-13%	66 163
Surplus/ (Deficit) for the year		(11 836)	(22 031)	–	(8 699)	23 509	16 806	6 703	40%	(38 838)



6.3TABLE C3-Financial Performance (Revenue and Expenditure by Municipal Vote)

DC36 Waterberg - Table C3 Consolidated Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - FINANCIAL SERVICES		97 415	101 622	–	509	74 382	75 059	(676)	-0.9%	26 563
Vote 2 - MUNICIPAL MANAGER		1 064	1 190	–	8	164	1 190	(1 026)	-86.2%	–
Vote 3 - CORPORATE SERVICES		193	100	–	11	34	100	(66)	-66.2%	–
Vote 4 - PLANNING		368	–	–	–	–	–	–		–
Vote 5 - TECHNICAL SERVICES		1 330	2 571	–	470	1 967	2 271	(304)	-13.4%	300
Vote 6 - MAYORS OFFICE		18	–	–	–	–	–	–		–
Vote 7 - SOCIAL SERVICES		–	–	–	–	–	–	–		–
Vote 8 - FIRE FIGHTING		14	95	–	–	18	–	18	#DIV/0!	95
Vote 9 - MUNICIPAL HEALTH		–	–	–	–	–	–	–		–
Vote 10 - ABATTOIR		734	732	–	202	785	365	421	115.5%	368
Vote 11 - ENTITY 016		–	–	–	–	–	–	–		–
Vote 12 - ENTITY 016		–	–	–	–	–	–	–		–
Vote 13 - ENTITY 016		–	–	–	–	–	–	–		–
Vote 14 - ENTITY 016		–	–	–	–	–	–	–		–
Vote 15 - ENTITY 016		–	–	–	–	–	–	–		–
Total Revenue by Vote	2	101 136	106 310	–	1 200	77 351	78 984	(1 633)	-2.1%	27 325
Expenditure by Vote	1									
Vote 1 - FINANCIAL SERVICES		8 744	11 807	–	1 016	5 532	4 761	771	16.2%	7 046
Vote 2 - MUNICIPAL MANAGER		8 054	8 711	–	605	3 567	4 565	(998)	-21.9%	4 147
Vote 3 - CORPORATE SERVICES		14 373	19 091	–	823	6 945	9 354	(2 409)	-25.8%	9 738
Vote 4 - PLANNING		6 218	6 913	–	561	2 576	3 428	(852)	-24.9%	3 485
Vote 5 - TECHNICAL SERVICES		11 880	6 627	–	2 441	6 881	3 274	3 607	110.2%	3 353
Vote 6 - MAYORS OFFICE		21 262	19 534	–	1 525	8 730	9 432	(702)	-7.4%	10 102
Vote 7 - SOCIAL SERVICES		1 873	3 858	–	317	1 005	1 914	(909)	-47.5%	1 944
Vote 8 - FIRE FIGHTING		21 268	28 119	–	1 085	8 471	14 009	(5 538)	-39.5%	14 110
Vote 9 - MUNICIPAL HEALTH		15 585	18 356	–	1 181	8 164	8 957	(793)	-8.8%	9 399
Vote 10 - ABATTOIR		3 715	5 325	–	342	1 971	2 485	(514)	-20.7%	2 840
Vote 11 - ENTITY 016		–	–	–	–	–	–	–		–



Vote 12 - ENTITY 016		-	-	-	-	-	-	-		-
Vote 13 - ENTITY 016		-	-	-	-	-	-	-		-
Vote 14 - ENTITY 016		-	-	-	-	-	-	-		-
Vote 15 - ENTITY 016		-	-	-	-	-	-	-		-
Total Expenditure by Vote	2	112 972	128 341	-	9 899	53 842	62 178	(8 336)	-13.4%	66 163
Surplus/ (Deficit) for the year	2	(11 836)	(22 031)	-	(8 699)	23 509	16 806	6 703	39.9%	(38 838)



6.5TABLE C4- Financial Performance (Revenue & Expenditure)

DC36 Waterberg - Table C4 Consolidated Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>Revenue By Source</u>										
Property rates		-	-	-	-	-	-	-		-
Property rates - penalties & collection charges		-	-	-	-	-	-	-		-
Service charges - electricity revenue		-	-	-	-	-	-	-		-
Service charges - water revenue		-	-	-	-	-	-	-		-
Service charges - sanitation revenue		-	-	-	-	-	-	-		-
Service charges - refuse revenue		-	-	-	-	-	-	-		-
Service charges - other		719	729	-	202	785	365	421	115%	365
Rental of facilities and equipment		-	-	-	-	-	-	-		-
Interest earned - external investments		5 874	6 020	-	484	2 799	3 110	(311)	-10%	2 910
Interest earned - outstanding debtors		15	3	-	0	0	-	0	#DIV/0!	3
Dividends received		-	-	-	-	-	-	-		-
Fines		-	-	-	-	-	-	-		-
Licences and permits		-	-	-	-	-	-	-		-
Agency services		14	95	-	-	18	-	18	#DIV/0!	95
Transfers recognised - operational		93 442	99 420	-	503	73 716	75 468	(1 752)	-2%	23 952
Other revenue		1 093	43	-	11	32	40	(8)	-20%	3
Gains on disposal of PPE		(23)						-		
		101 136	106 310	-	1 200	77 351	78 983	(1 632)	-2%	27 327
Total Revenue (excluding capital transfers and contributions)										
<u>Expenditure By Type</u>	-									
Employee related costs		48 550	62 540	-	4 693	27 128	31 270	(4 142)	-13%	31 270
Remuneration of councillors		5 478	5 879	-	453	2 711	2 774	(63)	-2%	3 106
Debt impairment		15						-		
Depreciation & asset impairment		6 348	9 144	-	-	-	4 572	(4 572)	-100%	4 572
Finance charges								-		
Bulk purchases								-		
Other materials								-		
Contracted services		11 521	14 587	-	532	3 139	7 294	(4 155)	-57%	7 294



Transfers and grants		24 155	15 821	–	2 754	11 620	7 910	3 709	47%	7 911
Other expenditure		16 328	20 295	–	1 466	9 245	8 359	886	11%	11 936
Loss on disposal of PPE		579	75	–	–	–	–	–		75
Total Expenditure		112 972	128 341	–	9 899	53 842	62 178	(8 336)	-13%	66 163
Surplus/(Deficit)		(11 836)	(22 032)	–	(8 699)	23 509	16 805	6 704	0	(38 836)
Transfers recognised - capital								–		
Contributions recognised - capital								–		
Contributed assets								–		
Surplus/(Deficit) after capital transfers & contributions		(11 836)	(22 032)	–	(8 699)	23 509	16 805			(38 836)
Taxation								–		
Surplus/(Deficit) after taxation		(11 836)	(22 032)	–	(8 699)	23 509	16 805			(38 836)
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(11 836)	(22 032)	–	(8 699)	23 509	16 805			(38 836)
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(11 836)	(22 032)	–	(8 699)	23 509	16 805			(38 836)



6.6 TABLE C5-Capital Expenditure (Municipal Vote, Standard Classification & Funding)

DC36 Waterberg - Table C5 Consolidated Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding - M06 December

Vote Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - FINANCIAL SERVICES		-	-	-	-	-	-	-		-
Vote 2 - MUNICIPAL MANAGER		-	-	-	-	-	-	-		-
Vote 3 - CORPORATE SERVICES		-	-	-	-	-	-	-		-
Vote 4 - PLANNING		-	-	-	-	-	-	-		-
Vote 5 - TECHNICAL SERVICES		-	-	-	-	-	-	-		-
Vote 6 - MAYORS OFFICE		-	-	-	-	-	-	-		-
Vote 7 - SOCIAL SERVICES		-	-	-	-	-	-	-		-
Vote 8 - FIRE FIGHTING		-	-	-	-	-	-	-		-
Vote 9 - MUNICIPAL HEALTH		-	-	-	-	-	-	-		-
Vote 10 - ABATTOIR		-	-	-	-	-	-	-		-
Vote 11 - ENTITY 016		-	-	-	-	-	-	-		-
Vote 12 - ENTITY 016		-	-	-	-	-	-	-		-
Vote 13 - ENTITY 016		-	-	-	-	-	-	-		-
Vote 14 - ENTITY 016		-	-	-	-	-	-	-		-
Vote 15 - ENTITY 016		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	-	-	-	-	-	-	-		-
Single Year expenditure appropriation	2									
Vote 1 - FINANCIAL SERVICES		9	-	-	-	-	-	-		-
Vote 2 - MUNICIPAL MANAGER		24	-	-	-	-	-	-		-
Vote 3 - CORPORATE SERVICES		1 568	1 125	-	-	806	945	(139)	-15%	180
Vote 4 - PLANNING		-	-	-	-	-	-	-		-
Vote 5 - TECHNICAL SERVICES		-	290	-	-	-	290	(290)	-100%	-
Vote 6 - MAYORS OFFICE		23	-	-	-	-	-	-		-
Vote 7 - SOCIAL SERVICES		18	-	-	-	-	-	-		-



Vote 8 - FIRE FIGHTING		6 243	5 314	–	–	1 815	4 024	(2 209)	-55%	1 290
Vote 9 - MUNICIPAL HEALTH		–	–	–	–	–	–	–		–
Vote 10 - ABATTOIR		454	–	–	–	–	–	–		–
Vote 11 - ENTITY 016		–	–	–	–	–	–	–		–
Vote 12 - ENTITY 016		–	–	–	–	–	–	–		–
Vote 13 - ENTITY 016		–	–	–	–	–	–	–		–
Vote 14 - ENTITY 016		–	–	–	–	–	–	–		–
Vote 15 - ENTITY 016		–	–	–	–	–	–	–		–
Total Capital single-year expenditure	4	8 339	6 729	–	–	2 621	5 259	(2 638)	-50%	1 470
Total Capital Expenditure		8 339	6 729	–	–	2 621	5 259	(2 638)	-50%	1 470
Capital Expenditure - Standard Classification										
Governance and administration		1 624	1 125	–	–	806	945	(139)	-15%	180
Executive and council		46						–		
Budget and treasury office		9						–		
Corporate services		1 568	1 125	–	–	806	945	(139)	-15%	180
Community and public safety		6 261	5 314	–	–	1 815	4 024	(2 209)	-55%	1 290
Community and social services		18						–		
Sport and recreation								–		
Public safety		6 243	5 314	–	–	1 815	4 024	(2 209)	-55%	1 290
Housing								–		
Health								–		
Economic and environmental services		–	290	–	–	–	290	(290)	-100%	–
Planning and development								–		
Road transport		–	290	–	–	–	290	(290)	-100%	–
Environmental protection								–		
Trading services		–	–	–	–	–	–	–		–
Electricity								–		
Water								–		
Waste water management								–		
Waste management								–		
Other		454						–		
Total Capital Expenditure - Standard Classification	3	8 339	6 729	–	–	2 621	5 259	(2 638)	-50%	1 470
Funded by:										
National Government								–		



Provincial Government								-		
District Municipality								-		
Other transfers and grants								-		
Transfers recognised - capital		-	-	-	-	-	-	-		-
Public contributions & donations	5							-		
Borrowing	6	-						-		
Internally generated funds		8 339	6 729	-	-	2 621	5 259	(2 638)	-50%	1 470
Total Capital Funding		8 339	6 729	-	-	2 621	5 259	(2 638)	-50%	1 470



6.7 TABLE C6- Financial Position

DC36 Waterberg - Table C6 Consolidated Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2012/13	Budget Year 2013/14			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		103 719	5 002	–	4 961	5 002
Call investment deposits		–	47 463	–	120 000	47 463
Consumer debtors		(77)	50	–	44	50
Other debtors		3 880	550	–	7 666	550
Current portion of long-term receivables		–	–	–	–	–
Inventory		–	100	–	–	100
Total current assets		107 522	53 165	–	132 672	53 165
Non current assets						
Long-term receivables		35	2	–	35	2
Investments		–	–	–	–	–
Investment property		–	–	–	–	–
Investments in Associate		–	–	–	–	–
Property, plant and equipment		58 607	68 480	–	58 965	68 480
Agricultural		–	–	–	–	–
Biological assets		–	–	–	–	–
Intangible assets		2 625	214	–	2 414	214
Other non-current assets		74	–	–	118	–
Total non current assets		61 341	68 697	–	61 532	68 697
TOTAL ASSETS		168 863	121 862	–	194 204	121 862
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Borrowing		1 434	–	–	–	–
Consumer deposits		1	2	–	1	2
Trade and other payables		5 161	7 547	–	9 017	7 547



Provisions		44	2 293		1 950	2 293
Total current liabilities		6 639	9 841	–	10 968	9 841
Non current liabilities						
Borrowing		–	–	–	–	–
Provisions		12 756	15 522		13 765	15 522
Total non current liabilities		12 756	15 522	–	13 765	15 522
TOTAL LIABILITIES		19 395	25 363	–	24 733	25 363
NET ASSETS	2	149 468	96 498	–	169 471	96 498
<u>COMMUNITY WEALTH/EQUITY</u>						
Accumulated Surplus/(Deficit)		147 402	94 823	–	167 833	94 823
Reserves		2 066	1 675	–	1 638	1 675
TOTAL COMMUNITY WEALTH/EQUITY	2	149 468	96 498	–	169 471	96 498



6.8 TABLE C7-Cash Flow

DC36 Waterberg - Table C7 Consolidated Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Ratepayers and other		(22)	806	–	213	836	405	431	107%	402
Government - operating		93 442	99 420	–	503	73 716	75 468	(1 752)	-2%	23 952
Government - capital		–	–	–	–	–	–	–		–
Interest		5 889	6 020	–	484	2 799	3 110	(311)	-10%	2 910
Dividends		–	–	–	–	–	–	–		–
Payments										
Suppliers and employees		(81 398)	(103 136)	–	(7 144)	(42 523)	(49 606)	(7 083)	14%	(53 530)
Finance charges		–	–	–	–	–	–	–		–
Transfers and Grants		(24 155)	(15 821)	–	(2 754)	(11 620)	(7 910)	3 709	-47%	(7 911)
NET CASH FROM/(USED) OPERATING ACTIVITIES		(6 243)	(12 711)	–	(8 699)	23 209	21 466	1 742	8%	(34 178)
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		556	75	–	–	–	–	–		75
Decrease (Increase) in non-current debtors		–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables		–	75	–	–	–	–	–		75
Decrease (increase) in non-current investments		–	–	–	–	–	–	–		–
Payments										
Capital assets		(8 584)	(6 729)	–	–	(2 621)	(5 259)	(2 638)	50%	(1 470)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(8 028)	(6 579)	–	–	(2 621)	(5 259)	(2 638)	50%	(1 320)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		–	–	–	–	–	–	–		–
Borrowing long term/refinancing		–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits		(1)	(6)	–	–	–	–	–		(6)



Payments										
Repayment of borrowing								-		
NET CASH FROM/(USED) FINANCING ACTIVITIES		(1)	(6)	-	-	-	-	-		(6)
NET INCREASE/ (DECREASE) IN CASH HELD		(14 272)	(19 296)	-	(8 699)	20 587	16 207			(35 503)
Cash/cash equivalents at beginning:		118 026	71 758			71 758	71 758			71 758
Cash/cash equivalents at month/year end:		103 754	52 462	-		92 345	87 965			36 255

7. QUALITY CERTIFICATE

I Feziwe Nogilana Rephela ,Acting Municipal Manager of Waterberg District municipality hereby certfiy that the Mid-year Budget & Performance Report 2013/14 and supporting documentations have been prepared in accordance with section 72 of the Municipal Finance Management Act 56 of 2003 and the Regulations made under the Act and that the 2nd Quarter Performance Report and supporting documents are consistent with the2013/14 Integrated Development Plan of the Municipality.

Feziwe Nogilana Raphela, the Acting Municipal Manager of Waterberg District Municipality (Dc 536)

F. Nogilana Raphela

Date