WATERBERG DISTRICT MUNICIPALITY

Waterberg District Municipality is an equal opportunity employer subscribing to the Employment Equity Act, and hereby invites applications from suitably qualified persons to fill the under-mentioned post: Women and disabled persons are encouraged to apply.

OFFICE OF THE MUNICIPAL MANAGER
HEAD: INTEGRATED DEVELOPMENT PLANNING – LEVEL 04

SALARY: R238 308 per annum
BENEFITS: NORMAL MUNICIPAL EMPLOYEE BENEFITS PLUS TRAVELLING ALLOWANCE

REQUIREMENTS

- A three year tertiary qualification in Development Planning/Economic Development
- A very good understanding of Integrated planning management principles
- High level of computer literacy and recognized Project Management Systems
- Minimum 3 years experience in municipal environment. (Preferably dealing with IDP's)
- Valid driver's license (code 10)

KEY PERFORMANCE AREAS

- Preparation of the IDP Framework/Process Plan, which includes establishing internal & intergovernmental relations' (IGR) structures & time schedule for the efficient management of the IDP
- Coordinating the District strategic planning processes to formulate strategic objectives which will address the identified development challenges
- Coordinate the District's process of project design and specification for implementation, through IGR Forums with LM's, provincial sector departments & other relevant stakeholders to ensure that IDP projects have targeted relevant beneficiaries & are budgeted for.
- Coordinate the development of the District's IDP Operational strategy by consulting through IGR Forums, to ensure integration of IDP projects with set objectives, sectoral programmes, and the Spatial Development Framework.
- Coordinate the District Council approval processes by ensuring that all legislated requirements are adhered to, to have a Council approved credible IDP.
- Manage the coordination and facilitation of horizontal and vertical alignment processes between the District and Sector Department and local municipalities.
- Assist in developing SDBIP

- Assist in developing organizational development programs.
- Assist in performance management system.
- Assisting in the management and technical support in the implementation of Municipal Systems Act
- Guide and advice staff, councillors and stakeholders on the IDP
- Provide support in the implementation of the IDP
- Provide support services to District Category B municipalities
- Manage the District IDP unit i.e. personnel and the budget
- Ensure public participation during the IDP review
- Conducting of research

Applications, accompanied by a comprehensive CV, originally certified copies of qualifications, ID and covering letter that indicate the position you are applying for, must be sent by post to: The Municipal Manager, Waterberg District Municipality, Private Bag X1018, Modimolle, 0510 or hand delivered to Waterberg District Municipality cnr Harry Gwala and Church Streets, Room 25. Faxed or e-mailed applications and those without the relevant accompanying documents will be automatically disqualified.

All qualifications and references will be verified.
Further enquiries maybe directed to Acting Divisional Manager Human Resources, Mr S. Mthombene at tel. no. (014) 718- 3367 during office hours

Closing date: 15 August 2008
Should you not be contacted within 30 days of the closing date please accept that your application had been unsuccessful.
The Waterberg District Municipality reserves the right not to fill the advertised post.

NC MOTSEPE
MUNICIPAL MANAGER